

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 20, 2022, at 2:45 p.m.)

MINUTES
Wednesday, July 27, 2022

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee and Karen Keith and Interim Commissioner Vicki Adams; and Mayors Brian Guthrie, Cory Box, and Larry Shafer. Other attendees included: Araon Wiedman and Miyuki Dwyer, Tulsa County Clerk's Office; Sheriff Regalado, Undersheriff Brown, Chief Deputy Eric Kitch, Christina Morrison and Casey Roebuck, Sheriff's Office; Sherri Carrier, Court Services; Joe Shelton, TCCJA Sales Tax Overview Committee member; Alan Vanderburg, IT Department; James Orbison, Authority's Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of Meeting - June 22, 2022

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Vicki Adams, seconded by Karen Keith, to accept and file the minutes of June 22, 2022. Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report - Aaron Wiedman

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested Claims (Purchase Orders / Payroll) in the amount of \$2,912,403.90.

2. Appropriations

The Budget Office requested Appropriations in the amount of \$3,804.76.

Motion made by Larry Shafer, seconded by Cory Box, to accept and file the Tulsa County Budget Office Report dated July 27, 2022.

Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the monthly Budget, Revenues and Expenditures report. CJA Fund 700 reflects monthly sales tax revenues of \$2,900,056 and year-to-date totals of \$33,583,056 with total revenues of \$33,608,473, 118.69% of projected; and monthly expenses of \$2,912,404, with year-to-date expenses of \$34,554,587, 79.64% of projected. County Contribution Fund 365 continued to be strong throughout Fiscal Year 2021-2022; the revenues for US Marshals' housing were \$388,800; revenues for Other Inmates were \$280,725; the revenues for the use tax included \$42,582 for the .026 use tax, \$139,443 for the .025 use tax and \$210,844 for the .026 tax. Commissary Fund 370 reflects total revenues of \$219,311 for the month and \$2,824,322 for the year; expenses were \$2,826,587 for the year; the jail operating expense contribution was \$184,246. The final accounting for the Commissary Fund will not be concluded until approximately September. Combining Statement for Jail Related Funds reflects total revenues of \$47,736,441.38; total expenses of \$43,749,001.73;

and a total available balance of \$22,925,175.09. Combining Statement with Detail reflects total revenues of \$4,210,5960, year-to-date revenues of \$51,947,031, 112% of projected, and total expenses of \$3,813,108, year-to-date expenses of \$47,284,816, 106% of projected. Total sales tax collections for Fiscal Year 2021-2022 were \$33,583,056; reflecting an increase of \$4,083,615 over the previous year.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office provided a written report. Chief Deputy Kitch noted the current inmate count is 1260, 121 are Muscogee Nation inmates and 96 are U.S. Marshals' and federal inmates. There are two quarantine pods with 21 COVID-19 positive cases and 10 employees with COVID-19; and 8 inmates in various Tulsa hospitals. Kitch explained that on June 24, 2022, a detainee expired and he is waiting for the autopsy report to ascertain the cause of death. The roof vendor has begun work on replacing the roof. In response to Sallee's question concerning the ankle monitor program, Kitch explained there are 10 monitors in use now and an additional 290 monitors have been requested to expand the program.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services provided a written report. Sherri Carrier explained the department is experiencing success with their new processes. When a detainee is released from the jail, the department goes to the jail to get them, taking them back to Court Services taking them through their next steps, giving them things to eat, hygiene kits, shoes and clothing; then they are handed off to the Hub. Some clients come back requesting help when they lose their jobs. The Community Service crews continue to work in the neighborhoods. Keith thanked Carrier for allowing the Commissioners to join them in their Pre-Trial, Probation and Parole week activities.

D. Sales Tax Overview Committee – Joe Shelton

Joe Shelton took this opportunity to explain to the Trustees that Aaron Wiedman does an excellent job on the reports he provides to the Sales Tax Overview Committee for review. The committee also appreciates the reports from the Sheriff's Office. He also noted the committee has a full complement of members with the addition of Mike Lester and Stacy Pratt.

E. Calendar of Meetings 2023

Sallee asked the Trustees to defer the Calendar of Meetings for 2023.

Motion made by Vicki Adams, seconded by Karen Keith, to defer the Calendar of Meetings for 2023. Upon roll call, Yes- Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Karen Keith, seconded by Cory Box, to adjourn the meeting at 8:48 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Cory Box

Tulsa County Criminal Justice Authority

