

AGENDA
BOARD OF COUNTY COMMISSIONERS
TUESDAY, JUNE 21, 2022
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 8:30 AM



2:18 pm, Jun 16, 2022

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. MINUTES

A. Board of County Commissioner's Meeting of June 13, 2022

IV. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving Fund for May 2022
2. County Clerk - Monthly for May 2022

B. Annual Inventory Certifications for FY 2021-2022

1. Building Operations
2. Tulsa County Alternative Court Programs
3. Drainage District #12
4. Parks
5. Treasurer

V. UNFINISHED BUSINESS

A. Bid Openings

1. Building Operations - Apache Warehouse Sprinkler System
2. TC Departments:
 - a. Automotive Body Repair
 - b. Coffee Service
 - c. Ford Motor Company Vehicle Parts

B. Bid Awards & Recommendations:

1. TC Departments - Safety Supplies - deferred

2. Sheriff - TCSO Admin Campus Build-Out: Maintenance Building - deferred

C. Amendments

1. Engineers - #1 to the bid award for Project for Performance Contract awarded to Crossland Heavy Contractors, Inc., for the Bridge & Approaches on Harvard Avenue over Posey Creek, CMF #20212286, for an additional twenty-three (23) calendar days to complete construction due to inclement weather
2. Highways - #1 to the bid award for Aluminium Sign Blanks awarded to Mandel Metals, Inc., dba US Standard Sign, CMF #20211846, to renew the bid award for an additional one-year (1), from 8/30/2022 through 8/29/2023, with no changes to the terms of the bid
3. TC Departments - #2 to the bid award for Paper Products awarded to Advanced Industrial Solutions, CMF #20212007, now known as Okie Packaging & Industrial Supplies, most recently renewed as CMF #20220927. Procurement was notified of a price increase on center pull towels, item # BWK410321 from \$22.32 per case to \$27.18 per case and after further review of other supplier submitted prices, Okie Packaging & Industrial Supplies still has the lowest and best price

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending June 27, 2022
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from May 12, 2022 to June 15, 2022
- C. Memorandum of Understanding - Board of County Commissioners on behalf of Tulsa County Sheriff and Tulsa Area Emergency Management Agency - for the Sheriff's immediate need to store equipment and supplies in the outbuilding occupied by TAEMA on the grounds at 6098 E 66th St. North, Tulsa, OK 74117 and adjacent to the Sheriff's Training Center
- D. Request for Approval
 1. Board of County Commissioners - Tulsa Juvenile Bureau - to Rachel Holt, Executive Director of Oklahoma Office of Juvenile Affairs, for change order of option renewal for 2nd option period of FY2021 contract for Regional Secure Detention, CMF #20201689 and temporary modification to contract requirements.
 2. Engineers:
 - a. EZ Liner for upgrades to the EZ Liner Striping Truck for a cost of \$144,500, to cancel the previous proposal dated May 19, 2022, and approved on June 6, 2022, CMF #20220988
 - b. Massey & Associates, LLC for the preparation of Appraisal Reviews for three (3) reviews at a fee of \$1,100 per report for a total amount of \$3,300, any additional reports will require an additional fee of \$1,100 per report
 3. Human Resources:
 - a. Midwest Employers Casualty Company and Fees for Tedford and Actuarial Services for Excess Workers' Compensation Insurance renewal; estimated annual premium \$162,102

- b. Workers Compensation Multiple Injury Trust Fund (MITF), to request all four quarterly payments be encumbered at the beginning of the fiscal year
- 4. Parks - to accept donations from Tulsa Croquet Club for the LaFortune Croquet courts in the amount of \$1,000
- E. Resolution - Board of County Commissioners - to Sell Surplus County Property, to wit: Beginning at a point 30' South of the Northwest corner of the Northeast Quarter (NE/4) of the Northwest Quarter (NW/4) of Section 34, Township 19 North, Range 12 East of the Indian Base and Meridian; thence East 100 feet; thence South 230 feet; thence West 100 feet; thence North 230 feet to the point of beginning in Tulsa County, State of Oklahoma aka 2828 W. 51st Street South, Tulsa, OK 74107
- F. Agreements
 - 1. Court Clerk - Jordan Strategies, LLC - for consulting on governmental and legislative affairs from 7/1/2022 to 6/30/2023; cost of monthly rate not to exceed \$2,500
 - 2. Engineers - Hudson Prince Engineering & Inspections, PLLC - for drafting services for pavement rehabilitation located at 76th Street North from Sheridan Road to Mingo Road; cost not to exceed \$19,270
 - 3. Juvenile Bureau:
 - a. Final Touch - for professional cleaning service at Tulsa County Family Center for Juvenile Justice of five (5) days a week for one year beginning 7/1/2022 through 6/30/2023; at a monthly rate of \$16,500
 - b. RA-Lock Security Solutions - for support and warranty of Global Facilities Management System software located at the Tulsa County Family Center for Juvenile Justice for one year beginning 7/13/2022 through 7/12/2023; cost of \$1,192
 - 4. Parks:
 - a. Eastern Technical Associates - for the use of the baseball parking lot at Chandler Park for opacity training from 8:00 a.m. to 2:00 p.m., from 10/5/2022 through 10/6/2022; fee of \$200
 - b. Joyce Williams - for use of Buddy LaFortune Community Center to hold a clogging class on Thursdays from 5:00 p.m. to 8:00 p.m. from 7/1/2022 through 6/30/2023; fee of 20% of the paid enrollment
 - c. Laura Teal:
 - 1) for dance classes at Bixby Community Center on Wednesdays from 4:00 p.m. to 6:00 p.m. from 7/6/2022 through 5/31/2023; fee of 20% of the paid enrollment
 - 2) for dance classes at LaFortune Community Center on Thursdays from 5:30 p.m. to 7:00 p.m., and Saturdays from 10:00 a.m. to 12:15 p.m. from 6/1/2022 through 5/31/2023; fee of 20% of the paid enrollment
 - 5. Procurement - West Publishing dba Thomson Reuters for twelve (12) month subscription license to West ProFlex including Analytical Plus for Government, National Primary Core and Keycite Alerts to aid in legal research; cost of \$165.85 per month

G. Agreement Renewals

1. Administrative Services - ImageNet:
 - a. for renewal of lease and service equipment at various locations for CMF #20211379, #20211378, #20211143, #20211150, #20211379, #20211376 and #20220223 for FY 2022-2023
 - b. for renewal of lease and service equipment at various locations for CMF #20211378 and #20211379 for FY 2022-2023
2. Board of County Commissioners:
 - a. City of Glenpool, for renewal of the FY21 Contract for Kendalwood South Community Park Rehabilitation using Tulsa County Urban County CDBG Funds, CMF #20212283 for FY 2022-2023
 - b. INCOG:
 - 1) Broken Arrow Neighbors, for renewal of the FY21 Contract for Nutrition Assistance and Job Mentorship using Tulsa County Urban County CDBG-CV2 funds, CMF #20220538 for FY 2022-2023
 - 2) Restore Hope Ministries, for renewal of the FY21 Contract for Nutrition Assistance using Tulsa County Urban County CDBG-CV2 Funds, CMF #20220826 for FY 2022-2023
 - 3) for renewal of the FY21 Contract for Administration of Tulsa County Urban County CDBG-CV2 Funds, CMF #20212511 for FY 2022-2023
 - 4) for renewal of the FY21 Contract for Administration of Tulsa County Urban County CDBG-CV3 Funds, CMF #20211974 for FY 2022-2023
 - 5) Caring Community Friends, for renewal of the FY21 Contract for Nutrition Assistance using Tulsa County Urban County CDBG-CV2 Funds, CMF #20220579 for FY 2022-2023
3. County Clerk:
 - a. ATM ONE INC., for renewal of CMF #20211386 for FY 2022-2023
 - b. ImageNet Consulting, LLC, for renewal of CMF #20211290 for FY 2022-2023
 - c. Indecomm Holding, Inc., for renewal of CMF #202111387 for FY 2022-2023
 - d. Underground Vaults & Storage Inc., for renewal of CMF #20211206-A for FY 2022-2023
4. Court Services - Alcohol Monitoring Systems, Inc. (AMS), for renewal of CMF #20212163 for FY 2022-2023
5. Employees' Retirement System of Tulsa County:
 - a. &CO (AndCo Consulting, LLC), for renewal of CMF #20211207 for FY 2022-2023
 - b. Milliman, for renewal of CMF #20211209 for FY 2022-2023
 - c. TOCQUEVILLE ASSET MANAGEMENT L.P., for renewal of CMF #20211526 for FY 2022-2023

- H. Requests to Advertise for Bids
 - 1. BOCC - RFQ for Architectural and Engineering Services for the Tulsa County Courthouse Renovation
 - 2. Engineers - Pavement Striping Services
- I. Inventory Resolutions
 - 1. County Clerk - junked; office furniture, defibrillator, misc. computers and office equipment
 - 2. District Attorney:
 - a. retired; BTO 800 G1 17-4790 256 GB SSD 16 computers
 - b. junked; file cabinet, filing system and laptops
 - 3. Engineers - junked; miscellaneous items
 - 4. Human Resources - transfer to Building Operations; 2011 Chevrolet Tahoe
 - 5. Highway District #2 - lost; Unit 2963 Lincoln Drum Pump
 - 6. Highway District #3 - junked; Multiquip 2" trash pump
 - 7. IT - junked; miscellaneous equipment
 - 8. Juvenile Bureau:
 - a. junked; computers
 - b. transfer to Board of County Commissioners; scanner
- J. Utility Permit - Engineers - Oklahoma Natural Gas Company - to cross E 136th St N approximately 1.00/1.16 mi S/E of the US-75 & SH-20 junction
- K. Travel/Training
 - 1. Human Resources - for Kathy Burrows, Cheryl King and Edwin Tijerina to attend the ACCO Summer Safety Conference in Norman from 7/27/2022 through 7/28/2022; cost of \$710.50
 - 2. IT - for Dan Pease, Joe Lord, Alan Vanderburg, Beau Blackford, Ryan Hamilton and Isaac Foster to attend the Oklahoma IT Symposium from 8/24/2022 through 8/25/2022; cost of \$1,200
 - 3. Juvenile Bureau - for J. Bilby, Angela Monroe and Kevin Morrison to attend the National Association of Drug Court Professionals Conference on 7/24/2022 in Nashville, TN CMF #20221034, airfare for the staff was not included in the price of the trip; cost of \$2,500
- L. Claims to be Disallowed (payments cancelled as of 6/13-17/2022)
 - 1. Fund #: 395 PO # P2217081 Vendor/No: A&D Supply LLC/00101 Warrant #: 500055453 Amt Paid: \$24.32
 - 2. Fund #: 370 PO # P0100347 Vendor/No: Tulsa County Inmate Trust Fund/29967 Warrant #: 500056349 Amt Paid: \$337.55
 - 3. Fund #: 100 PO # PO100052 Vendor/No: AT&T Mobility II LLC/17843 Warrant #: 500055858 Amt Paid: \$132.16

4. Fund #: 100 PO # P2218074 Vendor/No: Oklahoma Department of Labor/22729
Warrant #: 500055551 Amt Paid: \$235
- M. Claims (payments for bills to be paid from 6/6-10/2022)
- N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/13-17/2022
- O. Consideration and Approval of Construction Program Payments
1. Vision Tulsa County
SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT:
Creditor: Anchor Stone Company; Fund #PCP02; Item: Chandler Park Project Area B; Purpose: Materials; Amt Paid \$102.33
Creditor: Dewberry Engineers; Fund #HHARO; Item: Posey Creek Bridge Replacement; Purpose: Construction; Amt Paid \$17,251.01
- P. COVID-19 Virus Discussion and Update
- Q. Executive Session - (District Attorney) - Requested by Nicholas C. Williams:
1. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit *Robert Reed*, Workers' Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
 2. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit *Steven Gregg*, Workers' Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
 3. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit *Garnell McClain*, Workers' Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
 4. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit *German Orizal*, Workers' Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
 5. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit *Mary Blendowski*, Workers' Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

R. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN