

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 20, 2022 at 2:35 p.m.)

MINUTES
Monday, April 25, 2022

I. Call to order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2 p.m. in the 2nd Floor conference room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on April 25, 2022 with the following members present: Don Crall, Jr., Kelly Doyle, Mike Lester, Paul McCurtain, Joe Shelton, Erick Stuckey, Pam Vreeland, and Dan Witham. Other attendees included Aaron Wiedman, Tulsa County Clerk's Budget Office; Chief Deputy Eric Kitch and Tamara Stanley, Sheriff's Office; and Sherry Langston, Recording Secretary.

II. Election of Officers for 2022 Calendar Year

Before calling for the Election of Officer, Chairman Witham introduced Mike Lester, a new member appointed by County Commissioner Stan Sallee.

A. Chairman: Dan Witham

B. Vice-Chairman: Dr. Donald Tyler

Witham explained the nominations were made at the October meeting of 2021 and asked for a motion to approve Dan Witham as Chairman and Dr. Tyler as Vice-Chairman.

Motion made by Paul McCurtain, seconded by Mike Lester, to approve the slate of officers as detailed, Chairman, Dan Witham and Vice-Chairman, Dr. Tyler.

Upon roll call, Yes - Don Crall, Jr., Kelly Doyle, Mike Lester, Paul McCurtain, Joe Shelton, Erick Stuckey, Pam Vreeland and Dan Witham. No - None. Abstain - None. Motion carried.

III. Approval of Minutes

A. Minutes of Meeting - October 25, 2021

Witham called for a discussion of the minutes for October 25, 2021, none ensued.

Motion made by Joe Shelton, seconded by Paul McCurtain, to accept and file the minutes of October 25, 2021. Upon roll call, Yes - Kelly Doyle, Paul McCurtain, Joe Shelton, Erik Stuckey, Pam Vreeland, Dan Witham, Don Crall, Jr. No - None. Abstain - Mike Lester. Motion carried.

IV. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman. Wiedman pointed out the sales tax revenues have been strong, 14.9% year over year, and he will continue to watch the sales tax revenues for the remainder of the fiscal year. Wiedman explained the reports will change in July due to the conversion of Munis to WorkDay but he will make the reports as consistent with Munis as possible. CJA Fund 4050 reflects revenues collected of \$8,382,947, 88% of projected; total revenues of \$8,388,681, 88% of projected and 3rd quarter expenses of \$10,438,652, 54.92% of projected. County Contribution Fund 2320 reflects revenues for US Marshall's housing of \$944,100, Other Inmates of \$545,400, Bond Release Fees of \$17,980, .026 Use Tax of \$157,007, .025 Use Tax \$699,683, total revenues of \$3,226,394, 103% of projected, and total expenses of \$2,475,986. Commissary Fund 2395 reflects revenues of \$629,932, 103% of projected and expenses of \$639,805 with \$187,834 supplementing jail operating expenses for Fiscal Year 2021-2022. Combining Statement with Detail for all three funds combined reflects total

revenues of \$38,101,436, 82% of projected, and \$32,886,866, 74% of projected. In response to Witham's question concerning the collection period for the March sales tax collection, Wiedman explained the reporting period is from the 15th of one month to the 15th of the next month, i.e. March's collections are for the period of January 15 through February 15, 2022.

B. Tulsa County Sheriff's Office Report – Chief Deputy Eric Kitch, Jail Administrator
Chief Deputy Eric Kitch explained things at the jail have remained steady. Staffing levels are about 100 personnel short and mandatory overtime shifts are in effect to meet minimum staffing requirements. There are no major issues to report. The door replacement project is complete with only tasks left of repainting and renumbering of the doors. The facility is secure. The roof replacement project is scheduled to begin August 2022 and it is approximately a 4.3-4.9 million dollar project. In response to Witham's question pertaining to the decrease in the payroll budget for the gold and silver badge employees of \$19-20 million versus \$23 million a few years ago (before Sheriff Regalado's term), Kitch responded that number would need to be verified. Witham commented that this reflects good stewardship. In response to Witham's question pertaining to the hiring of additional staff, Kitch explained all types of recruitment have been explored. Kitch noted it is between \$15-16 per hour beginning pay for detention officers, shift differential is available for the evening and overnight shifts, essential worker pay is available until the end of the year and maybe available in the future. Kitch noted that Tulsa County's pay for detention officers is either second or third in the State. Overall, the cadet classes have held the staff levels even, but have not bridged the 100-personnel gap. The employees who are leaving are not moving to other fields, they are going to other law enforcement agencies. In response to Pam Vreeland's question concerning the inmate count, Kitch explained when he returned to the jail in September 2020 the count was 1100 and the count is now 1304.

C. STOC Representation for the TCCJA Meetings April 27, 2022, May 25, 2022, June 22, 2022 and July 27, 2022, Which are Held Wednesdays at 8:30 a.m. at the Tulsa County HQ Building, 218 West 6th Street, Room 132, Tulsa, OK

TCCJA STOC representation for the Tulsa County Criminal Justice Authority (TCCJA) meetings are: Dan Witham will attend the April 27, 2022 meeting and Joe Shelton will attend the July 27, 2022 meeting. Witham explained he did not believe STOC representation would be required for the May and June TCCJA meetings. Langston explained Kitch was conducting a jail tour for the new TCCJA Trustees and asked if any of the STOC members were interested in joining the tour on May 25, 2022. Langston will send out a meeting request for the jail tour.

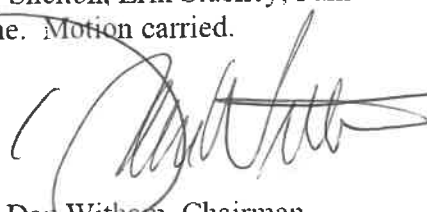
V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to adjourn

Motion made by Mike Lester, seconded by Paul McCurtain, to adjourn the meeting at 2:30 p.m.
Upon roll call, Yes - Kelly Doyle, Paul McCurtain, Joe Shelton, Erik Stuckey, Pam Vreeland, Dan Witham, Don Crall, Jr., Mike Lester. No - None. Abstain - None. Motion carried.


Dan Witham, Chairman

