

APPROVED
1/3/2023

MINUTES
Thursday, December 8, 2022

I. CALL TO ORDER

The BOCC Management Conference met at the hour of 9:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith and Kelly Dunkerley. Others present were: Chief Deputies Michael Craddock, James Rea, and Darren Gantz; Maggie Donoho and Kristi Frisbie, Assessor's Office; Nathan Krotzer and Amanda Cobourn, Building Operations; Patricia Lord, BOCC Office; Michael Willis and Kenneth Yates, County Clerk's Office; Rachel Rosebrough, Court Clerk's Office; Douglas Wilson, Nicholas Williams and Andrew Mihelich, District Attorney's Office; Megan Blackford, Engineering; Terry Simonson, Government Relations; Kathy Burrows, Human Resources; Dan Pease and Alan Vanderburg, IT Department; Vincent Trinidad, Lamar Guillory, Scott Bartel, Kimberly Light and Patrick McCrate, Parks Department; Laurie Moody, Public Information Officer; Charles Wall and Savannah Crandall, Social Services; Jared Cottle, City of Bixby; Claudia Brierre, INCOG, Jeff Edwards, River Parks Authority; and Sherry Langston, Recording Secretary.

II. OLD BUSINESS

None.

III. ACTION ITEMS

- A. Discussion Pertaining to the Carol Crowson Annex Building, 633 West 3rd Street, Tulsa, OK, 74127 - Charles Wall, Director, Social Services / Claudia Brierre, INCOG

Social Services provided a report detailing the potential layout redesign of the Carol Crowson Annex Building as potential offices for the department. Charles Wall and Claudia Brierre summarized the funding sources and costs to remodel the building. Brierre summarized the requirements needed to meet the Home ARP fund criteria to utilize the funds which were awarded to Tulsa County in September 2021. The deadline to submit a plan for approval is March 31, 2023.

- B. Tulsa County Smoking Policy, TCP 026, Discussion - Michael Willis, Tulsa County Clerk / Kathy Burrows, Director, Human Resources

The Tulsa County Smoking Policy, TCP 026, was provided for review and discussion. Michael Willis and Kathy Burrows summarized the policy and how to address the enforcement of the policy with suggestions of alternate avenues to address the concerns and how to address the trash left behind by the smokers. Tulsa County's Public Information Officer will communicate to county employees reiterating that Tulsa County campuses are smoke-free.

- C. Courthouse Energy Efficient Opportunities in the Inflation Reduction Act - Terry Simonson, Director, Government Relations

The Inflation Reduction Act was provided for review. Terry Simonson summarized the details of the act and provided a list of projects that could utilize these funds.

- D. Parks Department Discussion of Proposed Fee Increases to Golf, Tennis and Recreation and Modification to Recreation Policy - Vincent Trinidad, Director, Parks

The Parks Department provided reports for review. Vincent Trinidad, Lamar Guillory and Patrick McCrate summarized the reports and the proposed modifications and fee changes for the Board. Trinidad summarized the revenue generated by the various tennis clubs and the pickleball clients. These documents will be submitted to an upcoming BOCC agenda for consideration.

- E. Discussion of Tulsa County HQ Parking Garage Security and Weatherproofing Walkways - Ronny Walker, Director, Building Operations

Building Operations provided reports for review. Nathan Krotzer and Amanda Cobourn summarized the need for additional security measures and repairs in the parking garage and weatherizing the walkways leading into the Tulsa County HQ building. They explained the need for additional funding sources for these repairs and upgrades.

F. Update and Discussion of the Faulkner Building's Exterior Panes - Ronny Walker, Director, Building Operations

Nathan Krotzer explained the current status of the Faulkner building's facade panels, repair costs, and painting and sealing the building. The building is safe but the facade is not safe.

G. Inspections/Zoning Monthly Update - Teresa Tosh, Director, Inspections/Zoning
This item was deferred to the January 2023 agenda.

H. Discussion of Allocation of Resources to the Inspection/Zoning Department - Commissioner Sallee

This item was deferred to January 2023 agenda.

I. Discussion of Sale of Certain Real Property at 211 North Cabaniss Avenue, Bixby, OK, 74008 - Vincent Trinidad, Director, Parks

Bixby's City Manager, Jared Cottle, provided renderings of their desired use for the property and new buildings around the property. Cottle explained he has been authorized by the City of Bixby to engage in discussions pertaining to the property and its potential highest and best use.

J. Discussion Pertaining to Surplus Located at 2828 West 51st Street, Tulsa, OK - James Rea, Chief Deputy

Chief Deputy James Rea explained the status of the property after it was declared surplus property in June 2022 and a summary of how the property was managed previously. It was put out for bid in July and August 2022 but did not receive any offers. Rea suggested requesting a flat fee marketing agreement from a realtor to market the property for sale.

K. BOCC Appointee Report

The BOCC Appointee Report was reviewed by the board with instructions to process the appointments and reappointments.

IV. **NEW BUSINESS**

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

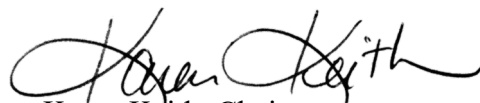
None.

V. **ADJOURN**

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting at 10:45 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk