

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, JUNE 12, 2023
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



2:50 pm, Jun 08, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of June 5, 2023

IV. REPORTS

A. Elected Officials:

1. County Clerk - Monthly for 5/2023
2. Court Clerk:
 - a. Monthly for 5/2023
 - b. Records Management and Preservation for 5/2023
3. Treasurer - Depository Summary of Daily Analysis for 5/2023

B. Annual Inventory Certifications:

1. Alternative Court Programs
2. Assessor
3. County Clerk
4. Election Board
5. Engineers
6. Human Resources

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Building Operations - Faulkner Façade Repair - Deferred
2. Sheriff - Janitorial Supplies to Empire Paper & HD Supply Facilities Maintenance Ltd., the lowest and best bids received

- B. Addendum - (Assessor) - #11 to agreement with Harris Systems USA, Inc., for maintenance services of RealWare licensed software, CMF# 230887, to extend maintenance services for FY 2023-2024 for a fee of \$184,071 to be paid in four quarterly payments
- C. Amendments
 - 1. Highways - #2 to the award for Aluminum Sign Blanks to Mandel Metals, Inc. dba US Standard Sign, CMF #20211846, to exercise the option to renew the bid award for an additional one-year period beginning 8/30/2023 with no changes to the terms
 - 2. Building Operations - #5 to the award for Chevrolet & GMC Parts to Bob Howard Parts Distribution and Marc Miller Buick GMC, CMF #245463, to exercise the option to renew the bid award for an additional one-year period beginning 7/29/2023 with no changes to the terms

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/26/2023
- B. New or Replacement Procurement Officers - (District Attorney) - Designating Staci Eldridge as a new Receiving Officer
- C. Requests for Approval
 - 1. Board of County Commissioners - of letter to the State Historic Preservation Office of Oklahoma Historical Society, requesting review of five applications related to the Voluntary Buyout Program (VBP) following the 2019 Severe Storms, Straight-line Winds, Tornadoes, and Flooding (DR-4438) through Federal U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant - Disaster Recovery (CDBG-DR) funds
 - 2. Engineers - Acceptance of Right of Way Easements:
 - a. Cynthia Schweizer, Megan Schweizer, and Addison Schweizer (LS-21533)
 - b. Krysty McClendon and Garrett McClendon (LS-21535)
 - c. Pine Springs Development Group, LLC (LS-21536)
 - 3. Sheriff - Deputy Catherine Curtin, to retain peace officer status, retired, with full rights as authorized under Oklahoma Title 19, §553 and §554 and to retain service weapon and body armor
- D. Resolutions - (Board of County Commissioners) - Authorizing the Distribution of the Vision Tulsa Use tax as follows:
 - 1. Broken Arrow Chamber for their 5-year Amplify BA Strategic Plan, \$250,000, paid at a rate of \$50,000 per year, subject to annual fiscal appropriations
 - 2. HQ Cooling Tower Project in the amount of \$500,000
- E. Notice to Proceed - (Engineers) - Cherokee Pride Construction, Inc., for Haikey Creek Levee Retaining Wall Replacement, CMF# 20230743, for approval and authorization for Cherokee Pride Construction Inc. to proceed with the scope of work as defined in the approved agreement

- F. Memorandum of Understanding - (Sheriff) - INCOG, for maintenance duties of the NG9-1-1 electronic map street layer, address point layer, ESN, Fire, Law, Ambulance, Public Service Answering Point boundaries and the master street and address guide. Tulsa County shall pay INCOG twelve equal payments that total \$37,440 for their performance of duties for FY 2023-2024
- G. Agreements
 - 1. Board of County Commissioners:
 - a. The Metropolitan Environmental Trust, for the provision of services for citizens of Tulsa County, including a waste reduction recycling program, public education concerning responsible solid waste disposal and hazardous household waste collection for FY 2023-2024, cost of \$23,392
 - b. Tulsa Regional Chamber, dba Tulsa Regional Tourism, for Supplement to ARPA Beneficiary Agreement, Original CMF #20222156, for additional \$10,000, for additional funding for the FMAC Music Project
 - 2. Building Operations:
 - a. Gold Star Security and Investigations, Inc., for courtesy patrol and related services at Tulsa County Headquarters, 218 W. 6th St, Tulsa, OK 74119 for FY 2023-2024
 - b. Tulsa Area Emergency Management Agency Office (TAEMA), for vehicle fleet maintenance of six TAEMA vehicles for FY 2023-2024
 - 3. Human Resources - United Safety & Claims, Inc., for certain services in connection with self-insurer's obligations under the provisions for the workers' compensation law(s) of the State of Oklahoma for an annual fee of \$75,000, for FY 2023-2024
 - 4. Juvenile Bureau:
 - a. City of Broken Arrow, to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) in the amount of \$6,000 for FY 2023-2024
 - b. City of Collinsville to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) in the amount of \$2,400 for services for FY 2023-2024
 - c. Claremore Police Department to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) in the amount of \$1,200 for services for FY 2023-2024
 - 5. Parks:
 - a. Jocelyn Stroud, for use of Buddy LaFortune Community Center on Mondays, Thursdays, and Saturdays for Zumba classes from 6/26/ 2023 through 5/1/8/2024; fee 20% of paid enrollment
 - b. Lumen Technologies, Inc., for use of Pavilion 3 at Chandler Park on 6/16/2023 for a Company Picnic from 8:00 a.m. to 4:30 p.m.; fee of \$600

H. Agreement Renewals

1. Assessor:
 - a. Just Appraised, Inc., for renewal of CMF #20221245 for FY 2023-2024
 - b. Standley Systems, LLC, for renewal of CMF #20220989 for FY 2023-2024
2. County Clerk:
 - a. ATM ONE, Inc., for renewal of CMF #20221151 for FY 2023-2024
 - b. Civic Plus, for renewal of CMF #20221273 for FY 2023-2024
 - c. Corporation Services Company, for renewal of CMF #20221075 for FY 2023-2024
 - d. ImageNet Consulting, LLC, for renewal of CMF #20221152 for FY 2023-2024
 - e. Indecomm Holdings, Inc., for renewal of CMF #20221153 for FY 2023-2024
 - f. Open Gov, Inc. for renewal of CMF #20220784 for FY 2023-2024
 - g. Underground Vaults & Storage, Inc., for renewal of CMF #20221154 for FY 2023-2024
3. Employees' Retirement System of Tulsa County
 - a. Chickasaw Capital, for renewal of CMF #20221077 for FY 2023-2024
 - b. Pension Technology Group, for renewal of CMF #20221250 for FY 2023-2024
 - c. Tocqueville Asset Management, L.P., for renewal of CMF #20221158 for FY 2023-2024
4. Human Resources:
 - a. Allstate Cancer - for renewal of CMF #20220835 for FY 2023-2024
 - b. Identity Force, a TransUnion Brand, for renewal of CMF #20220836 for FY 2023-2024
 - c. ReliaStar Life Insurance Company, dba VOYA Financial:
 - 1) Group Accident Insurance, for renewal of CMF #20220837 for FY 2023-2024
 - 2) Group Critical Illness Insurance, for renewal of CMF #20220838 for FY 2023-2024
 - 3) Group Long Term Disability Insurance, for renewal of CMF #20220840 for FY 2023-2024
 - 4) Group Short Term Disability Insurance, for renewal of CMF #20220841 for FY 2023-2034
 - 5) Group Term Life Insurance, for renewal of CMF #20220839 for FY 2023-2024
 - d. VSP, for renewal of CMF #20220661 for FY 2023-2024
5. Sheriff - ImageNet Consulting, LLC, for renewal of CMF #20221682 for FY 2023-2024
6. Social Services - Dispensary of Hope, LLC, for renewal of CMF #20221086 for FY 2023-2024

7. Treasurer:
 - a. Southwest Solutions Group, for renewal of service agreement for 3 Vertical Carousel-Lektrievers for FY 2023-2024
 - b. Xerox, for renewal of CMF #20221026 for FY 2023-2024
- I. Request to Advertise for Bids - (TC Departments) - Automotive Body Repair
- J. Inventory Resolutions
 1. Assessor:
 - a. Asset disposal: junked - computer software
 - b. Assest Transfer - to Alternative Courts - desks
 2. Building Operations - Request to surplus: Miscellaneous equipment and small tools
 3. Court Services - Asset Disposal: junked - computers, refrigerator
 4. Highways Maintenance - Asset Disposal: junked - Vertical tank, software, Patcher box & accessories
 5. IT - Asset Disposal: junked - computer equipment
 6. Parks - Asset Disposal: sold - Bixby Community Center land and building
- K. Utility Permits - Engineers:
 1. Cimmaron Telephone Company:
 - a. for the crossing and paralleling of W. Wekiwa Rd. beginning at approximately the 177th W. Ave. & W. Wekiwa Rd junction
 - b. for the crossing and paralleling of W. Wekiwa Rd. and S. 193rd W. Ave. beginning at approximately the W. Wekiwa & S. 193rd W. Ave. junction
 - c. the crossing and paralleling of S. 221st W. Ave., W. 6th St., W. 8th S.t, and S. 209th W. Ave. beginning at approximately the 209th W. Ave. & W. 8th St. junction
 - d. for the crossing and paralleling of W. Wekiwa Rd. W. 11th St. S., W. 12th St. S., and multiple listed roadways in the permit beginning at approximately the S. 220th W. Ave. & W. Wekiwa Rd. junction
 2. Cox Communications:
 - a. for the cross and parallel of E. 156th St. N. and N. 107th E. Ave. approximately 0.05 miles W. of the E. 156th St. N. and N. Garnett Road junction
 - b. for the cross and parallel of E. 156th St. N. approximately 1 mile W. of the E. 156th St. N. and N.129th E. Ave. junction
- L. Travel/Training
 1. Human Resources - amending CMF #20230676, to replace Leslie Fisher with Va Chang to attend the Workday Rising Conference in San Francisco, 9/25-20/2023 due to Leslie's transfer out of HR
 2. IT - for Jeff Droll, Britany Kaiser and Alyssa Williams to attend the Workday Rising conference in San Francisco, CA, 9/26-29/2023, cost of \$14,000, registration fees from FY23 and the balance will come from FY24
- M. Claims (payments for bills to be paid from 5/29-6/2/2023)

- N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/5-9/2023
- O. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
Creditor: Program Management Group; Trust 816421-59; Item: 10486-V2025
Program Management; Purpose: Program Administration; Amt Paid: \$27,357.02
 - 2. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: DCI Communications; Fund HERJR/PJ1085; Item: Ray Jordan Renovation
- BOPS Basement; Purpose: Construction; Amt Paid: \$26,446.81

Sales Tax Funded Projects Recommended for Payment
Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Vision
Tulsa County Administration; Purpose: Administration; Amt Paid \$12,725.86
- P. Executive Sessions - District Attorney:
 - 1. Requested by Leana Glenn:
 - a. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2023-17: Jodi Isreal v. Tulsa County Sheriff's Office* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - b. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2023-18: Russell Isreal v. Tulsa County Sheriff's Office* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 2. Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action concerning a pending investigation, claim, or possible action in the matter of *Tulsa County v. TCAE Enterprises, Inc. d/b/a Sunglow*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- Q. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN