

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 10, 2023 at 2:16 p.m.)

MINUTES
Wednesday, February 15, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith and Kelly Dunkerley; and Mayors Cory Box, Brian Guthrie, and Larry Shafer. Others present were Chief Deputies Michael Craddock and James Rea; Aaron Wiedman, Tulsa County Clerk's Budget Office; Chief Deputy Eric Kitch, Christian Morrison, and Tamara Stanley; Debra Richardson, Court Services; Alan Vanderburg, IT Department; James Orbison, Authority's Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - January 18, 2023

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to accept and file the minutes of January 18, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested Claims (Purchase Orders/Payroll) in the amount of \$3,853,067.08.

2. Appropriations

The Budget Office requested Appropriations in the amount of \$3,003,116.14.

3. Intrafund Transfers

The Budget Office requested Intrafund Transfers in the amount of \$6,000.00.

Motion made by Kelly Dunkerley, seconded by Karen Keith, to accept and file the Tulsa County Budget Office Report of February 15, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Wiedman explained CJA Fund 700 reflects sales tax revenue collections of \$3,005,849; and total revenues collected were \$3,022,258, 69% of projected; total monthly expenses were \$3,853,067, 53% of projected. He noted the January payroll was reduced by approximately \$200,000; he drew attention to the monthly overtime amount of \$336,866.95. The Sheriff's Office will continue to watch the payroll and take action as needed. County Contribution Fund 365 reflects the use tax and the Other Inmates collections continue to be strong and the US Marshalls collections continue to be steady with total revenues of \$982,072. 55% of projected; total expenses for January were \$1,245,735. Commissary Fund 370 reflects revenues of \$210,428 and expenses of \$98,723 with \$1,730 supplementing the jail operating expenses. Combining Statement for Jail Related Funds January 2023 reflects total revenues of \$30,859,930.96; total expenses of \$35,195,763.19; and a

total available balance of \$17,177,510.20. Combining Statement with Detail reflects monthly revenues of \$4,214,757, 66% of projected and total monthly expenses of \$5,197,525, 76% of projected. Sales Tax Receipts reflect \$3,005,849 for January 2023, 6.4% year over year and 22.7% year over two years; the sales tax collections continue to be strong. In response to Trustee Box's question concerning the cost reallocation and if it would be retroactive, Christina Morrison explained it would begin now, going forward until the end of the fiscal year with many different action plans put into place to increase the fund balance.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office provided a written report. Chief Deputy Kitch noted the inmate population for today was 1,253 with 182 U.S. Marshall inmates, 72 Other Inmates (Creek Nation), and 1 inmate who tested positive for COVID-19. On January 23, 2023 there was one in-custody death by suicide. The roof repairs have been completed and in the cleanup stage with three leaks that need to be fixed.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services provided a written report. Due to Sherri Carrier's retirement, Debra (DJ) Richardson reported on the department numbers that have increased such as background checks, pretrial release numbers, and interviews. The work crews continue to work projects in Tulsa County neighborhoods.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Brian Guthrie, seconded by Kelly Dunkerley, to adjourn the meeting at 8:45 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

