

MINUTES
Tuesday, June 21, 2022

APPROVED
8/15/2022

1. Call to Order

The Tulsa County Industrial Authority (TCIA) met at the hour of 10:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: Board Counsel John Weidman, representing Hilborne & Weidman and Budget Director Miyuki Dwyer

Karen Keith, Chairman, called the meeting to order at 10:30 a.m., and the following business was transacted:

2. Minutes

A. Approval of Minutes of June 1, 2022 meeting

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Action Items

A. Approval of Engagement Letter of Stanfield and O'Dell relating to the audit of the Authority's June 30, 2022 basic financial statements; Authorizing the Chairman to execute and deliver approval of such Engagement Letter

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the engagement letter. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Consider and take action to approve Change to Allowance No. 19 (revised) to the Flintco, LLC contract for Lemley Memorial Phase 2 Project (\$6,853.00 decrease - accounting adjustment), as recommended by the Tulsa Technology Center Board of Education

C. Consider and take action to approve Change to Owner's Contingency No. 50 to the Flintco, LLC contract for Lemley Memorial Phase 2 Project (\$22,284.60 decrease - accounting adjustments), as recommended by the Tulsa Technology Center Board of Education

D. Consider and take action to approve Change to Contractor's Contingency No. 20 to the Flintco, LLC contract for Lemley Memorial Phase 2 Project (\$60.00 - accounting adjustment), as recommended by the Tulsa Technology Center Board of Education

E. Consider and take action to Change Order No. 6 to the Flintco, LLC contract for Lemley Memorial Phase 2 Project (\$949,019.32 decrease - unused project allowances, contingency funds, fees), as recommended by the Tulsa Technology Center Board of Education

Motion made by Vicki Adams, seconded by Stan Sallee, to approve items B, C, D and E. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Claims

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the claims. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Executive Session

A. Pursuant to Title 25 O.S. Section 307(C)(11) for purposes of conferring on matters pertaining to economic development relating to Union Depot Building and lease to Jazz Foundation, LLC

The Executive Session was not needed, therefore, not entered.

B. Leave Executive Session for the purpose of taking any appropriate related actions
No action needed or taken.

5. Financial Report

Miyuki Dwyer presented the Financial Report. Motion made by Stan Sallee, seconded by Vicki Adams, to approve the report. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

6. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

7. Adjourn

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Karen Keith, Chairman Trustee

ATTEST:

Michael Willis, Tulsa County Clerk