

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on May 17, 2022 at 5:00 p.m.)

MINUTES
Wednesday, May 25, 2022

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioner Stan Sallee and Mayors Cory Box, Brian Guthrie, and Larry Shafer. Other attendees included Chief Deputy Michael Craddock; Aaron Wiedman, Tulsa County Clerk's Office; Sheriff Regalado, Undersheriff George Brown, Chief Deputy Eric Kitch, and Christina Morris, Sheriff's Office; Sherri Carrier and Pam Funsch, Court Services; Dan Pease and Alan Vanderburg, IT Department; Gary Isabell, Jenks City Councilor; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - April 27, 2022

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Brian Guthrie, seconded by Cory Box, to accept and file the minutes of April 27, 2022.

Upon roll call, Yes - Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Office provided written reports that were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested Claims (Purchase Orders / Payroll) in the amount of \$2,795,836.61.

2. Appropriations

The Budget Office requested Appropriations in the amount of \$2,728,491.07.

3. Intrafund Transfers

The Budget Office requested Intrafund Transfers in the amount of \$2,801,094.99.

Motion made by Brian Guthrie, seconded by Larry Shafer, to accept and file the Tulsa County Budget Office Report for May 25, 2022.

Upon roll call, Yes - Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Wiedman explained sales tax revenues increased in April and there are two more months of collections to complete this fiscal year. CJA Fund 2320 reflects revenues for the US Marshall at \$788,775; Other inmates at \$466,425; Bond Release Fees at \$9,611; use tax revenues for the .026 tax at \$40,441 and .025 tax at \$118,860 and .026 sales tax revenue of \$192,429. CJA Fund 2320 reflects total revenues of \$1,780,810, 120% of projected, and total expenses of \$1,454,564. Commissary Fund 2395 reflects revenues of \$287,098 with \$184,246 supplementing the jail operating budget. Combining Statement for Jail Related Funds for April 2022 reflects total revenues of \$42,899,103.78, total expenses of \$39,536,454.33, and an available balance of \$20,168,217.15; the available balance total may increase after the cleanup journals are completed in WorkDay. Combining Statement with Detail reflects April revenue totals as \$4,797,668, 92% of projected, and total expenses of \$4,433,189, 89% of projected. Sales Tax Revenues for April were \$2,727,800 and for the fiscal year \$27,699,858, 15.8% year over year growth, and 14.1% over two years. Wiedman provided an

example of the new WorkDay reports and explained how the Trustees will be able to reference it to the previous Munis reports.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report. Chief Deputy Eric Kitch detailed the current inmate count as 1,265 with 103 Muscogee Nation inmates and 150 U.S. Marshall inmates. Jail operations are steady. Supplies that ordered at the beginning of the COVID19 pandemic are being received and distributed as needed. Sheriff Regalado explained a cadet class has recently graduated from Tulsa Technology Center and a new class began May 23, 2022 with one cadet leaving the program. Kitch reminded the Trustees of their jail tour today at the conclusion of the TCCJA meeting.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services submitted a written report. Sherri Carrier introduced Pam Funsch, Supervisor of the employees who work on the jail team which begins all the processes for the inmates, i.e. bond dockets, inmate release, etc. Ms. Funsch was the 2021 Team Member of the Year and she supervised the remodel of the space at the jail for the staff.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Sallee asked for a motion to adjourn.

Motion made by Larry Shafer, seconded by Brian Guthrie, to adjourn the meeting at 8:45 a.m.

Upon roll call, Yes - Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Cory Box

Tulsa County Criminal Justice Authority

