

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 21, 2022 at 3:25 p.m.)

MINUTES
Monday, July 25, 2022

APPROVED
8/1/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: District 2 Designee Sherry Langston, Interim Commissioner Vicki Adams, Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman Pro Tem advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of July 18, 2022

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Engineers:

a. Edison Street Bridge Replacement - deferred

Motion made by Vicki Adams, seconded by Sherry Langston, to defer the bid award. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

b. Pavement Striping Services - to RoadSafe Traffic Systems, Inc., the lowest and best bid received. This award is from 7/25/2022 through 1/24/2023 (Clerk's Misc. File No. 20221424)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve the bid award. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau - Resident Quarters Sheet Metal Installation - deferred

Motion made by Vicki Adams, seconded by Sherry Langston, to defer the bid award. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendums

1. Parks - #1 to the agreement with Texas Crew for use of Chandler Park to hold a feature film production, CMF #20221407, from 7/22/2022 through 7/24/2022; fee of \$3,393.75 (Clerk's Misc. File No. 20221425)
2. Board of County Commissioners - #2 to the Request for Qualifications for Architectural and Engineering Services for the Tulsa County Courthouse Renovation, set to open on 8/8/2022, to provide answers to vendor submitted questions (Clerk's Misc. File No. 20221426)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve the addendums. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

1. Board of County Commissioners - #1 to the award for On-Call Engineering Services for Road & Bridge Construction, CMF #20212202, to revise the rates of the original agreement with CEC Corporation, Guy Engineering Services, Inc., Meshek & Associates, LLC., and Professional Engineering Consultants, PA (Clerk's Misc. File No. 20221427)
2. TC Departments - #14 to the award for Pest Control to American Services, Inc., CMF #242875, most recently renewed 8/16/2021, CMF #20211854, for an additional one year period beginning 8/16/2022, with no changes to the terms of the bid (Clerk's Misc. File No. 20221428)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve the amendments. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/1/2022 (Clerk's Misc. File No. 20221423)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners:
 - a. Parent Child Center of Tulsa - Notice of Termination of Memorandum of Understanding, CMF #235365, most recently renewed as CMF #20221089 for services provided at Tulsa County Social Services Emergency Center (Clerk's Misc. File No. 20221429)
 - b. for Order Appointing Howard Kelsey, Jan Gordon and Chris Streich, as Appraisers of certain real property, to wit; 211 S. Houston Avenue, Tulsa, OK (Clerk's Misc. File No. 20221430)
2. Engineers - to transfer the funds received from the City of Tulsa to the Tulsa County Industrial Authority for payment of the Replacement of Edison Street Bridge 101 over Harlow Tributary, for bridge and waterline improvements on Edison Street between N. 65th W. Ave., and N. 57th W. Ave., CMF #20200797(Clerk's Misc. File No. 20221431)
3. INCOG - to Adopt the Tulsa County HOME Consortium and Tulsa County CDBG Urban County FY2022 Annual Action Plan and required Certifications, and authorize submittal to HUD (Clerk's Misc. File No. 20221432)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution, as needed. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Resolutions

1. Administrative Services - to designate Beau Blackford, Wayne Robinson and Jeff White as additional Receiving Officers for Workday (Clerk's Misc. File No. 20221433)
2. Board of County Commissioners:
 - a. Authorizing the expenditure of funds of Vision Tulsa Capital Improvements Program for the use of improving Tulsa County Highway/Roadway improvement projects and improvements to the Tulsa County's Highways infrastructure, to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$90,000 for the construction of 209th St. Bridge Replacement project (H209W) in the amounts of \$10,000 for Geotechnical Engineering during construction and \$20,000 for reimbursement of field Engineering Services performed by Harry Creech of Tulsa County Engineering Department services for inspections, and Construction for the Edison Bridge Replacement project (HEDSO) in the amounts of \$10,000 for construction and \$50,000 for reimbursement of field Engineering Services performed by Harry Creech of Tulsa County Engineering Department services for inspections (Clerk's Misc. File No. 20221434)
 - b. Adopting Amendments to Tulsa County 401 (A) Matching Plan (Clerk's Misc. File No. 20221435)
3. County Clerk - to designate Beau Blackford, Wayne Robinson and Jeff White as additional Receiving Officers for Workday (Clerk's Misc. File No. 20221436)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. Board of County Commissioners:
 - a. Tulsa City-County Health Department, to abate public health nuisances on properties identified in Tulsa County through 6/30/2023; cost of \$45,000 (Clerk's Misc. File No. 20221437)
 - b. Adopting Governmental Profit Sharing Non-Standardized Plan (Clerk's Misc. File No. 20221438)
 - c. BOKF, NA, as directed trustee for the Tulsa County 401 (a) Matching Plan, effective July 31, 2022 (Clerk's Misc. File No. 20221439)
 - d. to permit Tulsa Public Facilities to join the Tulsa County 401 (a) Matching Plan, effective July 31, 2022 (Clerk's Misc. File No. 20221440)
2. County Clerk - Apprentice Information Systems of OK, Inc., for web design and maintenance of system; cost of \$15,099 (Clerk's Misc. File No. 20221441)
3. IT - CoxCom, LLC, for internet located at the Tulsa County Headquarters, 218 W. 6th Street, Tulsa, OK 74119; rate of \$660 per month (Clerk's Misc. File No. 20221442)

4. Parks:
 - a. Jocelyn Stroud, for use of Buddy LaFortune Community Center to hold Zumba Classes on Mondays and Thursdays from 6:00 p.m. to 7:00 p.m. and Saturdays from 10:00 a.m. to 11:00 a.m. through 5/18/2023; fee of 20% of paid enrollment (Clerk's Misc. File No. 20221443)
 - b. GC Social Sports, for use of fields 1 through 4 at Chandler Park for a kickball league on 8/18/2022 through end of October or early November, from 6:30 p.m. to 10:00 p.m.; fee of \$15 per hour per field and \$20 per hour per field when lights are used (Clerk's Misc. File No. 20221444)
5. Sheriff:
 - a. City of Tulsa, for Detention Services Agreement for housing of City Prisoners at a daily rate of \$63.42 per day/per City Prisoner plus all other amounts due under the Agreement (Clerk's Misc. File No. 20221445)
 - b. ImageNet Consulting, for lease and service of Canon DX C3826i; cost of \$168.90 per month (Clerk's Misc. File No. 20221446)
 - c. Tulsa Technology Center, to hire a designated training/coordinator to oversee and conduct training; cost of \$31,500 (Clerk's Misc. File No. 20221447)
6. Treasurer - Gifford Auction and Realty, for an auctioneer on June 12, 2023 from 9:00 a.m. to 4:00 p.m. during June Resale held at Cox Business Center; cost of \$3,900 (Clerk's Misc. File No. 20221448)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution, as needed. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

1. Building Operations - American Services, for renewal of CMF #20211592 for FY 2022-2023 (Clerk's Misc. File No. 20221449)
2. Human Resources - WEX Health, Inc., d/b/a formerly known as Discovery Benefits, LLC ("WEX") for renewal of CMF #20210874 for FY 2022-2023 (Clerk's Misc. File No. 20221450)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution, as needed. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Requests to Advertise for Bids - (TC Departments) - Data Communication Cable & Installation (Clerk's Misc. File No. 20221451)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve the request to advertise for bids. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Inventory Resolution - (Sheriff - DLMCJ) - junked; tasers (Clerk's Misc. File No. 20221452)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Cox Communications:
 - a. to cross E. 106th St. N., approximately 0 mi. E. of the N. Memorial Dr. & 106th St. N. junction (Clerk's Misc. File No. 20221453)
 - b. RB-15004 to cross and parallel 131st St. S. approximately .25 mi. W. of Harvard (Clerk's Misc. File No. 20221454)

2. Oklahoma Natural Gas Company:
 - a. to cross E. 76th St. N. approximately 3.01/3.83 mi. N./W. of the US-169 & SH-266 junction (Clerk's Misc. File No. 20221455)
 - b. to cross W. 61st St. S. approximately 0.94/2.50 mi. S./W. of the US-44 & Gilcrease Expressway junction (Clerk's Misc. File No. 20221456)
 - c. to cross E. 136th St. N. approximately 1.00/1.05 mi. S./E. of the US-75&SH-20 junction (Clerk's Misc. File No. 20221457)
3. Washington County Rural Water District #3 - to cross N. 90th E. Ave., approximately 2/10 mi. S. of the 106th St. N. & 90th E. Ave. junction (Clerk's Misc. File No. 20221458)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (IT) - for Paul McAlester to attend a virtual training course on 9/8-9/2022, through New Horizons for installing, deploying and configuring Cisco Emergency Responder; cost of \$2,695.50 (Clerk's Misc. File No. 20221459)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve the travel training. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Claims to be Disallowed (payments cancelled as of 7/18-22/2022)

1. **Fund #: 200 PO #: 101723 Vendor#: Guy Engineering Services Inc. Warrant #: 500056803 Amt Pd: \$7,654** (Clerk's Misc. File No. 20221460)

Motion made by Vicki Adams, seconded by Sherry Langston, to cancel and disallow the claims. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Claims (payments for bills to be paid from 7/11-15/2022)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Commission. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/18-22/2022

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Commission. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Consideration and Approval of Construction Program Payments

1. Vision 2025: (Clerk's Misc. File No. 20221461)

- a. Creditor: Grassolutions, LLC; Trust 719384-B9; Item: 10,445 Owasso Community Center; Purpose: Outdoor classroom/gathering place at the Community Center; Amt Paid: \$51,331.23
 Creditor: Schemmer Engineers; Trust 719384-J1; Item: 10,446 PJ1047 – HW86N E. 86th ST. N. btw Yale – Cnty Rdwy; Purpose: Design/Engineering; Amt Paid: \$3,136.64
 Creditor: Schemmer Engineers; Trust 719384-J1; Item: 10,447 PJ1047 – HW86N 86th St. Memorial to US Hwy 75; Purpose: Design/Engineering; Amt Paid: \$8,280.27
 Creditor: Schemmer Engineers; Trust 719384-J1; Item: 10,448 PJ1047 – HW86N 86th St. Memorial to US Hwy 75; Purpose: Design/Engineering; Amt Paid: \$16,560.53
 Creditor: Schemmer Engineers; Trust 719384-J1; Item: 10,449 PJ1047 – HW86N 86th St. Memorial to US Hwy 75; Purpose: Design/Engineering; Amt Paid: \$10,350.34
 Total: \$89,659.01

2. Vision Tulsa County: (Clerk's Misc. File No. 20221462)

- a. AUTHORIZATION FOR PAYMENT AND CERTIFICATE OF AUTHORITY - July 20, 2022
SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT
 Creditor: Dewberry Engineers; Fund HHARO; Item: Posey Creek Bridge Replacement; Purpose: Construction; Amt Paid \$4,011.76
 Creditor: Meshek & Assoc. LLC; Fund H209W; Item: 209th St. Bridge Replacement; Purpose: Design;

Amt Paid \$1,036.94
Creditor: Meshek & Assoc. LLC; Fund HW86N; Item: 86th St. N. Improvement from Memorial to Hwy.75; Purpose: ROWs; Amt Paid \$45.00
Creditor: Crossland Heavy Contractors; Fund HHARO; Item: Posey Creek Bridge Replacement; Purpose: Construction; Amt Paid \$203,443.94
Creditor: DCI Communications; Fund HERJR; Item: Ray Jordan Building Renovation - General; Purpose: Construction; Amt Paid \$3,594.45
Creditor: Chester W Reyckert; Fund PCP02; Item: Chandler Park Project Area B; Purpose: Materials; Amt Paid \$6,036.00
SALES TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT
Creditor: Program Management Group, LLC; Fund ADMIN; Item: VT Tulsa County Administration; Purpose: Administrative; Amt Paid \$26,960.06
USE TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT
Creditor: Crossland Heavy Contractors; Fund HHARO; Item: Posey Creek Bridge Replacement; Purpose: Construction; Amt Paid \$203,385.66

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

N. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County

- O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

1. Tulsa County Election Board - \$2,675,000, to Rescind CMF # 20220327, and place funds back into the BOCC Designated Funds. (Clerk's Misc. File No. 20221463)

Motion made by Vicki Adams, seconded by Sherry Langston, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

- P. Executive Session - (District Attorney) - Requested by Douglas A. Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning possible official action regarding a pending claim, to-wit: Accounts Receivable re: Contract for Emergency Detention entered into between the Board of County Comm’rs of Tulsa County and the Board of County Comm’rs of Ottawa County, both on behalf of their respective sheriffs, the accounts receivable due on the above-referenced contract, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. (Clerk's Misc. File No. 20221464)

Motion made by Vicki Adams, seconded by Sherry Langston, to go into Executive Session. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:56 a.m.

Motion made by Vicki Adams, seconded by Sherry Langston, to reconvene the regular meeting at 10:17 a.m. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Item

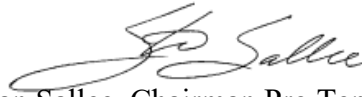
Motion made by Vicki Adams, seconded by Sherry Langston, to proceed as discussed in Executive Session. Upon roll call, Yes - Sherry Langston, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VII. ADJOURN

BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman Pro Tem

ATTEST:



Michael Willis, Tulsa County Clerk

