

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 11, 2022 at 3:49 p.m.)

MINUTES
Monday, August 15, 2022

APPROVED
8/22/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee, Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of August 8, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving for July 2022(Clerk's Misc. File No. 20221577)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the report. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:

- a. Report of Appraisers, Oath of Appraisers and Bill of Appraisers from Amanda Adwon, Jan Gordon and Chris Streich, appraisers related to surplus County property located at Lots Thirteen (13), and Fourteen (14), Block Two (2), Stebbins Resubdivision (Clerk's Misc. File No. 20221578)
- b. Report of Appraisers, Oath of Appraisers and Bill of Appraisers from Howard Kelsey, Jan Gordon and Chris Streich, appraisers related to surplus County property with an address of 211 S. Houston Ave., Tulsa, OK 74103 and known as the Carol Crowson Annex (Clerk's Misc. File No. 20221579)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the reports. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Treasurer - Depository Summary of Daily Analysis for 7/2022 (Clerk's Misc. File No. 20221580)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the report. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. County Department - (Election Board) - monthly for 7/2022 (Clerk's Misc. File No. 20221581)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the report. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. TC Departments:

- a. High Pursuit Tires - to Goodyear Commercial Tire & Service Centers, the lowest and best bid. This award is good from 8/18/2022 through 8/17/2023 (Clerk's Misc. File No. 20221582)
- b. Paper Products - to McKesson Medical Surgical Government Solutions, LLC, the lowest and best bid received. This award is good from 9/7/2022 through 9/6/2023 (Clerk's Misc. File No. 20221583)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the bid award and recommendations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners - RFQ for Architectural and Engineering Services for the Tulsa County Courthouse Renovation - deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the RFQ. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Addendum - (TC Departments) - #1 to the Request to Advertise for Data Communication Cabling and Installation, set to open 8/22/2022, with bids to be received on 8/19/2022, to provide answers to vendor submitted questions (Clerk's Misc. File No. 20221584)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the addendum. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments:

1. Court Services - #3 to the Master Agency Agreement with Alcohol Monitoring Services, Inc., for the rental and service of alcohol and GPS monitoring equipment, CMF #20201257, most recently renewed as CMF #20221155, to provide for a loss and damage allowance and replacement costs (Clerk's Misc. File No. 20221585)
2. Engineers - #2 to the bid award for On-Call Engineering Services for Road & Bridge Construction was awarded to multiple vendors, CMF #20212202 to renew the RFQ award with BKL, Inc., CEC Corporation, Guy Engineering Services, Inc., Hudson Prince Engineering & Inspection, PLLC., McClelland Consulting Engineers, Inc., Meshek & Associates, LLC, Native Strategies, PLLC., NEO Design, LLC., Professional Engineering Consultants, PA., The Schemmer Associates, Inc., and Wallace Design Collective, PC., for an additional one-year period beginning 10/4/2022, with no changes to the terms of the bid (Clerk's Misc. File No. 20221586)

3. TC Departments - #4 to the bid award for Temporary to Hire Staffing, awarded to multiple vendors, CMF #20212165, to renew the award with 22nd Century Technologies, Inc., Archon Resources, Chloeta Fire, LLC, Diskriter, Inc., Inceed, LLC, Shirley's Employment Services, System One Holdings, LLC and Tulsa's Green Country Staffing for an additional one-year period beginning 10/3/2022, with no changes to the terms of the bid (Clerk's Misc. File No. 20221587)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - Declaring Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/8/2022, CMF # 20221543 (Clerk's Misc. File No. 20221588)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/22/2022 (Clerk's Misc. File No. 20221576)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Notice of Sale of County Real Estate - (Board of County Commissioners) - for the property located at 2828 W. 51st Street South, Tulsa, Oklahoma 74107. The property was declared surplus by Resolution on June 21, 2022, CMF# 20221133. Bids must be in writing, sealed in an envelope, and delivered to the Office of the Tulsa County Clerk, 218 West 6th Street, Tulsa, OK 74119, 7th Floor, prior to 5:00 p.m. on the 2nd day of September, 2022 (Clerk's Misc. File No. 20221589)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolution on Disposition of Funds/Cash Fund Estimate of Needs for July 14, 2022 to August 10, 2022 (Clerk's Misc. File No. 20221590)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Board of County Commissioners) - on behalf of Tulsa County Sheriff and Tulsa Area Emergency Management Agency, for the Sheriff's immediate need to store equipment and supplies in the outbuilding occupied by TAEMA on the grounds at 6098 E 66th St. North, Tulsa, OK 74117, adjacent to the Sheriff's Training Center

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the memorandum of understanding. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Requests for Approval:

1. Board of County Commissioners:

- a. for a three percent (3%) salary increase for division employees (Clerk's Misc. File No. 20221591)

- b. ML Jones, LLC, to the Notice of Default and Demand for Cure for failure to timely perform and complete the contract and the work for the Ray Jordan Renovation Project approved 1/25/2021, CMF #2021050 (Clerk's Misc. File No. 20221592)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. for acceptance of Right of Way Easement in Tulsa County from Larry W. Evans, Rhonda L. Evans and Sean D. Evans (LS-21463) (Clerk's Misc. File No. 20221593)
- b. for Acceptance of Right of Way Easement in Tulsa County from Justin Craig Prince and Ronnie Kaye Prince (LS-21456) (Clerk's Misc. File No. 20221594)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Human Resources:

- a. to accept donations from Southern Agriculture for gift cards to give away for the Annual Cute Pet Contest fundraiser for Tulsa Area United Way; total donation amount of \$360 (Clerk's Misc. File No. 20221595)
- b. for provider access for Peter Xiong with BOK Financial for Tulsa County 457, 401a and PEHP (Clerk's Misc. File No. 20221596)
- c. TCP 033, for Performance Recognition Awards Program - establishing policies for presenting employees and volunteers of Tulsa County with awards in recognition of, and as an incentive to achieve, consistently high levels of service and performance (Clerk's Misc. File No. 20221597)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Parks:

- a. to accept donations from Natureworks Inc., for benches at LaFortune Herd Project; in the amount of \$17,026
- b. to accept donations from RiverWalk Apartments LLC, for a mower for the croquet courts at LaFortune Park; in the amount of \$10,000

Motion made by Stan Sallee, seconded by Vicki Adams, to strike the requests from Parks. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Resolutions:

1. Drainage District #12 - to strike assessment from the 2020 Tax Roll, Tulsa County BOCC C/O Jackson Lahmeyer, Parcel No. 04650-92-05-00040, Item No. 20-20-5003140-001-9, Assessed Value \$319, Tax Amount \$5, Amount to Strike \$5 (Clerk's Misc. File No. 20221598)
2. Engineers - Ordering 4-way stop signs at the intersections of 161st Street South and South Lewis Avenue and 121st Street North and North Memorial Avenue (Clerk's Misc. File No. 20221599)
3. Human Resources - to designate Yurida Toledo as requesting officer to replace Deneice Arterburn (Clerk's Misc. File No. 20221600)

4. Treasurer - to designate Beau Blackford, Wayne Robinson and Jeff White as receiving officers (Clerk's Misc. File No. 20221601)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Agreements:

1. Assessor:
 - a. LexisNexis Risk Solutions FL, Inc., to replace the agreement renewal approved on 7/18/2022, CMF #20221409, to add schedule A, through 6/30/2023; cost of \$105 per month (Clerk's Misc. File No. 20221602)
 - b. Tulsa County Public Facilities Authority, for booth rental at the SageNet Center Lower level during the Tulsa State fair beginning 9/29/2022 through 10/9/2022; cost of \$2,030 (Clerk's Misc. File No. 20221603)
2. Building Operations - to Schneider Electric for Resource Advisor Services through 6/30/2023; for a yearly fee of \$792.95, and maintenance and support of existing systems through 6/30/2023; for a yearly fee of \$17,075.64 (Clerk's Misc. File No. 20221604)
3. Court Services - JD Young Think Healthy Systems, for rental and service of a water filtration system, model PW1R white, serial number 0930111415 through 6/30/2023; cost of \$46.95 per month (Clerk's Misc. File No. 20221605)
4. District Attorney - JD Young/Think Healthy Systems, for rental and service of a water filtration system, model PW1R white, serial number 0835109534, through 6/30/2023; cost of \$46.95 per month (Clerk's Misc. File No. 20221606)
5. Election Board - JD Young Think Healthy Systems, for rental and service of a water filtration system, model PW1R white, serial number 0835109531, through 6/30/2023; cost of \$46.95 per month (Clerk's Misc. File No. 20221607)
6. Engineers - Bright Lighting Inc., dba BL Tower Construction for contract for Project Performance of Edison Street Bridge 101 Replacement over Harlow Tributary, bid awarded on 7/11/2022, CMF #20221466 (Clerk's Misc. File No. 20221608)
7. Parks:
 - a. Holy Family Cathedral, for use of LaFortune Park Trail and SE Shelter to hold a Rosary Rally and 5k run on 10/1/2022 at 6:30 a.m. to 11:30 a.m.; fee of \$225 plus \$100 set up/tear down fee (Clerk's Misc. File No. 20221609)
 - b. Indian Nation Youth Sports, for use of O'Brien Park from 8/20/2022 through 11/5/2022 from 9:00 a.m. to 5:00 p.m.; fee of \$10 per game and \$15 a game for night games (Clerk's Misc. File No. 20221610)
 - c. Stephanie Watling, for use of LaFortune Park Trail and SW Shelter to hold a Memorial 5k Walk on 12/17/2022, from 8:00 a.m. to 12:00 p.m.; fee of \$150 (Clerk's Misc. File No. 20221611)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Requests to Advertise for Bids - (TC Departments) - Paperstock for Printing (Clerk's Misc. File No. 20221612)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the request to advertise for bids. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Inventory Resolution - (Sheriff) - junked; miscellaneous computer equipment (Clerk's Misc. File No. 20221613)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Utility Permits - (Engineers) - Oklahoma Natural Gas Company:

1. to cross E. 201st St. S. approximately 5.09/2.56 mi. S./W. of the US-64 and SH-67 junction (Clerk's Misc. File No. 20221614)
2. to cross E. 201st St. S. approximately 5.09/2.67 mi. S./W. of the US-64 & ST-67 junction (Clerk's Misc. File No. 20221615)
3. to cross N. 117th E. Ave., approximately 2.93/0.44 mi. N./E. of the US-169 & SH-266 junction (Clerk's Misc. File No. 20221616)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Travel/Training - (Information Technology) - for Kyle Borderick to attend the Workday Rising Conference in Orlando, FL from 9/11-16/2022, replacing Amy Alexander who is no longer able to attend; cost of \$1,900 (Clerk's Misc. File No. 20221617)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the travel training. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Claims to be Disallowed (payments cancelled as of 8/8-12/2022)

There were no claims to be disallowed.

- M. Claims (payments for bills to be paid from 8/1-5/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/8-12/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- O. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20221618)
 - a. Creditor: Program Management Trust; Trust 816421-59; Item: 10,451-V2025 Program Management; Purpose: Program Administration; Amount Paid: \$24,453.45
2. Vision Tulsa County (Clerk's Misc. File No. 20221619)
 - a. Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Kory Kemp; Fund #: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Construction; Amount Paid: \$900; Creditor: GH2 Architects LLC; Fund #: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$11,250; Creditor: Anchor Stone Company; Fund PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$103.05; Creditor: Anchor Stone Company; Fund: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amount Paid: \$98.93; Creditor: Meshek; Fund HW86N/PJ1047; Item: 86th St. N. Memorial to Hwy 75 Improvements; Purpose: Right of Ways; Amount Paid: \$758.75; Creditor: Meshek; Fund: H209W/PJ1029; Item: 209th W Ave Bridge Replacement;

Purpose: Construction; Amount Paid: 543.75; Creditor: American Waste Control, Inc; Item: Ray Jordan Bldg. Renovations General & BOPS; Purpose: Construction; Amount Paid: \$255; Creditor: Guy Engineering; Fund: H193E/PJ1028; Item: 1t, 41st, 51st Roundabouts on County Line Rd.; Purpose: Design; Amount Paid: \$1,460.95

Sales Tax Funded Projects Recommended for Payment

Creditor: Program Management Group; Fund #: ADMIN/PJ1001; Item: VT Tulsa County Administration; Purpose: Administration; Amount Paid: \$21,170.83

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

There were no payments.

R. Executive Session - District Attorney:

1. Requested by James G. Rea on behalf of George Gibbs of Gibbs, Armstrong & Borochoff, P.C., I am requesting the Board meet in Executive Session pursuant to 25 O.S. § 307(B)(4), for the purpose of confidential communications between the Board and its attorney concerning a pending lawsuit, to wit: Board of County Commissioners of the County of Tulsa, et al., v. Purdue Pharmaceuticals, et al., pending in Tulsa County District Court as CJ-2019-1116; disclosure of the details of which its attorney advises will seriously impair the ability of the public body to proceed in the public interest. (Clerk's Misc. File No. 20221620)
2. Requested by Leana P. Glenn, *Tort Claim TC-2022-26: Ashley Brandt v. Board of County Commissioners of Tulsa County, Oklahoma*, I am requesting that the above matter be set for Executive Session at the August 15, 2022, meeting of the Board of County Commissioners. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. (Clerk's Misc. File No. 20221621)

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:48 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 10:04 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Items

Motion made by Stan Sallee, seconded by Vicki Adams, to move and accept the settlement agreement as proposed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Vicki Adams, seconded by Stan Sallee, to grant settlement authority to the District Attorney's office up to the amount discussed in Executive Session, to-wit: *Tort Claim TC-2022-26: Ashley Brandt v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN

BOARD OF COUNTY COMMISSIONERS



Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

