

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 18, 2022 at 3:28 p.m.)

MINUTES
Monday, August 22, 2022

APPROVED
8/29/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee, Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of August 15, 2022

B. Board of County Commissioner's Management Conference of July 14, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Data Communication Cable and Installation

1. DCI Communications, Inc. (Clerk's Misc. File No. 20221623)

2. Lighthouse Electric LLC (Clerk's Misc. File No. 20221624)

3. TECHSICO Enterprise Solutions (Clerk's Misc. File No. 20221625)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on August 29, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - (Board of County Commissioners) - RFQ for Architectural and Engineering Services for the Tulsa County Courthouse Renovation - deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the bid award. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Amendment - (Engineers) - #1 to the agreement with Marquardt Engineering, PLLC for improvements on West 41st Street from the Gilcrease Turnpike interchange to South 41st West Avenue, CMF #20220694, to acquire topographic ground survey and place survey control monuments throughout the project limits as needed for the design and construction, increasing the project amount by \$35,000, for a new amended contract amount of \$215,000 (Clerk's Misc. File No. 20221626)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Change Order - (Engineers) - #2 to Oklahoma Department of Transportation (ODOT), for improvements to County Road 137th E. Avenue over Horsepen Creek between 161st Street North and 166th Street North, north of the city of Collinsville, State Job No. 33566(04), approved and executed on August 2, 2021, CMF #20211749, to increase the existing slope from 2:1 to 3:1, the contract time is increased by 16 days and the contract sum amount increased by \$130,694.34 (Clerk's Misc. File No. 20221627)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Memorandum of Understanding - (Board of County Commissioners) - on behalf of Tulsa County Sheriff and Tulsa Area Emergency Management Agency, for the Sheriff's immediate need to store equipment and supplies in the outbuilding occupied by TAEMA on the grounds at 6098 E. 66th St. North, Tulsa, OK 74117, adjacent to the Sheriff's Training Center, deferred from the 8/12/2022 meeting - Stricken

Motion made by Stan Sallee, seconded by Vicki Adams, to strike the memorandum of understanding. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Resolution - (Board of County Commissioners) - Declaring Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/15/2022, CMF #20221588 (Clerk's Misc. File No. 20221628)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/29/2022 (Clerk's Misc. File No. 20221622)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Requests for Approval

1. Election Board:

- a. to increase the hourly base rate pay for Tulsa County employees that work in other County departments that also work during elections (Clerk's Misc. File No. 20221629)
- b. to pay a daily allowance rate of \$125 for Tulsa County employees that work in other County departments that also work during elections to deliver and pickup supplies (Clerk's Misc. File No. 20221630)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the requests for approval. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Engineers:
 - a. to transfer Tribal Transportation Program Bridge Program grant funding received from the Cherokee Nation in the amount of \$1,000,000 to the Tulsa County Industrial Authority to be applied to and expended for the construction of bridge and approaches on N. 137th E. Ave. over Horsepen Creek, Project JP-33566(04) (Clerk's Misc. File No. 20221631)
 - b. for acceptance of Right of Way Easement in Tulsa County from Jimmy and Kimberley Kirk (LLA-456) (Clerk's Misc. File No. 20221632)
 - c. for acceptance of Right of Way Easement in Tulsa County from Jeanie Cragin and Stanley M. Gibson (LLA-455) (Clerk's Misc. File No. 20221633)
3. Parks:
 - a. to accept donations from Tulsa Community Foundation thanks to a gift by Natureworks Inc., for the purchase of benches to be placed alongside the Herd Project at LaFortune Park; in the amount of \$17,026 (Clerk's Misc. File No. 20221634)
 - b. to accept donations from Tulsa Community Foundation thanks to a gift by RiverWalk Apartments LLC for the purchase of a mower for the croquet courts at LaFortune Park; in the amount of \$10,000 (Clerk's Misc. File No. 20221635)
4. Procurement - to rescind the bid award for Paper Products to McKesson Medical Surgical Government Solutions, LLC, awarded on August 15, 2022, CMF #20221583, and award to HD Supply Facilities Maintenance, LTD., the next lowest and best vendor (Clerk's Misc. File No. 20221636)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Request for Public Hearing - (INCOG) - on Tuesday, September 6, 2022 at 8:30 a.m. for Tulsa County HOME Consortium and the CDBG Urban County Programs Annual Performance Report and Authorize Publication in Tulsa World (Clerk's Misc. File No. 20221637)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the request for public hearing. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolution - (Social Services) - to designate Brandon DeLozier as Receiving Officer (Clerk's Misc. File No. 20221638)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreements

1. Engineers - Oklahoma Natural Gas Company, a division of ONEOK, Inc., for gas facilities relocation for the roadway improvement project located at E. 51st St. S. and 193rd E. Ave.; in the amount of \$740,596 (Clerk's Misc. File No. 20221639)
2. IT - True Digital Security, Inc., for hourly incident preparedness support services through Statewide Contract No. 1042, for one year; cost of \$210 per hour, not to exceed one hundred fifty hours without written permission (Clerk's Misc. File No. 20221640)

3. Public Defender - JD Young Think Healthy Systems, for rental and service of a water filtration system, model PW1R black, serial number 0932223871 and model 3i, serial number 1549M30397, at a rate of \$93.90 per month through June 30, 2023 (Clerk's Misc. File No. 20221641)
4. Sheriff - Muscogee (Creek) Nation, for Intergovernmental Cooperative Detention agreement for housing of the Nation's Tribal Inmates from August 29, 2022 through June 30, 2023 (Clerk's Misc. File No. 20221642)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Requests to Advertise for Bids - (Sheriff) - TCSO Headquarters Sanitary Sewer (Clerk's Misc. File No. 20221643)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the request to advertise for bids. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. County Clerk - junked; Fujitsu FI-7160 Col Cuplx Scanner (Clerk's Misc. File No. 20221644)
2. Engineers - junked; Crystal Reports Xi Developer Edition (Clerk's Misc. File No. 20221645)
3. Juvenile Bureau - junked; Everett piano (Clerk's Misc. File No. 20221646)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Oklahoma Natural Gas Company - to cross E. 94th St. S. approximately 0.65/1.51 mi. S./W. of the SH-51 & Creek Turnpike junction (Clerk's Misc. File No. 20221647)
2. Washington County Rural Water District #3 - to cross N. 67th E. Ave. approximately 0.2 mi. N. of the E. 166th St. N. & N. 67th E. Ave. junction (Clerk's Misc. File No. 20221648)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (Board of County Commissioners) - for Laurie Moody to attend the Open Meetings and Open Records courses in Stillwater on 9/26/2022; cost of \$80 (Clerk's Misc. File No. 20221649)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel training. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 8/15-19/2022)

1. **Fund #:** 100 **PO #:** 2212890 **Vendor#:** Tulsa County Court Clerk/09382 **Warrant #:** 500051596 **Amt Pd:** \$300 (Clerk's Misc. File No. 20221650)
2. **Fund #:** 100 **PO #:** 102771 **Vendor#:** US Postal Service/04650 **Warrant #:** 500057669 **Amt Pd:** \$1,410 (Clerk's Misc. File No. 20221651)
3. **Fund #:** 365 **PO #:** 103578 **Vendor#:** Tulsa County Inmate Trust Fund/29967 **Warrant #:** 500058053 **Amt Pd:** \$103.24 (Clerk's Misc. File No. 20221652)

Motion made by Vicki Adams, seconded by Stan Sallee, to cancel and disallow the claims. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid from 8/8-12/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/15-19/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20221653)

- a. Creditor: Guy Engineering; Trust 719384-J1; Item: 10,452-PJ1031 - H51S0 51st Lynn Ln to Cnty Line Rd; Purpose: Design/Engineering; Amount Paid: \$1,380

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Vision Tulsa County (Clerk's Misc. File No. 20221654)

a. **Sales Tax/Bond Funded Projects Recommended for Payment**

Creditor: Sherwin Williams Co.; Fund #: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$809.08; Creditor: Riverview Sod Ranch Inc.; Fund #: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$2,145; Creditor: All Britton Plumbing; Fund PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Construction; Amount Paid: \$3,500; Creditor: Anchor Stone Company; Fund: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$215.73; Creditor: Sherwin Williams Co.; Fund PCP02/PJ1066 ; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$93.18

Sales Tax Funded Projects Recommended for Payment

Creditor: Arrow Construction Resources, LLC; Fund #: HERJR/PJ1085; Item: Ray Jordan Bldg. Renovations-Jury Room; Purpose: Construction; Amount Paid: \$2,363.34

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. COVID-19 Virus Discussion and Update

Joesph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- O. Executive Session - (District Attorney) - Requested by Mike Shouse, I am requesting that the above matter be set for Executive Session pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the above-referenced pending case, *Thrasher v. BOCC*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. (Clerk's Misc. File No. 20221655)

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:43 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 9:58 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Vicki Adams, seconded by Stan Sallee, to grant settlement authority to Commissioner Sallee up to the amount discussed in Executive Session, to-wit: *Thrasher vs. BOCC*. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman

ATTEST:





Michael Willis, Tulsa County Clerk