

MINUTES
Monday, May 16, 2022

APPROVED
5/23/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: District 3 Designee Vince Trinidad, Chief Deputy Keri Fothergill and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of May 9, 2022

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve the minutes. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. County Clerk - Monthly for 4/2022 (Clerk's Misc. File No. 20220804)
2. Court Clerk:
 - a. Monthly for 4/2022 (Clerk's Misc. File No. 20220805)
 - b. Preservation for 4/2022 (Clerk's Misc. File No. 20220806)
3. Treasurer - Depository Summary of Daily Analysis for 4/2022 (Clerk's Misc. File No. 20220807)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution, as needed. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Sheriff and Juvenile Bureau - Correctional-Institutional Supplies to Acme Supply Co., Ltd. and Bob Barker Company, Inc., the lowest and best bids received. This award is good for one year beginning 6/21/2022 (Clerk's Misc. File No. 20220808)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the recommendation. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendums

1. Engineers - #1 to the Request to Advertise for the Replacement of Bridge 120 over Rock Creek to provide answers to vendor questions (Clerk's Misc. File No. 20220809)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the addendum. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Treasurer:

- a. #2 to the Request for Proposals for Financial Software to provide answers to vendor questions (Clerk's Misc. File No. 20220810)
- b. # 2 to the Request for Proposals for the Tax Roll Software to provide answers to vendor questions (Clerk's Misc. File No. 20220811)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the addendums. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amendment - (Election Board) - #5 to the bid award for Truck Rental, CMF #247870, most recently CMF #20211156, for an additional year beginning 7/7/2022 with no changes to the terms (Clerk's Misc. File No. 20220812)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Public Hearing - (Drainage District #12) - to discuss report and budget request in the amount of \$1,066,620 for FY 2022-2023 (Clerk's Misc. File No. 20220813)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to enter into public hearing at 9:35 a.m. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

There were no members of the public that signed up to speak.

Kirby Crowe, representing Todd Kilpatrick, summarized the budget request.

Motion made by Vince Trinidad, seconded by Keri Fothergill, to close the public hearing at 9:36 a.m.. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 5/23/2022 (Clerk's Misc. File No. 20220803)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20220814)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Michael Willis exited the meeting.

C. Requests for Approval

1. Board of County Commissioners - Consider and take action on the approval or disapproval of a certain form of Agreement presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the form of such Agreement and to execute and deliver this Agreement and all documents and agreements as may be necessary or required: Fourth Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Owasso, Oklahoma (the Owasso Events Facilities-Sports Park Project #2) (Clerk's Misc. File No. 20220815)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the amendment. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Acceptance of Easement in Tulsa County for Public Highway (North Memorial) from:
 - a. Eric Ryan and Sherry Flynn (Clerk's Misc. File No. 20220816)
 - b. James L. Rainwater (Clerk's Misc. File No. 20220817)
 - c. Jerry M. and Betty D. Brown Revocable Trust (Clerk's Misc. File No. 20220818)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Human Resources - Oklahoma Tax Commission of the Workers' Compensation Multiple Injury Trust Fund Rebate Request Form of \$39,663.49 for tax year 2021 (Clerk's Misc. File No. 20220819)
4. Parks - 2022 Aquatic Schedule and Fees, effective 5/16/2022 (Clerk's Misc. File No. 20220820)
5. Tulsa Area Emergency Management Agency (TAEMA) - of Federal Aviation Administration Declaration in Support of Certificate of Waiver/Authorization for Operation of Unmanned Aircraft as a Public Aircraft Operator (Clerk's Misc. File No. 20220821)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution, as needed. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Highways:
 - a. to designate John McDonald to replace Robbie Thompson as Receiving Officer for Highway District 3 (Clerk's Misc. File No. 20220822)
 - b. to designate Kimberlea Girouard as Receiving Officer for Highway District 2 (Clerk's Misc. File No. 20220823)
2. OSU Extension - to designate Catherine Gies as Receiving Officer to replace Greta Wilson (Clerk's Misc. File No. 20220824)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Administrative Services - Imagenet Consulting, LLC, for lease and service of seven Canon Imageformula DR-G2140 scanners to be located at 218 W 6th Street, Tulsa,

OK 74119 Room 271 for a cost of \$3,016.23 per month (Clerk's Misc. File No. 20220825)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:

- a. ADG, P.C., for Owner's Representative and Program Management Services for Tulsa County Courthouse Renovation, qualification approved 4/25/2022, CMF #20220722

Motion made by Keri Fothergill, seconded by Vince Trinidad, to defer the agreement. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. INCOG, for CDBG-CV2 CARES Act Program Funding Subrecipient Contract with Restore Hope Ministries for Nutrition Assistance Funds in the Amount of \$160,000 (Clerk's Misc. File No. 20220826)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Engineers:

- a. Advance Alarm, Inc., for installation and monthly services of alarm system at Highway District #1, 11456 N. Yale, Sperry, OK 74073, cost of \$5,513.44 plus \$40 per month (Clerk's Misc. File No. 20220827)
- b. AT&T SWBT Company, for utility relocation at no cost to Tulsa County:
 - 1) at 509 S. Detroit Ave., Tulsa, OK 74120 as part of the improvements on 51st & 193rd (Clerk's Misc. File No. 20220828)
 - 2) at 509 S. Detroit Ave., Tulsa, OK 74120 as part of the E. 51st Street improvements (Clerk's Misc. File No. 20220829)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Human Resources - Delta Dental of Oklahoma:

- a. for Dental Insurance Benefit plan for FY 2022-2023 (Clerk's Misc. File No. 20220830)
- b. for administration of claims for self-insured Dental Benefit Plan for FY 2022-2023, cost of 10% of paid claims per month (Clerk's Misc. File No. 20220831)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

5. IT:

- a. Microsoft Corp., for Volume Software Licensing, cost of \$267,000 (Clerk's Misc. File No. 20220832)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to strike the cost associated with this agreement and approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. TeamDynamix Solutions, LLC, for the purchase of software licenses and training services, cost of \$14,736.75 for year one, \$19,345.20 for year two, \$19,925.15 for year 3 (Clerk's Misc. File No. 20220833)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

6. Juvenile Bureau - KONE, Inc., for maintenance of 6 KONE elevators at the Family Center for Juvenile Justice

Motion made by Keri Fothergill, seconded by Vince Trinidad, to defer the agreement. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

7. Parks - Arlene Criner, to provide Pre-School Education twice a week at Bixby Community Center for FY 2022-2023; fee 20% of fees collected (Clerk's Misc. File No. 20220834)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Human Resources:

- a. American Heritage Life Insurance Company (Allstate), for renewal of CMF #20210860 for FY 2022-2023, original CMF #241553 (Clerk's Misc. File No. 20220835)
- b. Identity Force, a TransUnion Brand, for renewal of CMF #20210868, for FY 2022-2023, original CMF #231627 (Clerk's Misc. File No. 20220836)
- c. Voya Employee Benefits, a division of ReliaStar Life Insurance Company, for FY 2022-2023:
 - 1) Group Accident, for renewal of CMF #20210869, original CMF #241799 (Clerk's Misc. File No. 20220837)
 - 2) Group Critical Illness, for renewal of CMF #20210869, original CMF #241798 (Clerk's Misc. File No. 20220838)
 - 3) Group Life, for renewal of CMF #20210869, original CMF #241800 (Clerk's Misc. File No. 20220839)
 - 4) Group Long Term Disability, for renewal of CMF #20210869, original CMF #241801 (Clerk's Misc. File No. 20220840)
 - 5) Group Short Term Disability, for renewal of CMF #20210869, original CMF #241802 (Clerk's Misc. File No. 20220841)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Parks - JSJ, Inc., for renewal of CMF #20211107 for FY 2022-2023, original CMF #245216

Motion made by Vince Trinidad, seconded by Keri Fothergill, to defer the agreement. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids

1. Juvenile Bureau - Tulsa County Center for Juvenile Justice - Resident Quarters Sheet Metal Installation (Clerk's Misc. File No. 20220842)
2. TC Departments - Safety Supplies (Clerk's Misc. File No. 20220843)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the requests to advertise. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Inventory Resolution - (IT) - junked; computer equipment (Clerk's Misc. File No. 20220844)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. Highways - Kirby-Smith Machinery, Inc., for sales, parts, and service for all Dresser, Galion, Hamm, Komatsu, Lee Boy, Rosco and all Gradall Products (Clerk's Misc. File No. 20220845)
2. IT - OneNet, a Division of the Oklahoma State Regents for Higher Education, for redundancy to the Oklahoma State Network. OneNet can accommodate dark fiber resources to Tulsa County via these managed assets in addition to network engineering support that can accommodate the Border Gateway Protocol (Clerk's Misc. File No. 20220846)
3. Sheriff - PortionPac Chemical Corporation, for the CorrectPac System (Clerk's Misc. File No. 20220847)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

1. Cox Communications:
 - a. to cross & parallel N. 139th E. Ave. and N. 143rd E. Ave. approximately 0.12 mi. E. of the Hwy. 169 & E. 126th St. N. junction (Clerk's Misc. File No. 20220848)
 - b. to cross N. Mingo Rd. approximately 1.05 mi. N. of the E. 46th St. N. & N. Mingo Rd. junction (Clerk's Misc. File No. 20220849)

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Oklahoma Natural Gas Company - to cross S. 129th W. Ave. approximately 0.54/1.15 mi. S/W of the SH-51 & SH-97 junction (Clerk's Misc. File No. 20220850)
3. Sapulpa Rural Water Company:
 - a. to cross W. 61st St. S. approximately 1/16 mi. (110 yards) W. of the corner of S. 81st W. Ave. (Clerk's Misc. File No. 20220851)
 - b. to cross W. 61st St. S. approximately 1/8 mi. (220 yards) W. of the corner of S. 81st W. Ave. (Clerk's Misc. File No. 20220852)
4. Valor Telecommunications of Texas, LLC - to parallel E. 101st St. approximately .57 mi. SW of the S. Mingo Rd. and Creek Turnpike junction (Clerk's Misc. File No. 20220853)
5. Washington County Rural Water District #3:
 - a. to cross E. 136th St. N. approximately 288 feet E. of the E. 136th St. N. & N. Sheridan Rd. junction (Clerk's Misc. File No. 20220854)
 - b. to cross E. 136th St. N. approximately 754 feet E. of the E. 136th St. N. & N. Sheridan Rd. junction (Clerk's Misc. File No. 20220855)

- c. to cross E. 136th St. N. approximately 1,269 feet E. of the E. 136th St. N. & N. Sheridan Rd. junction (Clerk's Misc. File No. 20220856)
- d. to cross E. 136th St. N. approximately 1,726 feet E. of the E. 136th St. N. & N. Sheridan Rd. junction (Clerk's Misc. File No. 20220857)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 5/9-13/2022)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid from 5/2-6/2022)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve and authorize execution by the Commission. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/9-13/2022

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County:

Sales Tax/Bond Funded Projects Recommended for Payment:

- 1. **Creditor:** Sports Signs, Inc.; **Fund** #PCP02; **Item:** Chandler Park Project Area B; **Purpose:** Materials; **Amt Paid:** \$1,155
- 2. **Creditor:** Marquardt Engineering; **Fund** H161E; **Item:** S 161st E Ave. Improvements from E. 181st St. So to E 171st St. So.; **Purpose:** Design; **Amt Paid:** \$4,777.50
- 3. **Creditor:** Marquardt Engineering; **Fund** H171S; **Item:** E 171st St So Improvements from US 64 to S. 161st E Ave.; **Purpose:** Design; **Amt Paid:** \$8,677.50
- 4. **Creditor:** Convergent Technologies, Dg Investment; **Fund** HDIS1; **Item:** District 1 Maintenance Facility; **Purpose:** Construction; **Amt Paid:** \$807.47

Sales Tax Funded Projects Recommended for Payment:

- 1. **Creditor:** Meshek & Associates, LLC; **Fund** HLV13; **Item:** Hager Creek Jenks Levee; **Purpose:** Design; Amt Paid \$708.04 (Clerk's Misc. File No. 20220858)

Motion made by Keri Fothergill, seconded by Vince Trinidad, to approve the Sales Tax/Bond Funded Projects Recommended for Payment. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Vince Trinidad, seconded by Keri Fothergill, to approve the Sales Tax Funded Projects Recommended for Payment. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Executive Session - District Attorney:

- 1. Requested by James Rea: Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Vince Trinidad, seconded by Keri Fothergill, to strike the Executive Session and item Q, Discussion and Possible Action Regarding Executive Session Item. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Keri Fothergill, seconded by Vince Trinidad, to adjourn the meeting. Upon roll call, Yes - Vince Trinidad, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman Pro Tem

ATTEST:



Michael Willis, Tulsa County Clerk