

MINUTES
Monday, January 9, 2023

APPROVED
1/17/2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 3, 2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials - (County Clerk) - E-911 for 2nd Quarter FY 2022-2023 (Clerk's Misc. File No. 20230023)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the report. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Board of County Commissioners - Tulsa County Courthouse Renovation Construction Management Services at Risk

- a. Flintco (Clerk's Misc. File No. 20230024)
- b. J E Dunn Construction (Clerk's Misc. File No. 20230025)
- c. Smith & Pickel Construction (Clerk's Misc. File No. 20230026)
- d. Stava Building Corporation (Clerk's Misc. File No. 20230027)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bids to the Board of County Commissioners and Procurement for analysis, review and recommendation on 1/17/2023. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers - Haikey Creek Levee Retaining Wall Replacement - Halcomb Construction, LLC (Clerk's Misc. File No. 20230028)

Motion made by Stan Sallee, seconded by Karen Keith, to refer the bids to Engineers and Procurement for analysis, review and recommendation on 1/17/2023. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. TC Departments - Hygiene Supplies

- a. Bob Barker Company, Inc. (Clerk's Misc. File No. 20230029)
- b. Charm-Tex, Inc. (Clerk's Misc. File No. 20230030)
- c. ICS Jail Supplies, Inc. (Clerk's Misc. File No. 20230031)

- d. McKesson Medical Surgical Government Solutions, LLC (Clerk's Misc. File No. 20230032)
- e. Pyramid Paper Company, dba Pyramid School Products (Clerk's Misc. File No. 20230033)

Motion made by Karen Keith, seconded by Stan Saltee, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 1/17/2023. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Sheriff - David L. Moss Exterior Glass Replacement - to reject all bids received (Clerk's Misc. File No. 20230034)

Motion made by Karen Keith, seconded by Stan Saltee, to reject all bids received. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

C. Amendments

1. Sheriff - #1 to agreement with Summit Food Services, LLC, CMF #20221795, to increase rates based on the number of inmates being served, effective 2/1/2023-6/30/2023 (Clerk's Misc. File No. 20230035)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

D. Agreements - Deferred from 1/3/2023

1. Administrative Services - Getty Images, for Premium Access beginning 1/25/2023; cost of \$3,300

Motion made by Karen Keith, seconded by Stan Saltee, to strike the agreement. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau - Turn Key Health Clinics, LLC, to provide medical staffing and administration at the Family Center for Juvenile Justice

Motion made by Stan Saltee, seconded by Karen Keith, to defer the agreement. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- E. Change Order - (Engineers) - Oklahoma Department of Transportation (ODOT) - for improvements to 137th E. Avenue over Horsepen Creek between 161st Street N. and 166th Street N., CMF# 20211749, for numerous overruns of bid items and unanticipated site conditions, increasing the contract by \$45,147.02 (Clerk's Misc. File No. 20230036)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/17/2023 (Clerk's Misc. File No. 20230022)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners - to submit Vision 2025 Surplus Funding Application to the Tulsa County Vision Authority for structural repairs to the North Boston Avenue Pedestrian Bridge in the amount of \$800,000 (Clerk's Misc. File No. 20230037)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the request. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. Oklahoma Department of Emergency Management and Homeland Security, of revised FEMA Grant Match Commitment Letter for FY22 Building Resilient Infrastructure and Communities program, replacing CMF #20221283 dated 7/5/2022 (Clerk's Misc. File No. 20230038)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. Oklahoma Department of Transportation for reimbursement of right-of-way acquisition for 2 parcels required for the BR 218 201st St. - Memorial to Mingo over Snake Creek bridge project, State Project No. JP 30132(04), assigned to Meshek and Associates, LLC, in the amount of \$3,100 (Clerk's Misc. File No. 20230039)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- c. Oklahoma Department of Transportation for reimbursement of right-of-way appraisals reviews for 10 parcels required for the 101st Street South from Memorial to Garnett road project, State Project No. JP 29345(04), assigned to Massey & Associates, LLC, in the amount of \$11,000 (Clerk's Misc. File No. 20230040)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Human Resources - of Workers' Compensation Multiple Injury Trust Fund Assessment Report, for quarter ending 12/31/2022 (Clerk's Misc. File No. 20230041)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Resolution - (Board of County Commissioners) - to redistribute bond proceeds from The Horsepen Creek Bridge Replacement project (H137E CMF# 20220693) which has \$363,084.76 of unencumbered bond funding available for partial reassignment, to the 51st St. Lynn Lane Roundabout (H193E) for Explorer Pipeline investigations and utility relocation in the amount of \$60,000 (Clerk's Misc. File No. 20230042)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

D. Agreements

1. Assessor - City of Owasso, for the use of the City of Owasso Community Center to allow residents to come and ask questions regarding property taxes, from 1/19-6/30/2023 at no charge (Clerk's Misc. File No. 20230043)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners - Oasis Fresh Foundation, dba The Oasis Project, ARPA Subrecipient, in the amount of \$1,000,000, CMF #20212529, to provide food distribution resources, transportation, and workforce training to citizens in a qualified census tract (Clerk's Misc. File No. 20230044)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Parks:

- a. Bixby Optimist Club, for use of the Bixby Community Center to hold a father/daughter Valentine dance on Saturday, 2/11/2023 from 4:00 to 10 p.m.; fee of \$544.50 (Clerk's Misc. File No. 20230045)
- b. Champions Baseball, for use of O'Brien Park Baseball fields to hold various baseball tournaments from 3/4 to 6/11/2023; fee of \$100 per field per day (Clerk's Misc. File No. 20230046)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- E. Inventory Resolution - (Assessor) - junked; Coolpix camera (Clerk's Misc. File No. 20230047)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- F. Sole Source - (Administrative Services) - Advantage Graphics, Inc., for maintenance, parts, supplies and service for: Graphics Whizard Numbering Machine, Standard Horizon Finishing, Accel, Baumfolder, Hamada, A.B. Dick, Itek, Challenge and Rosback Equipment, Ryobi Printing Presses, and I-Jet envelope printers, as well as INX printing inks (Clerk's Misc. File No. 20230048)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

1. Sapulpa Rural Water Company - for the crossing of S. 97th W. Ave. approximately .02 mi. N. of the W. 61st St. S. and S. 97th W. Ave. junction (Clerk's Misc. File No. 20230049)
2. Washington County RWD #3:
 - a. for the crossing of N. Memorial Dr. approximately 0.05 mi. S. of the E. 86th St. N. & N. Memorial Dr. junction (Clerk's Misc. File No. 20230050)
 - b. for the crossing of N. Memorial Dr. approximately 0.11 mi. S. of the E. 86th St. N. & N. Memorial Dr. junction (Clerk's Misc. File No. 20230051)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Board of County Commissioners - James Rea to Leadership Tulsa - Class 68 program, beginning 1/17/2023; cost \$2,450 (Clerk's Misc. File No. 20230052)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. IT - Dan Pease to Internet for All: Oklahoma Local and Tribal Nation Coordination Workshop in OKC, OK on 1/19/2023; cost of \$150 (Clerk's Misc. File No. 20230053)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 1/3-6/2023)

There were no claims to be disallowed.

J. Claims (payments for bills to be paid from 12/28-30/2022)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/3-6/2023

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20230054)

Creditor: Hyland LLC; **Trust:** 816421-59; **Item:** 10465-V2025 Program Administration; **Purpose:** LE13-054638 Renew Software License; **Amt. Paid:** \$23,582.87

Creditor: Alaback Design; **Trust:** 719384-J7; **Item:** 10464-TCP – LaFortune Park Trail; **Purpose:** South Entry Architect Service; **Amt. Paid:** \$5,340

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Vision Tulsa County (Clerk's Misc. File No. 20230055)

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Meshek & Associates; **Fund:** HW86N/PJ1047; **Item:** 86th St. N. Memorial to Hwy 75 Improvements; **Purpose:** Right of Way Acquisitions; **Amt. Paid:** \$13,687.50

Creditor: Fensco, Inc.; **Fund:** H209W/PJ1029; **Item:** 209th W. Ave. Bridge Replacement; **Purpose:** Construction; **Amt. Paid:** \$7644.30

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Public Health Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 and flu season in Tulsa County

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Kelly Dunkerley, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk