

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, JULY 24, 2023
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



9:25 am, Jul 21, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of July 17, 2023

IV. REPORTS

A. Elected Official - (County Clerk) - E911 4th Quarter FY 2022-2023

B. County Department - (Election Board) - Monthly for June 2023

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. TC Departments - Automotive Body Repair, to The Collision Center of Tulsa, Inc., the lowest and best bid received. This award is for one year beginning 7/24/2023

B. Amendments

1. TC Central Garage - #1 to award for High Pursuit Tires with Goodyear Commercial Tire & Service Centers, to exercise the option to renew the award for an additional one-year period beginning 8/18/2023, with no changes to the terms
2. Engineers - Meshek & Associates, LLC:
 - a. #2 to the agreement for Engineering Services for improvements to the levee and associated roadways from North of East 81st Street to Elwood Avenue crossing of the Hager Creek Levee, CMF# 20210069, to modify the scope of services to use guidance by the Department of Homeland Security and USACE to prepare an emergency action plan for the Tulsa County Levee. This amendment increases the original contract amount by \$51,100, for a new total contract amount of \$300,990
 - b. #3 to the Engineering Services for improvements to the levee and associated roadways from North of East 81st Street to Elwood Avenue crossing of the Hager Creek Levee, CMF# 20210069, to modify the scope of services to work with Tulsa County staff to update the Operation and Maintenance for the Levee

system. This amendment increases the original contract amount by \$43,020 for a new total contract amount of \$344,010

- C. Announcement of the decision of the Board of County Commissioners of Tulsa County resulting from the 7/10/2023 Public Hearing of the appeal by Smalygo Properties, Inc., of Building Inspector/Fire Code Official's decision for the property located at 14700 N. Mingo Road, CMF #20231181

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending July 31, 2023
- B. New or Replacement Procurement Officers:
 - 1. County Clerk - designating Suraphar Yeary as new Receiving officer for Jail Expansion Bond (TCIA) 2014 and 2015 and Juvenile Justice Bond (TCIA) 2016
 - 2. Human Resources - designating Chelsey Rodgers as new Receiving Officer
 - 3. IT - designating Kimberly Hamilton as Receiving officer replacing Wayne Robinson for Drainage District #12, TAEMA, Law Library, Juvenile Administration, Court Clerk, Public Defender, Alternative Courts, Juvenile Justice Center, Procurement, OSU Extension, Human Resources, Administrative Services, Building Operations, IT, Inspections, Highway Maintenance, Parks Operations, Social Services, Election Board, Treasurer, County Clerk, District Attorney, District Attorney - State Funds, Sheriff, Jail - County Contribution, Court Services and County Commissioners
 - 4. Treasurer - designating Gwendolyn Flatt as new Receiving Officer
 - 5. Social Services - designating Jessica Price as Receiving Officer to replace Stephanie Mayes
 - 6. Parks - designating Stephanie Mayes as Requisitioning Officer to replace Toni Kizer
- C. Requests for Approval
 - 1. Engineers:
 - a. Oklahoma Department of Transportation (ODOT)
 - 1) for 7 Parcels for Project 51st St. 161st to 177th in the amount of \$10,850
 - 2) for Project Management, in the amount of \$1,100 and Right of Way Acquisition, in the amount of \$1,550, for BR 218, 201st St. - Memorial to Mingo - Snake Creek
 - b. Right of Way easement from Heath G. Timmerman and Stephanie L. Timmerman (LS-21535)
 - 2. Human Resources:
 - a. of Sponsor Web Portal Inquiry Access for Justin Hull, BOKF to Tulsa County 401(a) Matching Plan
 - b. of TCP 024 Hazardous Weather Policy
 - 3. INCOG - Urban County CDBG Project: Action #1. Designate the County's Chief Executive Officer, the Chairperson, the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications. Action #2.

Make a Finding of No Significant Impact on the City of Bixby Dawes Avenue Storm Sewer and Sidewalk Project

4. Sheriff - for Deputy Paula Hite-Tucker to retain peace officer status, retired, with full rights as authorized under Oklahoma Title 19, §553 and §554 and to retain her badge, service weapon and body armor, per the Oklahoma Firearms Act Title 21 O.S., §1289.8

D. Resolutions - Board of County Commissioners - Vision Tulsa Capital Improvements Redistribution of Bond Proceeds:

1. From Highway/Roadway Improvement Projects, CMF #243791, to the 91st St. S. Improvements from Hwy 75 to Elwood (H91SO/PJ1033, CMF #20230808) in the amount of \$107,671.03 for Right of Way acquisitions, design and utilities relocation
2. From Highway/Roadway Improvement Projects, CMF #243791, from the 209th W. Ave. Bridge Replacement project (H209W/PJ1029, CMF# 20211024), which is completed and has an amount of \$51,892.60 of unencumbered bond funding available, to The 51st St. South Improvements from So. Lynn Lane to County Line (H51SO/PJ1031 20221287) for right-of-way acquisitions, design, and utilities relocations
3. From the Edison St. Bridge Replacement project (HEDSO/PJ1037, CMF# 20211024) which is completed and has an amount of \$334,763.61 of unencumbered bond funding available for reassignment to the 41st St. Improvements from 137th W. Ave. to 193rd W. Ave. (H41SO/PJ1030, CMF#20221287) for right-of-way acquisitions, design, and utility relocations
4. From Sales Tax Funds for IT new servers, storage, and communications equipment for the data center environment in the amount of \$175,000

E. Agreements

1. Administrative Services - Formax, for a twelve month maintenance agreement, from 6/29/2023 to 6/28/2024, for a FD7202-Special 4 Inserter with Tower Feeder and a FD7202-10 Non-Intelligent HCVF with Cabinet for \$6,494
2. Board of County Commissioners - INCOG:
 - a. Community Development Block Grant (CDBG) Urban County Program funding for fiscal year 2023, in the amount of 1,457,941
 - b. Community Development Block Grant (CDBG) Urban County, Administrative Services for a fee not to exceed \$218,396 through 6/30/2024
 - c. HOME Consortium funding for the FY 2023, in the amount of \$1,243,349
 - d. Home Consortium Administrative Services for FY 2023, in the amount of \$124,334
 - e. South Tulsa Bridge Financial Analysis Study in the local matching amount of \$1,000
3. Building Operations - Voy Construction, LLC, for Faulkner Façade Repair
4. County Clerk - Workday, Inc.:
 - a. for education in design and deployment of Workday functions, cost \$35,000

- b. for the extension of subscription data use beginning 7/31/2023, for a cost of \$152,808
- 5. Court Clerk - Kodak Alaris, Inc., for software and maintenance for Kodak Imagelink Retrieval Workstation and a Film Controller located at 500 S. Denver Ave., Room 212, Tulsa, OK 74103, for a quarterly fee of \$922.64 through 6/20/2024
- 6. District Attorney - Cox Business, for additional television services located at 500 S. Denver Ave., Ste 900, Tulsa, OK 74103; cost of \$17.98 per month through 6/30/2024
- 7. Employees' Retirement System of Tulsa County - Hinkle and Company, PC, for auditing services; estimated cost of \$29,000
- 8. Engineers:
 - a. City of Jenks, for asphalt overlay on Elwood Ave. from 131st St. to 121st St. S. and 131st St. S. from Elwood Ave. to Peoria Ave. and 141st St. S. from Peoria Ave. to Lewis Ave., at a fee to the City of Jenks of \$75,000
 - b. Guy Engineering Services, Inc., for utility relocation by Windstream Communications around the project at E. 51st Street from 177th to 193rd Roundabout
 - c. Town of Sperry, Oklahoma for asphalt overlay on Sperry street surfaces, at a fee to Sperry of \$10.00 per ton of asphalt
- 9. Juvenile Bureau:
 - a. Final Touch Commercial Cleaning, Inc., for professional cleaning services at 500 West Archer Street, Tulsa, OK, cost of \$16,500 through 6/2024
 - b. Malayna Hasmanis, to provide multiple services pertaining to Post Adjudication Review Board clerk for a monthly rate of \$2,500 not to exceed \$30,000 for FY 2023-2024
 - c. The Oklahoma Commission on Children and Youth, for post adjudication review board coordinator through 6/30/2024, for a monthly cost of \$2,500 not to exceed the fiscal year budget of \$30,000
- 10. Parks - Manila Ice, for the use of Haikey Park to provide concessions from 7/24/2023 through 8/31/2023; fee of \$100
- 11. Treasurer - Wycom Systems, Inc., for licenses and support for WySign check signing security system from 8/20/2023 - 8/20/2024, for a one-time cost of \$195
- F. Agreement Renewals
 - 1. Assessor - CoStar Realty Information, Inc, for renewal of CMF #20221244 for FY 2023-2024
 - 2. Treasurer - General Mailing Equipment, for renewal of CMF #20221411 for FY 2023-2024
- G. Notice to Proceed - Voy Construction, LLC, to proceed with the scope of work for Faulkner Façade Repair, as defined in the approved agreement above
- H. Inventory Resolutions
 - 1. Assessor - Asset Disposal: junked - Desk and Hutch

2. Building Operations:
 - a. Request to Surplus: Drum Sander, Ice Machine, Vehicles
 - b. Asset Disposal: Sold - vehicles; junked - shelving and small tools
3. Parks: Asset Transfer to IT: computer equipment
4. Sheriff - Asset Disposal: sold - vehicles
- I. Sole Source - (Treasurer) - TM Consulting, Inc., for their proprietary software system
- J. Utility Permits - Engineers:
 1. AT&T Oklahoma, for the paralleling of E. 166th St. N. approximately 4.37 mi. W. of the State Highway 75 and E.166th St. N. junction
 2. Cox Communications, for the parallel of N. Garnett Rd. and crossing of E. 154th St. N. approximately 0.19 mi. S. of the N. Garnett Rd. & E. 156th St. N. junction
 3. ONE Gas, Inc., for the crossing of N. Yale Ave. approximately 3.33 mi. S. & 3.98 mi. E. of the SH 11 and SH 20 junction
 4. Washington County Rural Water District #3, for the crossing of E. 126th St. N. approximately 0.25 mi. E. of the E. 126th St. N. & N. Harvard Ave. junction
- K. Travel/Training
 1. Court Services - Tracy Auman and Debra Richardson, to the BI Incorporated Technology & Training Forum in Noblesville, IN on 8/10-11/2023; cost of \$1,900
 2. OSU Extension - Brittany Woods:
 - a. to New Educator Livestock In- Service in Stillwater, OK on 8/1-2/2023; cost of \$106
 - b. to Women in AG/Small Business Conference in Edmond, OK on 8/3/2023; cost of \$146
- L. Claims (payments for bills to be paid from 7/10-14/2023)
- M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/17-21/2023
- N. Consideration and Approval of Construction Program Payments
 1. Vision Tulsa County
 - a. Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Walter P Moore; Fund: H41SO/PJ1030; Item: 41ST St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amt Paid \$19,972.90
Creditor: Walter P Moore; Fund: H41SO/PJ1030; Item: 41ST St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amt Paid \$11,480
- O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- P. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

Q. Executive Sessions - (District Attorney) - Requested by Leana Glenn:

1. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2023-42: Johnson v. The Board of County Commissioners of Tulsa County* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, deferred from 7/17/2023
2. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2023-18: Russell Isreal v. Tulsa County Sheriff's Office*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

R. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN