

AGENDA  
BOARD OF COUNTY COMMISSIONERS  
TUESDAY, FEBRUARY 21, 2023  
TULSA COUNTY HEADQUARTERS BUILDING  
218 W. 6TH ST., TULSA, OKLAHOMA  
ROOM 132 - 9:30 AM

RECEIVED



2:24 pm, Feb 16, 2023

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of February 13, 2023

IV. REPORTS

A. Elected Official - Court Clerk:

1. Monthly for 1/2023
2. Management and Preservation Monthly for 1/2023

V. UNFINISHED BUSINESS

A. Bid Openings

1. Engineers - Road Materials

B. Bid Awards & Recommendations:

1. Parks - RFQ for Construction Manager at Risk Services for Case Tennis Center at LaFortune Park - Deferred

C. Amendment - (Engineers) - #1 to award for Tree Trimming and Removal to Custom Cuts Tree Care, Inc., CMF #20220371, to exercise the option to renew the award for an additional one-year period beginning 3/13/2023 with no changes to the terms

D. Request for Approval - Board of County Commissioners - of letter requesting the Historic Greenwood District be designated a national monument, deferred from 2/13/2023

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 2/27/2023

B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs

C. Request to Accept and File - (Board of County Commissioners) - Additional closing documents for the purchase of real property for the Election Board located at 12000 E. Skelly Drive, Tulsa, OK, (CMF #20230093), including the original Owner's Policy of Title Insurance No. 27306-229523266 issued by Fidelity National Title Insurance Company,

original recorded Special Warranty Deed, original recorded First Amendment to Memorandum of Lease, original Bill of Sale and General Assignment and original Estoppel Certificate

D. Requests for Approval

1. Assessor - of the Tulsa County Assessor's proportionate purchase of the 2023 Tulsa County aerial photographs, in the amount of \$12,325
2. Human Resources - of BOK Portal User Access Form for CAS employees Autumn Reddell and Marlena Karjala

E. Resolution - (Board of County Commissioners) - Authorizing BOCC Chairman, Commissioner Kelly Dunkerley, to sign necessary closing documents for the Contract for Sale of Real Estate, CMF #20230134, regarding the Tulsa County Carol Crowson Annex Building located at 211 S. Houston Ave., Tulsa, OK 74103

F. Agreements

1. Parks:
  - a. Cotton Candy Land, LLC, for concession services at Chandler Park from 3/2 - 10/2/2023; fee \$100/mo.
  - b. SESAC, LLC, to grant the non-exclusive right and license to publicly perform non-dramatic renditions of all musical compositions; fee based on population size of 669,279

G. Sole Sources

1. Court Services - Siemens Healthcare Diagnostics, the sole manufacturer of SYVA EMIT Reagents, which utilize homogenous enzyme immunoassay technology for Drugs-of-Abuse Testing and Therapeutic Drug Monitoring. Siemens is the exclusive distributor of the Viva-PROE Drug Testing System. Siemens is also the exclusive United States distributor of the Beckman Coulter AU Family of Chemistry Systems for high volume toxicology laboratories. This includes the AU480, DxC AU700 and AU5800 series of high-volume instrument platforms
2. Engineers:
  - a. CitiTech Systems, Inc., the sole provider of CitiTech Management Software (CMS) and the only company authorized to provide maintenance, updates and support
  - b. O.M.T. Enterprises, Inc., the only company in this area that owns machines that will grind rock, road materials and recycle waste concrete with one machine, giving a finished ground useable product on site

H. Utility Permits - Engineers:

1. City of Owasso Public Works:
  - a. for the paralleling of E. 68th St. N. approximately 0.01 mi. E. of the E. 68th St. N. & N. 115th E. Ave. junction
  - b. for the paralleling of N. 117th E. Ave. approximately 0.01 mi. S. of the E. 69th St. N. & N. 117th E. Ave. junction
2. Oklahoma Natural Gas Company, for the crossing of 16703 S. 1st E. Ave. approximately 1.6 mi. S. and 1.28 mi. E. of the US Hwy. 75 & ST Hwy. 67 junction

3. Okmulgee County Rural Water District #6, for the crossing of E. 171st St. S. approximately 0.20 mi. W. of the E. 171st St. S. & S. Sheridan Ave. junction
- I. Travel/Training
1. Board of County Commissioners - Chief Deputy Darren Gantz to the NACo High Performance Leadership Academy 12-week online training; cost of \$1,995
  2. Human Resources - WorkDay Learning Fundamentals online classes through the remainder of FY2023 for Human Resources employees, Gerri Mooney, Leslie Fisher, Yuri Toledo, Va Chang, Peter Chang and Jennifer Kupiec; total cost \$16,800
  3. OSU Extension:
    - a. Jan Dawson to FCS In-service and OEAFCS Meeting in OKC, OK on 4/4-6/2023; cost of \$500
    - b. Lisa Nicholson:
      - 1) to 4-H Conference in Weatherford, OK on 5/2-4/2023; cost of \$600
      - 2) to Contest Days in Stillwater, OK on 6/6-7/2023; cost of \$400
      - 3) to Livestock Training in Stillwater, OK on 5/16-17/2023; cost of \$300
      - 4) to Multi-County Camp in Gore, OK on 6/19-21/2023; cost of \$300
      - 5) to Vet Science Short Course in Stillwater, OK on 5/22-24/2023; cost of \$400
- J. Claims to be Disallowed (payments cancelled as of 2/13-17/2023)
1. **Fund #: 403 PO #: 112867 Vendor Name (Number):** Oxford House Purpose (31227) **Warrant #: 500062230 Amt. Paid: \$508**
- Fund #: 403 PO #: 112869 Vendor Name (Number):** Oxford House Purpose (31227) **Warrant #: 500062230 Amt. Paid: \$625**
- Invoice 118675 for \$508 should have been cancelled, Invoice 118670 for \$625 needs to be reissued
- K. Claims (payments for bills to be paid from 2/6-10/2023)
- L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 2/13-17/2023
- M. Consideration and Approval of Construction Program Payments
1. Vision 2025  
**Creditor:** R & L Construction; **Trust #**719384-H9; **Item:** 10,472-Owasso Sports Park Project # 2; **Purpose:** Sports Park Improvement; **Amt. Paid:** \$486,466.20  
**Creditor:** Program Management Group; **Trust #**816421-59; **Item:** 10,471-V2025 Program Management; **Purpose:** Program Administration; **Amt. Paid:** \$30,074.35
  2. Vision Tulsa County  
**SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT**  
**Creditor:** Bright Lighting, Inc.; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Construction; **Amt. Paid:** \$151,406.74

**Creditor:** Stuart C. Irby; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Materials; **Amt. Paid:** \$867.33

**Creditor:** The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$316.05

**Creditor:** The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$1,971.10

**SALES TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT**

**Creditor:** Program Management Group, LLC; **Fund:** ADMIN/PJ1001; **Item:** Vision Tulsa County Administration; **Purpose:** Administration; **Amt. Paid:** \$18,396.82

N. Public Health Update

O. Executive Session - (District Attorney) - Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: *Tort Claim TC-2023-03: Empire Paper Co. v. Board of County Commissioners of Tulsa County, Oklahoma*

P. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN