

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, MAY 22, 2023
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM



4:01 pm, May 18, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of May 15, 2023

IV. REPORTS

A. Annual Inventory Certifications:

1. Drainage District #12
2. Procurement

V. UNFINISHED BUSINESS

A. Bid Openings

1. Engineering - Rental of Construction Signs, Lights and Barricades
2. Engineering - Traffic Signal Equipment and Parts
3. Sheriff - Janitorial Supplies
4. TC Departments - Correctional Institutional Supplies

B. Bid Awards & Recommendations

1. Parks - Request for Qualifications for Architect & Engineering Services for O'Brien Park Improvements, to GH2 Architects, LLC, the most qualified firm
2. Sheriff - Security Glass, to Cornerstone Detention Products, Inc., the lowest and best bid received

C. Addendum - #1 to the Request to Advertise for Faulkner Façade Repair, CMF #20230542, to provide answers to vendor questions

D. Amendments

1. Sheriff - #1 to the agreement with Oklahoma Mental Health & Substance Abuse, CMF# 20221555, to add tobacco enforcement and education for a total fee of \$15,000

2. Engineering - #2 to the agreement with Meshek & Associates, LLC, for consultant services related to purchasing Right of Ways for miscellaneous roadway and bridge projects, CMF# 20212606, to update compensation for additional services and time for completion
3. TC Departments - #15 to American Services, Inc., CMF #242875, most recent renewal, CMF #20221428, to add services at the Sheriff's Office gun range building "B" located at 6094 E. 66th Street North, Tulsa, OK 74117, for monthly services for pest control for all common areas, breakrooms and bathrooms; cost of \$100/month
- E. Request for Approval - (Board of County Commissioners) - Lease Termination Agreement and Release with Louis Drapp regarding termination of the Building Lease Agreement, located at 2828 W. 51st St., Tulsa, Oklahoma, CMF #20210381 - deferred from 5/15/2023

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/5/2023
- B. New Procurement Officers: District Attorney
 1. to designate Erik Grayless as Requesting Officer
 2. to designate Tami Conyers as Requisitioning Officer
- C. Requests to Accept and File: Board of County Commissioners
 1. Oklahoma State Auditor - Circuit Engineering District #1 Audit for 7/1/2021-6/30/2022
 2. Special Warranty Deed conveying certain real property from Tulsa County Industrial Authority to BOCC (Sheriff Northern Facility)
- D. Requests for Approval
 1. Engineers:
 - a. of Right of Way Easement in Tulsa County from Luis Prado, Rosa A. Jaimes, and Richard J. and Linda M. Suntken (LS-21495)
 - b. of Right of Way Easement in Tulsa County from Richard J. and Linda M. Suntken (LS-21495)
 - c. of the updated Tulsa County Stormwater Management Plan which will be submitted to ODEQ. This plan satisfies the updates and compliance needed to meet the 2021 OKR04 stormwater permit deadline requirements
 2. Parks - U.S. Department of Transportation, of Letter of support for the Charging and Fueling Infrastructure grant proposal submitted by the Indian Nations Council of Governments (INCOG)
- E. Resolutions
 1. Board of County Commissioners - Vision Tulsa Capital Improvements Program, CMF #243791:
 - a. to authorize redistribution of sales tax to the 86th St. Improvement from N. Memorial Dr. to Hwy 75 (HW86N CMF# 20230588) for ROW acquisitions and an amendment to the design engineer in the amount of \$100,000

- b. to authorize the redistribution of Bond proceeds from the 86th St. Improvement from N. Memorial Dr. to Hwy 75 (HW86N CMF# 20230588) which has an amount of \$418,314.89 of unencumbered bond funding available for partial reassignment of \$100,000 to the 91st St. S. from US Hwy75 to Elwood (H91SO CMF# 20230588) for ROW acquisitions and an amendment to the design engineer in the amount of \$100,000
2. Drainage District #12 - Approving the Proposed Budget for Fiscal Year 2023-2024 as submitted by the Drainage Commissioner, and setting the minimum drainage assessment at the sum of \$5

F. Tort Claims

1. TC-2023-16 - Claimant: Clayton Bryant, for an incident on 3/7/2023, to approve in the amount of \$2,444.40
2. TC-2023-23 Claimant: Jennifer Thompson, for an incident on 3/9/2023, to approve in the amount of \$769.33
3. TC-2023-33 Claimant: Jesse Lay for an incident from 3/9/2023, to approve in the amount of \$377.17

G. Agreements

1. Building Operations - Humane Society of Tulsa, for use of Juvenile Detention Center to hold a spay and neuter clinic from 5/15/2023 through 6/5/2023; cost of waterbill reimbursement plus \$50
2. Court Clerk - JD Young Think Healthy Systems, for rental and service of bluV System to be located at 123 N. Main Street, Ste. B, Broken Arrow, OK 74012; cost of \$35.95 per month for 12 months
3. Engineers:
 - a. City of Skiatook, for traffic striping on all public roadway systems and traffic control signage in Circuit Engineering District #1
 - b. City of Owasso, for asphalt overlay on 76th Street North from 129th E. Ave. to 145th E. Ave.
 - c. Public Service Company of Oklahoma, for contracting of electrical services from 7/1/2023 through 6/30/2024
4. Human Resources:
 - a. Community Care, for insurance coverage of Tulsa County Early Retirees from 7/1/2023 through 6/30/2024
 - b. Delta Dental:
 - 1) for administration of claims under the Tulsa County self-insured Dental Benefit Plan from 7/1/2023 through 6/30/2024
 - 2) for dental insurance benefits plan from 7/1/2023 through 6/30/2024
5. Inspections - Crandall Professional Services, LLC, for consulting services consisting of plan review, inspections, interpretation, compliance and acceptance testing in regards to fire code and all other codes directed by Tulsa County Planning Commission for a period of one year upon acceptance

6. Parks - Pinnacle Prep Academy, for use of Chandler Park Community Center for Basketball Skills Development Program from 6/5/2023 through 7/29/2023, fee 20% of enrollment
7. Procurement - West Publishing Corporation, dba Thomson Reuters, for a twelve-month subscription license to West ProFlex including Analytic Plus for Government, National Primary Core and Keycite Alerts to aid in legal research at a monthly rate of \$221.83 from 7/1/2023 through 6/30/2024
8. Sheriff - Wood, Puhl & Wood, P.L.L.C., to represent the individual defendant in the case of Justin Walker v Justin Anderson, Northern District of Oklahoma, Case No. 23-CV-0008 CVE-JFJ; rate of \$250/per hour; associate attorneys \$185 per hour and legal assistants/paralegals \$80/per hour

H. Agreement Renewals

1. Administrative Services:
 - a. Crowley Micrographics, Inc., dba The Crowley Company, for renewal of CMF #20221000 for FY2023-2024
 - b. JD Young, for renewal of CMF #20221001 for FY2023-2024
2. Assessor - J. Wayne Moore, PHD, LLC, for renewal addendum of CMF #239438 for FY 2023-2024, with an estimated improved parcel count of 234,838 at a unit cost of \$.1085 for an estimated total of \$25,479.92
3. County Clerk:
 - a. American Eagle Title and Abstract, LLC, for renewal of CMF #20221074 for FY2023-2024
 - b. First American Title, for renewal of CMF #20221076 for FY2023-2024
 - c. Smith Brothers Title & Abstract Co., for renewal of CMF #20220785 for FY2023-2024
 - d. Tulsa Abstract & Title Co, for renewal of CMF #20220755 for FY2023-2024
4. Human Resources - BOKF, NA:
 - a. 457 Deferred Compensation Adoption Agreement - for renewal of CMF #20220983 for FY2023-2024
 - b. 457 Deferred Compensation Plan - for renewal of CMF #20220889 for FY2023-2024
 - c. 401 (A) Adoption Agreement Amendment One, for renewal of CMF #20220890 for FY2023-2024
 - d. 401 (A) Adoption Agreement - for renewal of CMF #20220891 for FY2023-2024
 - e. Financial agreement pertaining to 401 (A), 457 and PEHP - for renewal of CMF #20220888 for FY2023-2024
 - f. Trust Agreement for 457 Deferred Compensation, for renewal of CMF #20220892 for FY2023-2024
 - g. Trust Agreement for PEHP, for renewal of CMF #20220894 for FY2023-2024

5. Sheriff:
 - a. CC Health Department, for renewal of CMF #20220902 for FY2023-2024
 - b. Town of Sperry, for dispatching services from Tulsa Regional Emergency Communications Center for FY 2023-2024 in the amount of \$5,500, renewal of CMF# 20221980
6. Treasurer - Robert J Goss, for renewal of CMF #20221025 for FY2023-2024
- I. Inventory Resolutions
 1. District Attorney - Asset Disposal: junked; refrigerator and office furniture
 2. Highways Maintenance - Asset Disposal: Transferred to City of Tulsa - Signal Lights; junked - portable radios
- J. Sole Source - (IT) - OneNet, a Division of the Oklahoma State Regents for Higher Education, to provide redundancy to the Oklahoma State Network. OneNet can accommodate dark fiber resources to Tulsa County via these managed assets in addition to network engineering support that can accommodate the Border Gateway Protocol
- K. Utility Permits - Engineers:
 1. Cox Communications, for the crossing of W. 51st St. .S approximately 0.25 miles W. of the W. 51st St. S. and Gilcrease Expy junction
 2. Oklahoma Natural Gas Company, for the crossing of N. 118th E. Ave. approximately 1.82 miles S. & 1.18 miles W. of the US Hwy 169 & ST Hwy 20 junction
- L. Claims to be Disallowed (payments cancelled as of 5/15-19/2023)
 1. Assoc of Public Tr of US & Canada, PO #110443, Warrant #500061298 - \$798
 2. City of Tulsa, PO #117260, Warrant #500064372 -\$793.28
City of Tulsa, PO #117262, Warrant #500064372 - \$7,675.83
 3. Tulsa County Inmate Trust Fund (29967), PO #112247, Warrant #500062066 - \$103.08
- M. Claims (payments for bills to be paid from 5/8-12/2023)
- N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/15-19/2023
- O. Consideration and Approval of Construction Program Payments
 1. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment

 Creditor: Walter P Moore; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Testing/Inspections; Amt Paid \$4,232.33
 Creditor: Bright Lighting, Inc.; Fund: HEDSO/PJ1037; Item: Edison Bridge Replacement; Purpose: Construction; Amt Paid \$16,650.34
 Creditor: AAA Glass & Mirror of Oklahoma; Fund: HERJR/PJ1085; Item: Ray Jordan Renovation - BOPS Basement; Purpose: Materials; Amt Paid: \$54.30

P. Executive Sessions - District Attorney:

1. Requested by Mike Shouse - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the above-referenced pending case, to wit: *Thrasher v. BOCC, Case No. CJ-2021-1906, pending in Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to-wit *Emmanuel Ezechinonso, Workers' Compensation Non-Represented Claim*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Q. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN