

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 21, 2022 at 8:10 a.m.)

MINUTES
Wednesday, April 27, 2022

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee and Karen Keith and Interim Commissioner Vicki Adams; and Mayors Brian Guthrie and Larry Shafer. Other attendees included: Chief Deputies Michael Craddock and Keri Fothergill; Aaron Wiedman, Tulsa County Clerk's Office; Sheriff Regalado, Chief Deputy Eric Kitch, and Christina Morrison, Sheriff's Office; Sherri Carrier, Court Services; James Orbison, Authority's Legal Counsel; Bob Jack, Citizen, and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - March 23, 2022

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Vicki Adams, seconded by Karen Keith, to accept and file the minutes of March 23, 2022.

Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Office provided written reports that were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested Claims (Purchase Orders and Payroll) in the amount of \$2,601,860.15.

2. Appropriations

The Budget Office requested Appropriations in the amount of \$5,449,170.05. This amount is doubled because it is for February and March due to the Workday conversion from Munis.

Motion made by Larry Shafer, seconded by Vicki Adams, to accept and file the Tulsa County Budget Office Report for April 23, 2022. Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

The end of the third quarter reflects a solid month for March. CJA Fund 4050 reflects a drop in sales tax revenue, it is 6.4% year over year, and it will need to be monitored going forward; the decrease coincided at the same time several federal programs ended. CJA Fund 4050 reflects year-to-date totals of \$24,991,050, 88.26% of projected; and total expenses of \$23,826,819, 54.92% of projected. County Contribution Fund 2320 revenues collected reflect the US Marshalls at year-to-date totals of \$3,826,230; Other inmates' revenues of \$1,967,475; and jail use tax revenues collected for the .026 tax revenue was \$428,387, 165% of projected, and the .025 tax revenue \$1,689,110, 84% of projected and .026 sales tax revenues of \$1,796,819, 90% of projected; year-to-date total revenues of \$11,049,754, 103% of projected; and year-to-date expenses of \$6,764,844. Commissary Fund 2395 reflects March revenue of \$235,340 and year-to-date revenues of \$2,060,632, expenses of \$2,295,203 with \$187,834 used to supplement jail operating expenses. In response to Sallee's question concerning keeping the margins the same as prices rise in the commissary, Sheriff Regalado advised prices have not changed for commissary items. Combining Statement for Jail Related Funds March

2022 reflects revenues of \$38,101,435.69, expenses of \$32,886,866.09, and an available balance of \$25,500,075.74. Combining Statement with Detail reflects total revenue for March as \$3,015,668, year-to-date totals of \$38,101,436, 82% of projected, and March total expenses of \$3,649,979 and year-to-date totals of \$32,886,866, 74% of projected. Sales tax revenues for March were \$2,437,744, 6.4% year over year, overall for the year is 14.9%.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report. Chief Deputy Kitch noted the jail population has remained in the 1,300 range with the population today at 1,287 inmates. There are 104 Muscogee Nation inmates and 160 U. S. Marshall's inmates. The door project has been completed, all the hanging doors and hallway sliding doors have been replaced, mechanically everything is secure, though some painting needs to take place. The start date for the roof replacement is August, 2022 and will take approximately a year to complete costing \$4.7 million. The custody protect monitoring program has begun with six inmates being monitored to verify how the system will work using cellular products to receive a wifi signal throughout the facility. The department continues to work on policies with Turn Key Medical. In response to Sallee's question pertaining to staff levels and if the events at Expo Square have been helpful, Kitch explained nothing has changed and Regalado noted there has been an increase in the cadet training classes and he thinks other jails are sending potential employees to be trained and then hiring those graduates for their facilities which are less intense than the Tulsa County jail.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services submitted a written report. Sherri Carrier explained the office for the jail employees is being completed. New procedures for pretrial release clients have been implemented so all the documents will be ready for the Judges. The department picks up the released inmates taking them back to show them what the next step will be and then they are taken to the mini hub to address any service provider issues they might need; Carrier believes this will have a positive effect on the failure-to-appear clients. Carrier invited the Trustees to let her know if they would like to observe the procedure which usually takes place between 2 to 3 p.m.

D. Sales Tax Overview Committee – Dan Witham

Dan Witham explained Robert Breuning and Kent Inouye resigned at the end of 2021 and there is still one opening on the board to be filled by Mayor Shafer. The January meeting was cancelled due to lack of quorum, but the committee met for the April 25, 2022 meeting. The committee noted that under the current Sheriff's oversight the payroll costs have been reduced by roughly \$4 million over the last several years. Witham requested a clarification pertaining to the possibility of using mental health pod sales tax revenues for other items, Keith explained the ballot language is being reviewed to see if the funds can be used for other items in the confines of the jail. James Orbison agreed with Keith and said he would review the language. Regalado said District Attorney Douglas Wilson explained the monies could be used outside the mental health pods as long as it was mental health related. Christina Morrison explained the funds are being used to pay for food and medical for the mental health pods.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Sallee asked for a motion to adjourn.

Motion made by Vicki Adams, seconded by Karen Keith, to adjourn the meeting at 8:50 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams, Larry Shafer, Brian Guthrie. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Cory Box

Tulsa County Criminal Justice Authority

