

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on June 6, 2022 at 12:02 p.m.)

MINUTES
Thursday, June 9, 2022

APPROVED
06/21/2022

I. CALL TO ORDER

The Budget Board met at the hour of 2:00 p.m., with the following members present: Interim Commissioner Vicki Adams, Chief Deputy Summer McKerrell, representing Treasurer John Fothergill, Court Clerk Don Newberry, Undersheriff George Brown, representing Sheriff Vic Regalado, Commissioner Stan Sallee, Assessor John Wright, County Clerk Michael Willis and Commissioner Karen Keith. Others present: County Clerk Budget Director Miyuki Dwyer and Budget Analysts Aaron Wiedman, Stephen Leonard and Natalia Melnik.

Karen Keith, Chairman, called the meeting to order at 2:00 p.m., and the following business was transacted:

II. MINUTES

A. May 16, 2022 - Regular

Motion made by Vicki Adams, seconded by Michael Willis, to approve the minutes. Upon roll call, Yes - Vicki Adams, Summer McKerrell, Don Newberry, George Brown, John Wright, Michael Willis, Karen Keith. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

There was no unfinished business.

IV. ACTION ITEMS

A. Public Hearing: to receive comments, recommendations or information from citizens on the Proposed FY 2022-2023 Budget

Stan Sallee entered the meeting.

Motion made by Michael Willis, seconded by Don Newberry, to enter into public hearing at 2:03 p.m. Upon roll call, Yes - Vicki Adams, Summer McKerrell, Don Newberry, George Brown, Stan Sallee, John Wright, Michael Willis, Karen Keith. No - None. Abstain - None. Motion carried.

There were no members of the public signed up to speak.

Miyuki Dwyer, presented an overview of the FY 2022-2023 Budget:

After reviewing the historical expenditure trend in January, we decided to keep the operating budget flat for FY 2023. The final budget for the General fund is \$92,021,360.49 which is a little over \$7 million or an 8.4% increase from the current year's budget. The most significant increase was due to the rise in health care costs and the adoption of CareATC, which is roughly \$1 million in total. The Budget Board also approved the target overrun of \$3.78 million in aggregate. Of that, \$2 million was granted to invest in new or newer heavy equipment for Highways and the Haikey Creek Levee repair. This is a one-time cost. The Budget Board also approved the 3% salary increase which is equivalent to \$1.5 million and approved the 401A employer contribution increase from \$50 a month to \$65 a month per participant. Ad valorem tax is budgeted conservatively at \$64 million, which is 95% of the preceding fiscal year's actual collection. This policy comes from Oklahoma State statute and the advice comes from the state auditor's office. We can also budget up to 90% of miscellaneous revenue from the preceding fiscal year's actual collection. With that, our revenue budget is \$74 million. In order to balance our expenditure budget, we used the fund balance of \$17.8 million.

If we collect and spend what we budget for FY 2023 we will be sitting with a fund balance of \$23 million on June 30, 2023. However, we have capital projects of \$7 million and need to reserve \$13 million in the rainy day fund which is about 2 months of budgeted expenditures. With that, we project to have \$3-4 million available in the General Fund.

Assessor's Visual Inspection Fund: Their budget is \$2,934,903 which is a little over \$91,000 or 3% increase from the current fiscal year. Their revenue collection is from Intergovernmental, which is from the County, schools and municipalities.

Debt Service: The Budget for FY 2023 is \$6,787,460 which is \$247,000 or 4% less than FY 2022. This is to pay the judgments against Tulsa County. The budget fluctuates every year based on the amount of judgments we have to pay that year. The revenue source is solely from the ad valorem taxes.

Michael Willis thanked the Budget Team present and others in the County Clerk's office, Tom Ellis and Jen Pottorf, for their excellent work in putting the budget together.

Motion made by Michael Willis, seconded by Don Newberry, to close the public hearing at 2:08 p.m. Upon roll call, Yes - Vicki Adams, Summer McKerrell, Don Newberry, George Brown, Stan Saltee, John Wright, Michael Willis, Karen Keith. No - None. Abstain - None. Motion carried.

B. Discussion and possible action: Approval of FY 2022-2023 Budget

Motion made by Michael Willis, seconded by Don Newberry, to approve the FY 2022-2023 Budget. Upon roll call, Yes - Vicki Adams, Summer McKerrell, Don Newberry, George Brown, Stan Saltee, John Wright, Michael Willis, Karen Keith. No - None. Abstain - None. Motion carried.

C. Chairman's Report

There was no Chairman's report.

V. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VI. ADJOURNMENT

Motion made by Stan Saltee, seconded by Don Newberry, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Summer McKerrell, Don Newberry, George Brown, Stan Saltee, John Wright, Michael Willis, Karen Keith. No - None. Abstain - None. Motion carried.


Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk
Secretary/Member Tulsa County Budget Board
(SEAL)

