

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 21, 2022, at 2:32 p.m.)

MINUTES
Monday, November 28, 2022

I. Call to order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2:02 p.m. in the 2nd floor conference room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on November 28, 2022, with the following members present: Don Crall, Jr., Tom Daniels, Kelly Doyle, Stacy Pratt, Alec Richmond, Erik Stuckey, Dr. Donald Tyler, Pam Vreeland, Richard Waite, and Dan Witham. Others present were: Aaron Wiedman, Tulsa County Clerk's Budget Office; Jail Administrator, Chief Deputy Eric Kitch and Tamara Stanley, Sheriff's Office; and Sherry Langton, Recording Secretary.

II. Approval of Minutes

A. Minutes of Meeting - July 25, 2022

Chairman Dan Witham called for a discussion of the minutes, none ensued.

Motion made by Dr. Donald Tyler, seconded by Kelly Doyle, to accept and file the minutes of July 25, 2022. Upon roll call, Yes - Tom Daniels, Kelly Doyle, Pam Vreeland, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, and Stacy Pratt. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office provided written reports which were reviewed by Aaron Wiedman. Wiedman explained the sales tax revenues have been strong at \$8,904,188, 7.3% year over year and 23.1% year over two years. CJA Fund 700 reflects total year-to-date revenues are \$8,715,392, 29% of projected, and year-to-date expenses are \$9,778,356, 33% of projected. Due to the increase of payroll expenses, we will continue to watch this fund. County Contribution Fund 365 reflects use tax collections continue to be strong with total revenues at 29% of projected. Commissary Fund 370 reflects year-to-date revenues of \$591,477 and expenses of \$324,402, and a year-to-date contribution of \$14,899 offsetting jail operating expenses. Combining Statement with Detail reflects revenue collections from U.S. Marshalls have decreased overall and we will continue to watch this fund; first quarter actuals reflect revenues of \$13,436,797, 29% of projected, and expenses of \$15,873,031, 41% of projected. In response to Witham's question pertaining to building costs, Wiedman explained those costs pertain to the roof repair. In response to Witham's question pertaining to increased payroll costs, Deputy Eric Kitch explained the staff has increased by 13 and there is an ongoing academy class.

B. Tulsa County Sheriff's Office Report – Chief Deputy Eric Kitch, Jail Administrator

Chief Deputy Eric Kitch explained the roof repairs are 60% complete; replacement of facility lights with LED lights has taken place; some areas have been repainted; the facility continues to be understaffed; and the current inmate population is 1,223. Kitch explained the U.S. Marshalls have decreased their number of inmates in the facility and the Other Inmates levels, mainly Creek Nation, may decrease as their courts begin to handle their cases. Tamara Stanley and Kitch discussed the COVID-19 hazard pay modifications. In response to Kelly Doyle's question concerning a contract with the City of Tulsa, Kitch explained the Sheriff's Office signed a contract to house the City of Tulsa's first 20 inmates after their jail is at maximum levels. Kitch explained the city's facility has not closed. In response to Dr. Tyler's question concerning the city's rate, Kitch explained the city is paying a reduced rate because they are transporting their own prisoners. Wiedman explained the city's rate is \$63.42. Kitch explained the City of Tulsa's facility has 42 beds. In response to Doyle's question

concerning how the facility plans for budgeting of employees, Kitch explained they budget for the employees they have, not the number they would like to have.

- C. STOC representation for the TCCJA meetings December 28, 2022, and January 18, 2023,
Which are Held Wednesdays at 8:30 a.m.

TCCJA STOC representation for the Tulsa County Criminal Justice Authority meetings are: Dan Witham will attend the December 28, 2022 meeting and Stacy Pratt will attend the January 18, 2023 meeting.

- D. Nomination of STOC Officers for 2023 Calendar Year*

*Note: The Election of Officers shall be conducted at the regular meeting of the STOC in January, 2023.

1. Nomination for Chairman for Calendar Year 2023

Tom Daniels nominated Dan Witham as Chairman.

Motion made by Tom Daniels, seconded by Kelly Doyle, to approve Dan Witham as the nominee for Chairman.

Upon roll call, Yes - Tom Daniels, Kelly Doyle, Pam Vreeland, Richard Waite, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, and Stacy Pratt. No - None. Abstain - None. Motion carried.

2. Nomination for Vice-Chairman for Calendar Year 2023

Witham asked Dr. Tyler if he would continue to serve in this role, he agreed.

Motion made by Dan Witham, seconded by Tom Daniels, to approve Dr. Tyler as the nominee for Vice-Chairman for 2023.

Upon roll call, Yes - Tom Daniels, Kelly Doyle, Pam Vreeland, Richard Waite, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, and Stacy Pratt. No - None. Abstain - None. Motion carried.

IV. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

V. Vote to adjourn

Motion made by Dr. Donald Tyler, seconded by Pam Vreeland, to adjourn the meeting at 2:30 p.m.

Upon roll call, Yes - Tom Daniels, Kelly Doyle, Pam Vreeland, Richard Waite, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, and Stacy Pratt. No - None. Abstain - None. Motion carried.

Dan Witham, Chairman

