

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, APRIL 17, 2023
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM



9:20 am, Apr 14, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

III. MINUTES

- A. Management Conference Meeting of February 9, 2023
- B. Board of County Commissioner's Meeting of April 3, 2023
- C. Board of County Commissioner's Special Meeting of April 6, 2023

IV. REPORTS

- A. Elected Officials:
 - 1. Assessor - Monthly for 3/2023
 - 2. County Clerk:
 - a. E-911 for 7/1//2022 - 3/31/2023
 - b. Monthly for 3/18-31/2023
 - 3. Court Clerk:
 - a. Management and Preservation for 3/2023
 - b. Monthly for 3/2023
 - 4. Treasurer - Depository Summary of Daily Analysis for 3/2023
- B. County Department - (Election Board) - Monthly for 3/2023

V. UNFINISHED BUSINESS

- A. Bid Openings - Engineers:
 - 1. Haikey Creek Levee Retaining Wall Replacement
 - 2. Traffic Signal Equipment and Parts
- B. Bid Awards & Recommendations:
 - 1. Parks:
 - a. RFQ for Architect & Engineering Services for HVAC System Replacement, to Cyntergy AEC, LLC, the most qualified and responsive firm

- b. RFQ for Architect & Engineering Services for O'Brien Park Improvements - Deferred
- 2. TC Depts - Paperstock for Printing, to Midland Paper Company, the lowest and best bid received. This award is good through 10/16/2023
- C. Amendments
 - 1. Highways - #3 to the award for Rental of Construction Signs, Lights and Barricades to Advanced WorkZone Services, LLC., CMF# 20201079 with the latest renewal being approved April 18, 2022 CMF# 20220638. The Procurement Department requests the current award to be extended from 5/18/2023 to 6/17/2023 to allow time for advertisement, review of bid responses and to award a new bid to vendor(s). Advanced WorkZone Services, LLC., has agreed to hold original terms
 - 2. Parks - #3 to the agreement with PDG, LLC, dba Planning Design Group, for landscape architectural services for the LaFortune Park Tennis Center Phase III Improvement, CMF# 20190358, to add site, civil and utility design for the restroom building for the trail and croquet area

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 4/24/2023
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs
- C. Memorandums of Understanding
 - 1. County Clerk - Crawford and Associates, P.C., for a variety of accounting and consulting services in preparation of the Comprehensive Annual Financial Report from 7/1/2023 through 6/30/2024. Hourly rates of \$50 to \$265 are based on the service being provided, not to exceed \$70,000
 - 2. Human Resources - Central Tech, for bloodborne pathogens and personal protective equipment training on 4/24/2023; cost of \$69.50
- D. Requests for Approval
 - 1. Building Operations - of the renewal of the Locksmith license for Nathan Krotzer, Welder license for Cameron Matney and the Mechanical Journeyman license for Patrick McLaughlan; cost \$145
 - 2. County Clerk - termination of Premium Pay to Court Services and Juvenile Bureau, CMF #20221422, due to the COVID-19 Public Health Emergency declaration termination effective 4/10/2023
 - 3. Engineers:
 - a. Hydropower International Services, Inter-National Consultancy, LLC, (HISINC, LLC), to authorize HISINC, LLC as Tulsa County's Technical Representative of the LOMR application that was submitted to FEMA
 - b. Oklahoma Department of Transportation, for reimbursement of right-of-way acquisition services for parcel 2 required for the BR 218 on 201st St S from Memorial to Mingo bridge replacement project, State Project No. JP 30132(04), assigned to Meshek and Associates, LLC, in the amount of \$2,650

4. Human Resources:
 - a. of in-County mileage reimbursement for HR employees for the remainder of the calendar year; cost of \$1,500
 - b. of Workers' Compensation Multiple Injury Trust fund for the quarter ending 3/31/2023
 5. Parks:
 - a. of proposed increase to menu items at LaFortune and South Lakes Golf Course Grill
 - b. of donation from HF Sinclair of 70" Smart TV for use at Chadler Park Community Center
 6. Tulsa Area Emergency Management Agency (TAEMA) - of Quarterly Status Report to the Oklahoma Office of Homeland Security for a grant issued to TAEMA for an Outdoor Warning Siren System, CMF #20222061
- E. Request for Public Hearing - (Drainage District #12) - on May 15, 2023 at 9:30 a.m. to discuss report and budget request for FY 2023-2024
- F. Resolutions
1. Assessor - to designate Audrey Isabelle as requisitioning officer
 2. Drainage District #12 - to Strike Assessment from the 2022 Tax Roll: **Orcutt Machine & Oil Tools** Parcel #: 00000-51-40-01730 Item #: 22-20-5000990-001-2 Assessed Value: \$4,385 Tax Amt.: \$42 Amt. to Strike: \$4
- G. Agreements
1. District Attorney - Karpel Computer Systems, Inc., for licenses and support of the PROSECUTORbyKarpel software program through 3/31/2024; cost of \$145,050
 2. IT - CoxCom, LLC - for installation and activation of internet service for the District Attorney's office located at 500 S. Denver Ave., Tulsa, OK 74103. There is a one-time activation fee of \$25 and a reoccurring monthly fee of \$68.99 through 6/30/2023
 3. Parks:
 - a. Berryhill Schools for use of Chandler Park Trails to hold a 5K fun run fundraiser to benefit Make A Wish foundation on 4/22/2023 from 7:30 to 11:00 a.m.; fee of \$300
 - b. Todd Winkle, for beginners Pickleball class at South County Recreation Center, on Saturdays from 5/1-6/30/2023 from 11:30 a.m. to 1:00 p.m.; fee 20% of enrollment
 4. Sheriff - International Association of Chiefs of Police (IACP), for testing services pertaining to Corporal exams for a fee of \$1,200
- H. Agreement Renewals
1. Board of County Commissioners - Lamar Companies, for renewal of CMF #20220887 for FY 2023-2024
 2. Building Operations - Trane, for renewal of CMF #20220697, for FY 2023-2024
 3. County Clerk - eRecording Partners Network, LLC, for renewal of CMF #20220698 for FY 2023-2024

4. Highways District #3:
 - a. Advance Alarms, for renewal of CMF #20220878 for Fiscal Year 2023-2024
 - b. ImageNet Consulting, LLC, for renewal of CMF #20220952 for Fiscal Year 2023-2024
5. Human Resources - Gallagher Benefits Services, Inc., for renewal of CMF #20220659 for Fiscal Year 2023-2024
6. OSU Extension - ImageNet Consulting, LLC, for renewal of CMF #20221008 for Fiscal Year 2023-2024
- I. Requests to Advertise for Bids
 1. Building Operations - Faulkner Facade Repair
 2. Sheriff - Security Glass
- J. Inventory Resolutions
 1. Assessor - transfer to IT; computers
 2. Building Operations:
 - a. surplus; fan, shaft, assembly; Waterline controls
 - b. surplus; vehicles
 3. Treasurer - transfer to IT; computers
 4. Tulsa Area Emergency Management Agency (TAEMA):
 - a. junked; 13 pneumatic HVLP gravity feed air spray guns
 - b. surplus; 2010 Dodge Truck
 - c. surplus; miscellaneous office equipment
- K. Sole Source - (Sheriff) - NEOGOV, dba PowerDMS, for a cloud-based software as a service (SaaS) platform that combines document management, training and accreditation management and electronically links that content to alert users whenever a change may impact compliance. PowerDMS is the sole source of all maintenance, new releases, and support of PowerPolicy
- L. Utility Permit - Engineers:
 1. Magellan Pipeline Company, LP:
 - a. for the paralleling of North Garnett Road approximately 0.23 miles S. of the Garnett Road and 126th St. N. junction
 - b. for the paralleling of 86th approximately 0.54 miles E. of the US Hwy. 75 & 86th St. N. junction
 2. Oklahoma Natural Gas:
 - a. for the crossing of 14106 N. Memorial Drive approximately 2.04 miles E. & .50 mi. S. of the US Hwy. 75 & St Hwy 20 junction
 - b. for the crossing of 2642 E. 161st St. approximately 0.98 mi. S. and 3.31 mi. E. of the US Hwy. 75 & St Hwy. 67 junction
 3. Public Service Company of Oklahoma, for the replacement of existing guy pole and anchors located adjacent to the road but outside County ROW. Replace insulators on poles adjacent to the road but outside the ROW. Installation will be made paralleling

S. 49th W. Ave. approximately 0.5 miles N. of the S. 49th W. Ave. & W. 41st St. junction

M. Travel/Training - (IT) - Ryan Hamilton and Isaac Foster to online training courses to become certified in areas of Security Operations and Analysis and Advance Incident Response, Threat Hunting and Digital Forensics. Online course expenses are estimated at \$13,223 for the courses and certification

N. Claims (payments for bills to be paid from 3/27-4/6/2023)

O. Consideration and Approval of Construction Program Payments

1. Vision 2025

Creditor: Program Management Group; **Trust:** 816421-59; **Item:** 10,478-V2025 Program Management; **Purpose:** Program Administration; **Amt. Paid:** \$29,882.03

2. Vision Tulsa County

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Meshek; Fund: HW86N/PJ1047; **Item:** 86th St. N. Memorial to Hwy 75 Improvements; **Purpose:** Right of Way Acquisitions; **Amt. Paid:** \$6,600

Creditor: Meshek; Fund: H91SO/PJ1033; **Item:** 91st So HWY 75 to Elwood Ave.; **Purpose:** ROWs; **Amt. Paid:** \$160

Creditor: Explorer Pipeline; Fund: H193E/PJ1028; **Item:** 31st, 41st, 51st Roundabouts on 193rd (County Line); **Purpose:** Construction; **Amt. Paid:** \$328,140

Creditor: Economy Lumber; Fund: HERJR/PJ1085; **Item:** Ray Jordan Bldg. Renovation - BOPS Basement; **Purpose:** Materials; **Amt. Paid:** \$6,436.01

Creditor: DG Investment dba Convergent; Fund: HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Construction; **Amt. Paid:** \$4,037.70

Creditor: American Waste Control, Inc.; Fund: HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Dumpster; **Amt. Paid:** \$365

Creditor: Sherwin Williams Co.; Fund: PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$51.70

Creditor: Tomahawk Materials; Fund: PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$1,600

Sales Tax Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; Fund: HLV13/PJ1083; **Item:** Jenks/Hager Creek Levee & Road Improvements; **Purpose:** Design; **Amt. Paid:** \$3,168.01

Creditor: Program Management Group, LLC; Fund: ADMIN/PJ1001; **Item:** Vision Tulsa County Administration; **Purpose:** Administration; **Amt. Paid:** \$14,649.57

Use Tax Funded Projects Recommended for Payment

Creditor: Tulsa County Engineer; Fund: HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Consulting; **Amt. Paid:** \$20,880.64

P. Public Health Update

Q. Executive Sessions

1. District Attorney - Requested by Douglas Wilson:

- a. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the case, *Clark v. Tulsa County, Tort Claim No. TC-2023-28*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- b. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above-referenced case, *Ford v. Tulsa County, Tort Claim No. TC-2023-27*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. on behalf of Commissioner Stan Sallee - Pursuant to 25 O.S. § 307(B)(1), I am requesting that an executive session be held among board members to conduct confidential discussions concerning the employment, hiring, appointment or promotion of one or more individuals to the position of Parks Director, which may include confidential discussions concerning the resignation of the former Parks Director

R. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN