

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 19, 2023 at 2 p.m.)

MINUTES
Monday, April 24, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2:00 p.m. in the 2nd floor conference room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on April 20, 2023, with the following members present: Don Crall, Jr., Mike Lester, Paul McCurtain, Richard Oltmann, Joe Shelton, Pam Vreeland, Troy Zickefoose, Dr. Donald Tyler, and Dan Witham. Others present were: Aaron Wiedman, Tulsa County Clerk's Budget Office; Chief Deputy Eric Kitch, Jail Administrator, and Tamara Stanley, Sheriff's Office; and Sherry Langston, Recording Secretary. Chairman Witham introduced Richard Oltmann, a new committee member. Mr. Oltmann provided a summary of his background.

II. Election of Officers for 2023 Calendar Year

A. Chairman: Dan Witham

B. Vice-Chairman: Dr. Donald Tyler

Chairman Witham called for a discussion of the nominations for STOC officers, Dan Witham as Chairman and Dr. Donald Tyler as Vice-Chairman, none ensued.

Motion made by Troy Zickefoose, seconded by Mike Lester, to approve the nominations of officers, Dan Witham as Chairman and Dr. Donald Tyler as Vice-Chairman.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Pam Vreeland, Troy Zickefoose, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Mike Lester, Stacy Pratt, Richard Oltmann. No - None. Abstain - None. Motion carried.

III. Approval of Minutes

A. Minutes of Meeting - November 28, 2022

Witham called for a discussion of the minutes, none ensued.

Motion made by Dr. Donald Tyler, seconded by Paul McCurtain, to accept and file the minutes of November 28, 2022.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Pam Vreeland, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Stacy Pratt, Richard Oltmann. No - None. Abstain - Troy Zickefoose, Mike Lester, and Richard Oltmann. Motion carried.

IV. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office provided written reports which were reviewed by Aaron Wiedman. Wiedman explained the trends of the first two quarters have continued. Sales tax revenues have continued to increase reflecting 6.3% increase year over year and 22.2% increase year over last two years. CJA Fund 700 reflects \$8,789,976 was collected for the third quarter sales tax revenues, 88% of budgeted revenue collections; total revenues collected were \$8,840,655; and total expenditures were 8,688,457, 64% of projected. County Contribution Fund 365 reflects strong performers such as the Use Tax revenues with the .026 use tax at 97% of projected and the .025 use tax at 94% of projected; Other Inmates account, mainly Muscogee Nation inmates, reflects 73% of projected, helping to offset the decrease in US Marshalls housing revenues. Commissary Fund 370 reflects total revenues of \$695,322 and total expenses of \$359,318; and

\$2,204 was contributed to the Jail Operating Expense budget. Combining Statement With Detail reflects total revenues of \$13,084,211, 85% of projected and total expenses of \$12,839,652, 92% of projected. The CJA payroll was reduced in the second quarter. In answer to Paul McCurtain's question pertaining to the projected percentage in the commissary fund, Wiedman explained the department expects to have a net profit of \$600,000 at the end of the fiscal year. In response to McCurtain's question pertaining to a report detailing the increase in the commissary pricing, Kitch asked what type of information McCurtain was interested in; he asked for Fiscal Year 2022-2023. In response to Witham's question pertaining to medical costs, if the \$7,300,000 is the total for both categories, medical under CJA and medical for the mental health portion paid out of the County Contribution fund; per Wiedman, the appropriated amount reflects the amounts moved to an expense account, the actual amount reflects what has actually been spent, the year-to-date actual amount reflects what has actually been spent year-to-date, and the available amount reflects the amount that is available to be encumbered.

B. Tulsa County Sheriff's Office Report – Chief Deputy Eric Kitch, Jail Administrator
Chief Deputy Eric Kitch explained the inmate population is holding steady around 1,300 inmates. There have been a few spikes. Some improvements have taken place such as removing dead plants, replanting new plants, painting, etc. The new roof is completed and a new liner has been installed to repair the leak. There is a warranty on the roof. In discussing the detention officer budget and the gold badge budget, Kitch noted it is a requirement to have two officers for every federal inmate while they are hospitalized. Kitch explained nothing has changed with recruitment, though it is hard to keep good employees.

C. STOC Representation for the TCCJA Meetings May 17, 2023, June 21, 2023, and July 19, 2023, Which are Held Wednesdays at 8:30 a.m.

TCCJA STOC representation for the Tulsa County Criminal Authority meetings are: Dan Witham for the May 17, 2023 meeting, Richard Oltmann for the June 21, 2023 meeting, and Stacy Pratt for the July 19, 2023 meeting.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Troy Zickefoose, seconded by Mike Lester, to adjourn the meeting at 3:00 p.m.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Pam Vreeland, Troy Zickefoose, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Mike Lester, Stacy Pratt, Richard Oltmann. No - None. Abstain - None. Motion carried.


Dan Witham, Chairman

