

AGENDA  
BOARD OF COUNTY COMMISSIONERS  
MONDAY, AUGUST 14, 2023  
TULSA COUNTY HEADQUARTERS BUILDING  
218 W. 6TH ST., TULSA, OKLAHOMA  
ROOM 132 - 9:30 AM

RECEIVED



3:58 pm, Aug 10, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. PROCLAMATION

A. Honoring Samaritan's Purse for their storm recovery assistance

IV. MINUTES

A. Board of County Commissioner's Meeting of August 7, 2023

V. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving Fund for 7/2023
2. County Clerk - Monthly for 7/2023
3. Court Clerk:
  - a. Monthly for 7/2023
  - b. Records Management and Preservation for 7/2023

VI. UNFINISHED BUSINESS

A. Addendum - Juvenile Bureau, #1 to the agreement with KONE Inc., for Maintenance Services to five elevators located at 500 West Archer St., Tulsa OK 74103, CMF #20221300, for an additional one-year of maintenance services; cost of \$2,750.10 per month

B. Amendments

1. Building Operations - #1 to the bid award with American Waste control for Trash Service, CMF #20221732, for an additional one-year period through 9/20/2024

2. Parks - #1 to the agreement with Howell & Vancuren, Inc., for architectural services related to Chandler Park Improvement Project, CMF #242959. On 2/22/2021, an Assignment and Assumption Agreement was approved to transfer all remaining rights and obligations to Wallace Engineering-Structural Consultants, Inc., CMF #20210348. This amendment is to decrease the amount by \$508.50 with a revised total of \$14,441.50 to close the contract
3. Sheriff - #2 to the bid award for Inmate Electronic Cigarettes to Custom Technologies, LLC, CMF #20212006, most recent renewal, CMF #20221339, for an additional one-year period through 9/6/2024, with no changes to the terms of the bid

## VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/21/2023
- B. Request for Approval - (Human Resources) - of TCP 118 Family & Medical Leave (FMLA) policy
- C. Tort Claim - District Attorney:
  1. TC-2023-16, Claimant: Clayton, Bryant, for incident on 3/7/2023, originally approved in the amount of \$2,444.40, CMF #20230810, to amend the claim for an additional \$737.33, for a total amount of \$3,181.73
  2. TC-2023-38, Claimant: Cornelius, David, for incident on 3/1/2023, in the amount of \$476.32
- D. Agreements
  1. Assessor - Square9 Softworks, for upgrading Square9 software versions and migrating the application and SQL server to a new server, this incorporates the same terms of the Professional Services Master Agreement and EULA approved on 8/7/2023, CMF #20231372
  2. Board of County Commissioners - Oklahoma Historical Society - OKPOP, for the ARPA Beneficiary Agreement, CMF #20212403, in the amount of \$2,000,000
  3. Court Clerk - TC Public Facilities Authority, for booth rental at SageNet Center Lower Level during the Tulsa State Fair from 9/28/2023 through 10/8/2023; fee of \$2119
  4. Court Services - BI Incorporated, for free Service Demonstration of two VeriWatch GPS monitoring units for 30 days
  5. Human Resources - Benefit Resources Inc., for installation and administration of the Flexible Benefit Plan and to facilitate the use of BRI Debit Card in connection with the plan, for one-year for eligible employees
  6. Juvenile Bureau - Praetoria Group, LLC, for Security Service at the Juvenile Justice Center located at 500 West Archer Street, for one year through 6/30/2024
  7. Parks:
    - a. Curtis Hale, for use of LaFortune Community Center on Tuesdays to hold dance classes from 6:00 p.m. to 9:00 p.m., for one year ending 6/30/2024; fee of 20% of paid enrollment

- b. Innovations Family Wellness, Inc., for use of Chandler Park Gym on 8/19/2023, from 1:00 p.m. to 3:00 p.m., for a free community event; fee of \$112.50
    - c. North Tulsa Cherokee Community Organization, for use of Pavilion #2 and Recreation Room #1 at O'Brien Park on 9/23/2023, from 8:00 a.m. to 4:00 p.m., for their Fall Festival; fee of \$967.50
  - 8. Sheriff - City of Catoosa, for Public Safety Service Agreement for dispatch services of 911 emergency calls and corresponding reports for one year ending 6/30/2024; fee of \$75,000
  - 9. TC Departments - Cintas, for rental of uniforms, mats, towels, facility items, and all other services provided by Cintas governed by the Omnia Partners Cooperative for 36 months beginning 3/1/2023, with one-year term renewals
- E. Requests to Advertise for Proposals - (Sheriff) - David L. Moss Security Glass Replacement
- F. Inventory Resolutions
  - 1. Assessor - asset transfer: to Highway Maintenance; desk w/Ctr drawers
  - 2. Engineers - asset disposal: lost - Stihl Chainsaw
  - 3. IT - asset disposal: transferred to outside government - Law Library; computers
  - 4. Parks - asset disposal: junked; computer equipment
- G. Sole Sources
  - 1. County Clerk - Apprentice Information Systems, for sole provider of support, updates and maintenance to the software and website of the custom designed geospatial mapping site to provide county wide data information to the public through 9/18/2024
  - 2. Sheriff - Pellerin Laundry Machinery Sales Company, Inc., for equipment and installation of the White Conveyors, Inc., who manufacture proprietary drives, chain and other components needed for system upgrades, for one year ending 8/13/2024
- H. Utility Permits - Engineers:
  - 1. BTC Broadband, for the crossing and paralleling of E. 161st St. S., approximately 0.13 mi. E. of the S. Yale Ave. & E. 161st St. S. junction
  - 2. Cox Communications:
    - a. for the replacement of a power supply off of S. 145th W. Ave., approximately 0.05 mi. N. of the Highway 51 & S. 145th W. Ave. junction
    - b. for the crossing and paralleling of N. 21st E. Ave., approximately 0.66 mi. S.W. of the Highway 20 & N. Lewis Ave. junction
    - c. for the overhead crossing and paralleling of S. Yale Ave., and E. 161st St. S., approximately 2.00 mi. W. of the Highway 64 & E. 161st St. S. junction
- I. Travel/Training - IT:
  - 1. Dan Pease:
    - a. to Government CIO Roundtable in Amelia Island, FL, from 9/17-20/2023; cost of \$400

- b. to Oklahoma Digital Government Summit Advisory Board in OKC, on 9/14/2023; cost of \$175
    - c. to Oklahoma Digital Government Summit in OKC, on 12/14/2023; cost of \$175
  - 2. for Jeff Droll, Britany Kaiser, Alyssa Williams and Alan Vanderburg to Oklahoma Workday User Group in OKC, on 8/24/2023; cost of \$160
- J. Claims (payments for bills to be paid from 7/31-8/4/2023)
- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/7-11/2023
- L. Consideration and Approval of Construction Program Payments
  - 1. Vision 2025
    - Creditor: Program Management Group; Trust 816421-59; Item: 10,492-V2025 Program Management; Purpose: Program Administration; Amt Paid: \$36,874.00
    - Creditor: Guy Engineering; Trust #719384-J1; Item: 10,489 – PJ1031 - E. 51st St. btw 177th & 193rd Cnty Rd; Purpose: Design/Engineering; Amt Paid: \$1,215.00
    - Creditor: Economy Lumber Co. Inc.; Trust #719384-K5; Item: 10,490 - PJ1394-LaFortune Tennis Center Air Conditioner: Mtls HVAC Encl Inv52893,52870; Amt Paid: \$3,923.92
    - Creditor: Home Depot Credit Services; Trust #719384-K5; Item: 10,491 - PJ1394-LaFortune Tennis Center Air Conditioner: Closet inv.#6614300,0014504,90110; Amt Paid: \$196.93 Total: \$42,209.85
  - 2. Vision Tulsa County
    - Sales Tax/Bond Funded Projects Recommended for Payment**
    - Creditor: Meshek & Associates; Fund HW86N/PJ1047; Item: 86th St. N. Memorial to HWY 75 Improvements; Purpose: ROWs; Amt Paid \$90
    - Creditor: Meshek & Associates; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W Ave. to 193rd W Ave.; Purpose: ROWs; Amt Paid \$638.75
    - Creditor: Meshek & Associates; Fund: H91SO/PJ1033; Item: 91st So. Improvements from HWY 75 to Elwood; Purpose: ROWs; Amt Paid \$565
    - Sales Tax Funded Projects Recommended for Payment**
    - Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Tulsa County Administration; Purpose: Administration; Amt Paid \$12,332.10
- M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- N. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023
- O. Executive Session - (District Attorney) - Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Roddy, et al. v. Tulsa County Board of Commissioners, et al.*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
- P. Discussion and Possible Action Regarding Executive Session Item

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

IX. ADJOURN