

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 14, 2023, at 2:26 a.m.)

MINUTES
Wednesday, April 19, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith and Kelly Dunkerley; and Mayors Cory Box, Brian Guthrie, and Larry Shafer. Others present were Chief Deputy James Rea; Aaron Wiedman, Tulsa County Clerk's Budget Office; Sheriff Regalado, Undersheriff George Brown, Chief Deputy Eric Kitch, Christina Morrison, and Tamara Stanley, Sheriff's Office; Mary McDonald and Debra Richardson, Court Services, John Fothergill, Tulsa County Treasurer; Dan Pease and Alan Vanerburg, IT Department; James Orbison, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - March 15, 2023

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Kelly Dunkerley, seconded by Karen Keith, to accept and file the minutes of March 15, 2023. Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders / Payroll) in the amount of \$2,365,633.96.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,697,920.59.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to accept and file the Tulsa County Budget Office Report of April 19, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the report for the Authority. CJA Fund 700 reflects collections for March as \$2,680,752; total revenues of \$2,697,921, 88% of projected; and total expenses of \$2,365,634, 64% of projected. County Contribution Fund 365 reflects US Marshall revenues of \$367,950; Other Inmates revenues of \$184,050; Tulsa City Prisoners revenues of \$1,932; and use tax revenues of \$44,219 for the .026 use tax and \$155,184 for the .025 use tax; total revenues collected were \$1,062,382, 71% of projected; and total expenses were \$1,810,546. Commissary Fund 370 reflects total revenues of \$265,738, total expenses of \$131,897, and \$198 was used to offset jail operating expenses. Combining Statement for Jail Related Funds March 2023 reflects total revenues of \$39,742,384.36; total expenses of \$42,845,824.41; and an available balance of \$18,516,448.23. The gap has been narrowed between revenues and expenses. Combining Statement with Detail reflects total revenues of \$4,026,041, 85% of projected; and total expenses of \$4,308,077, 92% of projected. This reflects a reduction in CJA payroll. Salex tax revenue collections reflect \$2,680,752 for the

month of March and a total of \$26,547,587 year-to-date, 6.3% year over year and 22.2% year over 2 years. In response to Sallee's question concerning the decrease in salaries, some of the salaries were moved into ARPA funding and overtime has been reduced.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office provided a written report. Chief Deputy Kitch noted the inmate count as of today is 1,267, which includes 78 Muscogee Creek Nation inmates, 183 US Marshall inmates, 3 287G inmates, and there are no inmates with COVID-19. Keith noted she was excited about the sprucing up of the facility. Kitch explained a great deal of cleaning has taken place, the plants that have been removed will be replaced with new plants, and the roof has been completed, but the contractor is looking for one spot that is leaking.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald / Debra (DJ) Richardson

Court Services provided a written report. Mary McDonald noted their numbers have remained steady. The February release to Pre-Trial has increased due to the Public Defenders' Office bringing more people over and the increase in UA testing is due to the Women In Recovery doing two separate participants' UA tests in one day. The Community Service Workers are responding to community requests and are doing good work. Sallee introduced Mary McDonald to the Authority as the new Director of Court Services.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Larry Shafer, seconded by Cory Box, to adjourn the meeting at 8:45 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

