

MINUTES  
Tuesday, September 6, 2022

APPROVED  
9/12/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Chief Deputy District 2 James Rea led the Pledge of Allegiance.

III. MINUTES

A. Board of County Commissioner's Meeting of August 29, 2022

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Board of County Commissioners - for surplus County Property, to wit: physical address of 2828 W. 51st Street South, Tulsa, OK 74107, identified in the records of the Tulsa County Assessor as Parcel # 99234-92-34-15240 and more particularly described as: Beginning at a point 30' South of the Northwest corner of the Northeast Quarter (NE/4) of the Northwest Quarter (NW/4) of Section 34, Township 19 North, Range 12 East of the Indian Base and Meridian; thence East 100 feet; thence South 230 feet; thence West 100 feet; thence North 230 feet to the point of beginning in Tulsa County, State of Oklahoma

There were no bids received.

2. TC Departments - Trash Service, from American Waste Control, Inc. (Clerk's Misc. File No. 20221691)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 9/12/2022. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners - #1 to agreement to Cintas Corporation, to revise the expiration date of the Agreement to 6/30/2023, and upon the thirty-sixth (36th) payment, Tulsa County will own the Automatic External Defibrillators devices (Clerk's Misc. File No. 20221692)
2. Human Resources - #1 to agreement with Voya Group, CMF #20220839, to update the supplemental life rate for the 65-69 age group to \$1.27 per \$1,000 and to add line of duty benefits (Clerk's Misc. File No. 20221693)

3. Engineers - #2 to Contract for Project Performance with Crossland Heavy Contractors, Inc., for the bridge & approaches on Harvard Avenue over Posey Creek, CMF# 20212286, to adjust the estimated quantities reflected in Exhibit C of the original agreement. The requested quantity adjustments have been field-verified and found reasonable by the Engineering Department and the revised quantities result in a Construction Estimate increase of \$20,125.10 (Clerk's Misc. File No. 20221694)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Public Hearing - (INCOG) - to inform citizens of how Tulsa County HOME Consortium and the CDBG Urban County Program funds were spent in cities and counties within the program service areas during the program year 2021 completed June 30, 2022 (Clerk's Misc. File No. 20221695)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to enter into public hearing at 8:32 a.m. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Claudia Brierre, representing INCOG, presented the consolidated annual report, detailing the Tulsa Home Consortium spending of \$1,699,650.34, CDBG Urban County spending of \$1,694,142.14 and CDBG-CV spending of \$1,435,964.04 for program year ending June 30, 2022.

There were no members of the public who wished to speak.

Motion made by Karen Keith, seconded by Stan Sallee, to close the public hearing at 8:38 a.m. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - Declaring a Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/15, 8/22, and 8/29/2022, CMF #20221588, #20221628 and #20221661 (Clerk's Misc. File No. 20221696)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending September 12, 2022 (Clerk's Misc. File No. 20221690)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Notice of Sale of County Real Estate - (Board of County Commissioners) - for the real property located at North Wheeling Avenue and East 63rd St. North, Turley, Tulsa County Oklahoma, 73120 described as Lots 13 and 14, Stebbins Resubdivision, more particularly described in the Resolution declaring the property as surplus entered on August 1, 2022 and recorded as CMF# 20221486. Bids must be in writing, sealed in an envelope, and delivered to the Office of the Tulsa County Clerk, 218 West 6th Street, 7th Floor, Tulsa, OK 74119, 7th Floor, prior to 4:00 p.m. on the 23rd day of September, 2022 (Clerk's Misc. File No. 20221697)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners:
  - a. INCOG and HUD for funding approval of the Community Development Block Grant Urban County (CDBG) program totaling \$1,413,176 during FY2022 (Clerk's Misc. File No. 20221698)
  - b. INCOG and HUD for funding approval of the HOME Investment Partnership program totaling \$1,280,095 during FY2022 (Clerk's Misc. File No. 20221699)
2. Engineers:
  - a. AEP/PSO, for electric pole relocation and installation on E. 51st Street from Elm Avenue to 193rd Roundabout (Clerk's Misc. File No. 20221700)
  - b. BR Heavy Construction, LLC, for donation of asphalt milling materials from the demolition of the existing road at 116th St. from the intersection of Garnett to 129th St. in Owasso, OK (Clerk's Misc. File No. 20221701)
  - c. City of Broken Arrow, for waterline improvements on E. 51st Street from Elm Avenue to 193rd Roundabout (Clerk's Misc. File No. 20221702)
  - d. INCOG - Grant Match Commitment Letter Safe Streets and Roads for All (SS4A), committing up to \$400,000 for local share (Clerk's Misc. File No. 20221703)
  - e. Oklahoma Natural Gas, for installation of pipelines on E. 51st Street from Elm Avenue to 193rd Roundabout (Clerk's Misc. File No. 20221704)
  - f. Verizon Wireless, for fiber relocation on E. 51st Street from Elm Avenue to 193rd Roundabout (Clerk's Misc. File No. 20221705)
3. Tulsa Area Emergency Management Agency (TAEMA) - of the 2022 City of Tulsa/Tulsa County Emergency Operations Plan (Clerk's Misc. File No. 20221706)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Alternative Courts Program - designating Sean Presley as Requisitioning Officer to replace Corey Roberts (Clerk's Misc. File No. 20221707)
2. Board of County Commissioners - ARPA Eligible Improvements to the Tulsa County Courthouse (Clerk's Misc. File No. 20221708)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - OSU Cooperative Extension Service, and The United States Department of Agriculture, for financial support, office space and utilities for their County Extension education programs through June 30, 2023, with a total budget amount of \$473,964 (Clerk's Misc. File No. 20221709)
2. Employees' Retirement System of Tulsa County - State Street Global Advisors Trust Company, for investment management services (Clerk's Misc. File No. 20221710)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Inventory Resolution

1. Highway District #1 - surplus; 2009 Rosco Pro Patcher Truck (Clerk's Misc. File No. 20221711)
2. Highways District #3 - surplus; 2009 John Deere Cab Tractor with Diamond A-Boom Mower (Clerk's Misc. File No. 20221712)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

G. Utility Permits - (Engineers) - Oklahoma Natural Gas:

1. to cross E. 179th Pl. S. approximately 2.78/4.98 mi. S/E of the US-75 & SH-67 junction (Clerk's Misc. File No. 20221713)
2. to cross E. 179th St. S. approximately 2.78/3.22 mi. S/E of the US-75 & SH-67 junction (Clerk's Misc. File No. 20221714)
3. to cross S. 97th W. Ave. approximately 0.63/3.44 mi. S/W of the US-244 & Gilcrease Expressway junction (Clerk's Misc. File No. 20221715)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Board of County Commissioners - for expenses incurred, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, and tolls) which are required for County business. The total incurred for 9/1/2022 - 6/30/2023 will not exceed \$3,000 for each of the following:
  - a. Julie Blew, Administrative Assistant to Commissioner Stan Sallee, District 1 (Clerk's Misc. File No. 20221716)
  - b. Gantz, Darren, Chief Deputy for Commissioner Dunkerley District 3 (Clerk's Misc. File No. 20221717)
  - c. Sherry Langston, Administrative Assistant to Commissioner Keith District 2 (Clerk's Misc. File No. 20221718)
  - d. Patricia Lord, Administrative Assistant to Commissioner Dunkerley District 3 (Clerk's Misc. File No. 20221719)
  - e. Laurie Moody, Public Information Officer (Clerk's Misc. File No. 20221720)
  - f. James Rea, Chief Deputy for Commissioner Karen Keith District 2 (Clerk's Misc. File No. 20221721)
2. Human Resources - Kathy Burrows, Cheryl King, Eddy Tijerina, Gerri Mooney and Leslie Fisher to attend the Workplace Safety luncheon with Speaker Leslie Osborn, OK Department of Labor Commissioner, on 10/18/2022 in Tulsa, OK; cost of \$15 per person (Clerk's Misc. File No. 20221722)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel/training requests. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 8/29-9/2/2022)

There were no claims to be disallowed.

J. Claims (payments for bills to be paid from 8/22-26/2022)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/29-9/2/2022

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

  
Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk