

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, AUGUST 21, 2023
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



3:46 pm, Aug 17, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

- A. Board of County Commissioner's Special Meeting of August 11, 2023
- B. Board of County Commissioner's Meeting of August 14, 2023

IV. REPORTS

- A. Elected Official - (Treasurer) - Treasurer's Depository Summary of Daily Analysis for 7/2023
- B. County Department - (Election Board) - Monthly for 7/2023

V. UNFINISHED BUSINESS

- A. Amendments
 - 1. Administrative Services:
 - a. #3 to the award for Print Cartridges to The Tree House, Inc., CMF #20220341, to exercise the option to renew the award for a six-month period beginning 10/7/2023, with no changes to the terms
 - b. #7 to the award for Office Supplies to Admiral Express, CMF #20200598, the most recent renewal CMF #20230271, to exercise the option to renew the award for an additional six-month period beginning 10/7/2023, with no changes to the terms
 - 2. IT - #1 to the award for Data Communication Cable and Installation to DCI Communications and Lighthouse Electric, CMF #20221658, to exercise the option to renew the award for an additional one-year beginning 9/11/2023, with no changes to the terms
 - 3. Engineers - #2 to the agreement for Grant Services for BRIC Grant Application with Meshek & Associates, LLC, CMF# 20200789, to reinstate, ratify, and amend the agreement for preparation of a BRIC or an HMGP application and approval coordination for a one-year period ending 7/31/2024, increasing the cost of the services by \$15,000, for a total contract amount of \$65,585

4. Sheriff:
 - a. #1 to the agreement with U.S Immigrations and Customs Enforcement, for the use of HSI designations for certain sworn law enforcement employees of the Tulsa County Sheriff's Office as Customs Officers (Excepted), CMF #20202473, to increase the funding amount of \$117,218.00 by \$35,493, for a revised total of \$152,711
 - b. #16 to the award for Pest Control Services, to American Services, Inc., CMF #242875, most recent renewal CMF #20221428, to add services to six additional locations: the 911 Center, Administration Center, Gun Range, Indoor Shooting Range, Maintenance Building and Quarter Master Storage; monthly cost of \$585
5. Treasurer - #17 to the award for Production of Data Forms and Envelopes to Automated Mail Services, CMF #215774, most recent renewal, CMF #20221412, to exercise the option to renew the award for an additional one-year beginning 9/13/2023, with no changes to the terms

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/28/2023
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs
- C. Reappointment - (Board of County Commissioners) - Commissioner Keith, of David Charney to the Board of Adjustment for Tulsa County, District 2, for a three-year term to expire 9/15/2026
- D. Requests for Approval
 1. Board of County Commissioners - of 2024 Holiday Schedule
 2. Engineers:
 - a. Acceptance of Right-of-Way Easement from Joshua T. and Christine C. Fischer (LLA-538)
 - b. Acceptance of Right-of-Way Easement from Kelly and Jesse Gurley (LLA-538)
 - c. Written justification regarding Jenks Levee Improvements for ARPA funding in the amount of \$1,345,265, CMF #20212096
- E. Resolutions
 1. Board of County Commissioners:
 - a. 2024 Board of County Commissioners Meeting Schedule
 - b. 2024 Management Conference Meeting Schedule
 2. Engineers - authorizing the filing of the COOPER VALLEY ESTATES plat, located 0.4 mi. S. and 0.3 mi. W. of the E. 181st S. and S. Memorial Ave. junction, in Tulsa County Highway District 3. This plat meets all the requirements for filing of plats under Title 19 O.S., § 288.1 of the Oklahoma Statutes

F. Agreements

1. Court Clerk - Cox Business for Metro Ethernet Services at Apache Warehouse, located at 2929 E. Apache St # B Tulsa, Oklahoma 74110, with a one-time setup fee of \$980 and a monthly rate of \$1,430 through 6/30/2024
2. Engineers - FirstStep Management Techniques, LLC, for a Street Condition Assessment w/ 360-Degree Video, Sidewalk Inventory & Conditions, Street Striping Inventory & Conditions, Street Sign and Streetlight Initial Inventory, and Streetview Update; cost of \$69,000
3. Parks:
 - a. Indian Nations Youth Sports, for use of O'Brien Park Football Field for Youth Football Games on Saturdays from 8:00 a.m. to 1:00 p.m., from 8/26/2023 - 11/4/2023; weekly fee of \$75
 - b. Lavon Clark DBA Curbside Vending, to install and maintain vending machines at multiple Tulsa County Parks; fee 20% of sales
 - c. Owasso Independent Schools, for use of O'Brien Park for School Cross Country Meet on 8/25/2023 from 10:00 a.m. to 3:00 p.m.; fee of \$562.50
 - d. Tulsa Public Schools, for use of O'Brien Park for Cross Country Races on Thursdays from 8/31/2023 - 9/21/2023, from 10:00 a.m. to 7:00 p.m.; fee of \$300
4. Sheriff - Thomson Reuters Enterprise, for the renewal of CLEAR Proflex subscription at a rate of \$1,880.38 per month for twelve months beginning 8/1/2023
5. Tulsa Area Emergency Management Agency (TAEMA) - Oklahoma Department of Emergency Management and Homeland Security, for the Oklahoma Emergency Management Performance Grant in the amount of \$79,000

G. Agreement Renewal - (Employees' Retirement System of Tulsa County) - Barrow, Hanley, Mewhinney & Strauss, LLC, for renewal of CMF #20221557 for FY 2023-2024

H. Request to Advertise for Bids - (Engineers) - On-Call Engineering Services for Road & Bridge Construction

I. Inventory Resolutions

1. Assessor - Asset Disposal: junked - computers
2. Drainage District #12 - Asset Disposal: junked - Loop Handle Trimmer
3. Parks - Asset Disposal: junked - computer equipment

J. Utility Permits - Engineers:

1. BTC Broadband, for the crossing and paralleling of E. 191st St. S. approximately 0.50 mi. E. of the S. Memorial Ave. & E. 191st St. S. junction
2. Okmulgee County Rural Water District #6, for the crossing of E. 191st St. S. approximately 0.36 mi. E. of the E. 191st St. S. & S. Yale Ave junction

K. Claims (payments for bills to be paid from 8/7-11/2023)

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/14-18/2023

M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief

Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

- N. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023
- O. Executive Session - (District Attorney) - Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Board of County Commissioners of Tulsa County v. Kenneth Lukasik and Janie McWolf*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- P. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN