

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on July 27, 2023 at 1:49 p.m.)

MINUTES  
Monday, July 31, 2023

APPROVED  
8/7/2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy James Rea, Commissioner Stan Sallee, Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of July 24, 2023

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Employees' Retirement System of Tulsa County - Treasurer's report for 4th Quarter FY 2022-2023 (Clerk's Misc. File No. 20231321)

Motion made by Stan Sallee, seconded by James Rea, to approve the report. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Addendum - (Sheriff) - #1 to Memorandum of Understanding with Oklahoma State Bureau of Investigation, originally executed on 3/8/2021, CMF #20210422, to implement requirements outlined in 74 O.S., 2011 Section 151.1 Section 2B, for the purpose of appointing Internet Crimes Against Children (ICAC) Affiliate Task Force Agents to assist in the ICAC Unit (Clerk's Misc. File No. 20231322)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners, #1 to the Agreement with Twenty20 Management, Inc., to serve as the Program Manager for the Tulsa County Courthouse Usage and Feasibility Study, CMF #20230687, to request expanding the scope for a more comprehensive study in the amount of \$30,000 (Clerk's Misc. File No. 20231323)

2. Engineers - #2 to the agreement with Dewberry Engineers, Inc., for engineering services related to the Harvard Avenue bridge and approaches over Posey Creek was approved and executed on 11/1/2021, CMF #245920, decreasing the contract amount by \$9,368.63, for a revised total of \$206,731.37 (Clerk's Misc. File No. 20231324)
3. Juvenile Bureau - #1 to the agreement with Turn Key Health Clinics, LLC, originally executed on 1/30/2023, CMF #20230135, to replace section 2.1 of the Master Agreement to increase the monthly rate to \$32,251.29 for FY 2023-2024 (Clerk's Misc. File No. 20231325)
4. Treasurer - #16 to award for Production and Mailing of Data, Forms and Envelopes to Automated Mail Service, CMF #215774, to add envelopes CE21 and CE24 back to the proposal (Clerk's Misc. File No. 20231326)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

## VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/7/2023 (Clerk's Misc. File No. 20231320)
- B. New or Replacement Procurement Officers - (Board of County Commissioners) - designating Leslie Fisher as new Receiving Specialist (Clerk's Misc. File No. 20231327)
- C. Appointment - (Board of County Commissioners) - Commissioner Dunkerley - of Byron Burke to the Tulsa County Home Finance Authority to replace Brett Lessley effective immediately, with term to expire 10/31/2023 (Clerk's Misc. File No. 20231328)
- D. Memorandum of Understanding - (Sheriff) - Tulsa Technology Center to hire a designated training/coordinator to oversee and conduct training for Tulsa County Sheriff's Office through 6/30/2024; cost of \$31,500 (Clerk's Misc. File No. 20231329)
- E. Request for Approval - (Board of County Commissioners) - Junebug's Jumpin Jupiters, for Concession Agreement and Certificate of Liability Insurance to be used in conjunction with the use of their products by the public at all Tulsa County Parks for FY 2023-2024 (Clerk's Misc. File No. 20231330)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

### F. Agreements

1. Administrative Services - OMECorp Genesis Business Systems, for maintenance on Label Maker Machine ISELDPKG, serial #30J212601445, located at 633 West 3rd Street, Room #126, Tulsa, OK; annual fee of \$288 (Clerk's Misc. File No. 20231331)
2. Assessor:
  - a. ATM One, Inc., for electronic payment services (Clerk's Misc. File No. 20231332)
  - b. Tulsa County Public Facilities Authority, for booth rental at the SageNet Center Lower Level during the Tulsa State Fair beginning 9/28/2023 through 10/8/2023; cost of \$2,035 (Clerk's Misc. File No. 20231333)
3. County Clerk - Tulsa County Public Facilities Authority, for booth rental at the SageNet Center Lower Level during the Tulsa State Fair beginning 9/28/2023 through 10/8/2023; cost of \$1,519 (Clerk's Misc. File No. 20231334)

4. Parks:
  - a. Impact Productions, for use of Chandler Park Hiking Trails on 8/5/2023 and 8/6/2023 from 4:00 p.m. through 2:00 a.m. to film a television series; fee of \$1,020 (Clerk's Misc. File No. 20231335)
  - b. Belinda Tubby for a Stamp Art program to be held at the South County Recreation Center on the second Thursday of each month through 8/10/2024; fee of 20% of the paid enrollment (Clerk's Misc. File No. 20231336)
5. Sheriff - Voice Products Service, LLC, for installation and support of voice, video and data recording equipment to be located at 6094 E. 66th St. North, Tulsa, OK, through 6/30/2024; cost of \$9,049.95 (Clerk's Misc. File No. 20231337)
6. Treasurer - Tulsa County Public Facilities Authority, for booth rental at SageNet Center Lower Level during the Tulsa State Fair beginning 9/28/2023 through 10/8/2023; cost of \$2,519 (Clerk's Misc. File No. 20231338)
7. Tulsa Area Emergency Management Agency - Oklahoma Department of Emergency Management and Homeland Security, detailing terms for approved disaster funding under the Hazard Mitigation Assistance Grant (Clerk's Misc. File No. 20231339)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- G. Agreement Renewal - (County Clerk) - Workday, Inc., for renewal of CMF #20221769 for FY 2023-2024 (Clerk's Misc. File No. 20231340)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

#### H. Inventory Resolutions

1. Assessor - Asset Disposal; junked - furniture (Clerk's Misc. File No. 20231341)
2. Building Operations - Asset Disposal: junked ice machine and small tools (Clerk's Misc. File No. 20231342)
3. Election Board - Asset Disposal: junked computer equipment (Clerk's Misc. File No. 20231343)
4. Parks:
  - a. Asset Disposal: retired computer equipment and junked kitchen appliances (Clerk's Misc. File No. 20231344)
  - b. Asset Transfer to Building Operations: 2018 Chevy Silverado: 1500 Dbl Cab (Clerk's Misc. File No. 20231345)
  - c. Asset Transfer to IT: computer equipment (Clerk's Misc. File No. 20231346)
5. Sheriff: Asset Disposal: Retire to P. Hite - Glock 17 (Clerk's Misc. File No. 20231347)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

#### I. Utility Permits - Engineers:

1. Cox Communications for the crossing and paralleling of N. Trenton Ave. approximately 0.49 mi. N. of Highway 20 & N. Trenton Ave. junction (Clerk's Misc. File No. 20231348)

2. Creek County Rural Water District #2, for the crossing of E. 141st St. S. approximately 0.01 mi. E. of the S. Lewis Ave. and E. 141st St. S. junction (Clerk's Misc. File No. 20231349)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- J. Claims (payments for bills to be paid from 7/17-21/23)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/24-28/23

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- L. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County

### **SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT**

Creditor: City of Tulsa; Fund: HEDSO/PJ1037; Item: Edison Bridge Replacement; Purpose: Construction; Amt Paid \$14,169.58

Creditor: Builders Supply; Fund HERJR/PJ1085; Item: Ray Jordan Renovation – BOPS Basement; Purpose: Materials; Amt Paid: \$3,200.00  
(Clerk's Misc. File No. 20231350)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- M. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

Joe Kralicek gave an update.

- N. Executive Session - (District Attorney) - Requested by Nicholas Williams, On behalf of Jay McAtee, I am requesting that the above matter be set for Executive Session at the regular meeting of the Board of County Commissioners on Monday, July 31, 2023. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: Brandon Hendrix, Workers' Compensation Cases CM-20-04436H and CM-21-06932J, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. (Clerk's Misc. File No. 20231351)

Motion made by Stan Sallee, seconded by James Rea, to go into Executive Session. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:45 a.m.

Motion made by James Rea, seconded by Stan Sallee, to reconvene the regular meeting at 9:52 a.m. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- O. Discussion and Possible Action Regarding Executive Session Item

Motion made by James Rea, seconded by Stan Sallee, to grant settlement authority to Jay McAtee up to the amount discussed in Executive Session, to-wit: Brandon Hendrix, Workers' Compensation Cases CM-20-04436H and CM-21-06932J. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VII. NEW BUSINESS

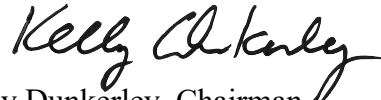
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by James Rea, seconded by Stan Saltee, to adjourn the meeting. Upon roll call, Yes - James Rea, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Kelly Dunkerley, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk