

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on October 19, 2021 at 10:28 a.m.)

MINUTES
Monday, October 25, 2021

I. Call to order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2:00 p.m. in the 2nd Floor conference room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on October 25, 2021 with the following members present: Don Crall, Jr., Paul McCurtain, Alec Richmond, Joe Shelton, Eric Stuckey, Richard Waite, Dan Witham, and Troy Zickefoose. Other attendees included Aaron Wiedman representing the Tulsa County Clerk's Budget Office, Chief Deputy Eric Kitch, Christina Morrison, and Tamara Stanley representing the Sheriff's Office, and Sherry Langston, Recording Secretary.

A. Introduction of Don Crall, Jr. and Alec Richmond, Appointees of Commissioner Ron Peters, District 3

Chairman Witham introduced Don Crall, Jr. and Alec Richmond as new members of the committee appointed by District 3 County Commissioner Ron Peters. Mr. Crall and Mr. Richmond gave a summary of their background.

II. Approval of Minutes

A. Minutes of Meeting - July 26, 2021

Witham called for a discussion of the minutes for July 26, 2021, none ensued.

Motion made by Troy Zickefoose, seconded by Paul McCurtain, to accept and file the minutes of July 26, 2021.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Erik Stuckey, Richard Waite, Troy Zickefoose, Dan Witham, Don Crall, Jr., Alec Richmond. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman. He explained the budget ended extremely strong for the first quarter, double digits over last year. He expects the sales tax to stay strong through the end of the year. For the first quarter, CJA Fund 4050 reflected sales tax revenues of \$8,297,878, 29% of projected; total revenues of \$8,304,766, 29% of projected; and total expenses of \$8,593,896, 19.81% of projected. County Contribution Fund 2320 is holding steady. Wiedman noted the U.S. Marshalls revenue collected for the first quarter was \$1,460,865, 43% of projected; Bond Release Fees collected were \$136,783, 304% of projected; and .026 use tax revenues collected were \$131,699, 51% of projected and .025 use tax revenues collected were \$456,324, 23% of projected. Commissary Fund 2395 continues to contribute to the jail operating expenses with first quarter revenues of \$685,148 and total expenses of \$315,838; approximately \$60,000 of the revenues collected have been used to offset jail operating expenses. Combining Statement with Detail reflects total revenues of \$12,722,179, 27% of projected and total expenses of \$11,137,755, 25% of projected. In response to Witham's question concerning the possibility of a recession during 2022, Wiedman explained one does not really know. In response to Christina Morrison's question pertaining to the available fund balance amount, he said it is approximately \$20,000,000 with all three funds combined. In response to Witham's question pertaining to the amount that the County General Fund is contributing to jail operations, Wiedman explained no monies have been transferred to jail operations in the last few fiscal years. Wiedman explained there is a contract with the Muscogee (Creek)

Nation to house their inmates and this has been a steady revenue stream for the last eight to nine months. In response to Witham's question pertaining to the November/December sales tax revenue, Wiedman explained it is usually higher, between a 25-30% increase. In response to Troy Zickefoose's question pertaining to purchase orders, Wiedman explained the format of the claims reports and explained the purpose of the roll forward balances.

B. Tulsa County Sheriff's Office Report – Chief Deputy Kitch, Jail Administrator

Chief Deputy Eric Kitch explained the jail is operating at 63% of capacity, approximately 1,260 inmates. All the state juvenile youthful offenders were moved out on October 24, 2021 due to the federal law requiring juveniles to be held at juvenile detention centers. He noted the staffing levels are still down and five pods are closed due to not being able to staff those pods. In response to Zickefoose's question concerning the housing of ICE inmates, Kitch said the department no longer houses ICE inmates. In response to Witham's question pertaining to the increased number of US Marshall inmates, Kitch said it is due to the McGirt ruling because any crimes committed on Indian territories are either a tribal crime or a federal crime. Kitch explained the Department of Corrections does not pay the per diem rate as stated by the State Auditor's Office and they have been removing their prisoners due to that ruling. In response to Witham's question pertaining to the roof repairs, Kitch explained the bid and vendor, Supreme Roofing Done Right, have been selected and expects the repair to begin within the January/February timeframe; the estimated cost is \$3.2 million. In response to Witham's question pertaining to staff levels, Kitch explained 60 additional detention officers could be hired today and it would not be noticed; mandatory overtime is in effect for the staff. Tamara Stanley explained her new role at the county jail as the Payroll Manager and taking Christina Morrison's place in the distant future.

C. STOC representation for the TCCJA meetings November 24, 2021, December 22, 2021, and January 26, 2022, Which are Held Wednesdays at 8:30 a.m. at the Tulsa County HQ Building, 218 West 6th Street, Room 132, Tulsa, OK

TCCJA STOC representation for the Tulsa County Criminal Justice Authority meetings are: Dan Witham will attend the November 10, 2021 meeting; due to the holiday season, the STOC board will not be represented at the December 22, 2021 meeting; and Troy Zickefoose will attend the January 26, 2022 meeting.

D. Nomination for STOC Officers for 2022 Calendar Year*

*Note: The Election of Officers shall be conducted at the regular meeting of the STOC in January, 2022.

1. Nomination for Chairman for Calendar Year 2022

Troy Zickefoose nominated Dan Witham as Chairman.

2. Nomination for Vice-Chairman for Calendar Year 2022

Troy Zickefoose nominated Dr. Tyler as Vice-Chairman.

Motion made by Troy Zickefoose, seconded by Erik Stuckey, to approve the 2022 STOC slate of officers of Dan Witham as Chairman, and Dr. Tyler as Vice-Chairman.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Erik Stuckey, Richard Waite, Troy Zickefoose, Dan Witham, Don Crall, Jr., Alec Richmond. No - None. Abstain - None. Motion carried.

IV. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Witham explained Robert Breuning was resigning his position on the committee noting his length of service and dedication to the board.

V. Vote to adjourn

Motion made by Paul McCurtain, seconded by Troy Zickefoose, to adjourn the meeting at 2:35 p.m.
Upon roll call, Yes - Paul McCurtain, Joe Shelton, Erik Stuckey, Richard Waite, Troy Zickefoose, Dan Witham, Don Crall, Jr., Alec Richmond. No - None. Abstain - None. Motion carried.



Dan Witham, Chairman

