

AMENDED AGENDA
 BOARD OF COUNTY COMMISSIONERS
 MONDAY, MAY 23, 2022
 TULSA COUNTY HEADQUARTERS BUILDING
 218 W. 6TH ST., TULSA, OKLAHOMA
 ROOM 132 - 9:30 AM



9:06 am, May 20, 2022

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. MINUTES

A. Board of County Commissioner's Meeting of May 16, 2022

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Engineers - Replacement of Bridge 120 over Rock Creek with a Box Culvert
2. Treasurer:
 - a. RFP for Financial Software
 - b. RFP for Tax Roll Software

3. Amendments

- a. #3 to award for Coffee Service to Imperial Coffee, CMF #20210829, to exercise the option to extend the bid for an additional thirty (30) days to allow time to revise specifications for rebidding from 6/1-30/2022. Bid terms and pricing shall remain unchanged
- b. #4 to the award for Chevrolet & GMC Parts to Bob Howard Parts Distribution and Marc Miller Buick, CMF #245463, renewed annually, the most recent, CMF #20211267, to exercise the option to renew the bid award for an additional one-year period beginning 7/29/2022 with no changes to the terms of this bid

4. Agreements - Deferred from 5/16/2022 Agenda:

- a. ADG, P.C., for Owner's Representative and Program Management Services for Tulsa County Courthouse Renovation, qualification approved 4/25/2022, CMF #20220722
- b. Juvenile Bureau - KONE, Inc., for maintenance of 6 KONE elevators at the Family Center for Juvenile Justice
- c. Parks - JSJ, Inc., for renewal of CMF #20211107 for FY 2022-2023, original CMF #245216

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 5/31/2022
- B. Requests for Approval
 - 1. Human Resources - of Policy #TCP 125: Background Checks of Job Applicants
 - 2. Tulsa Area Emergency Management Agency (TAEMA) - Hazard Mitigation Program Match Commitment Letter for Berryhill Project
- C. Resolutions
 - 1. Drainage District #12 - Approving proposed budget for FY 2022-2023 in the amount of \$1,066,620
 - 2. Human Resources:
 - a. to designate Lindsay Duke as Receiving Officer, replacing Leslie Fisher
 - b. to designate Savannah Crandall as Receiving Officer
- D. Agreements
 - 1. Board of County Commissioners - Minim Productions, Inc., for use of the parking lot of the former Juvenile Detention Center located at 315 S. Gilcrease Rd, Tulsa, OK 74127 to support film production of Reservation Dogs from 8 a.m. to 10 p.m. from 5/24-26/2022 for a total fee of \$300
 - 2. Building Operations - Fluke Reliability, for use and support service of eMaint for FY 2022-2023
 - 3. Court Clerk:
 - a. JD Young/Think Healthy Systems, for 12 month rental of water filtration equipment model 3i-2132M83484, to include service and filters for monthly payment of \$46.95 and a one-time installation fee of \$125
 - b. Kodak Alaris, Inc., for annual service of the Kodak Imagelink Retrieval Workstation and Film Controller, serial numbers 32131191 and 11009073 located at 500 S. Denver Avenue, Room 212, Tulsa, OK 74103 for FY 2022-2023; cost of \$3,449.41.
 - 4. Engineers:
 - a. Advance Alarm, Inc. for the installation and monthly services of an alarm system at Highway District #3, 4959 E 171st St, Bixby, OK 74008; initial cost of \$5,513.44 plus \$40/month for FY 2022-2023
 - b. INCOG - to contribute proportionate funds to the "South Tulsa Bridge Planning Study" in the amount of \$6,000, along with the other partners: the City of Tulsa, Bxby, Jenks and the Muscogee Creek Nation. INCOG has committed federal planning funds (FHWA/FTA-PL) to conduct the study which requires local matching dollars
 - 5. Human Resources - Navigate Wellness, LLC dba Navigate Wellbeing Solutions, for use of the Navigate Wellness programs generally described as wellness education, wellbeing initiatives, health challenges and web-based tracking tools for FY 2022-2023

6. Parks:

- a. Belinda Tubby, for a Stamp Art program at the Bixby Community Center on the second Thursday of each month from 7/14/2022 -6/29/2023; fee of 20% of paid enrollment
- b. Bixby Optimist Club, for the use of Bixby Community Center from 6/20-26/2022 for Green Corn Festival fund-raising carnival; fee of \$260 plus \$1,000 sponsorship

7. Sheriff:

- a. City of Catoosa, Public Safety Service for 911 dispatch services from the Tulsa Regional Emergency Communications Center for a fee of \$55,000
- b. Color Free Systems Technologies International, Inc., for CLEET accredited Continued Educational Courses and Mental Awareness Pressure Points Systems for law enforcement in the amount of \$42,600
- c. Tulsa Area Community Intervention Center (TACIC) and Tulsa County Juvenile Bureau, to provide services regarding officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Center; cost of \$33,000 for FY 2022-2023

8. Treasurer - BOKF, NA dba Bank of Oklahoma for Tulsa County's non-payable warrant needs for FY 2022-2023

E. Agreement Renewals

1. Board of County Commissioners - Lamar Companies, for renewal of CMF #20211384, original CMF #228916, for FY 2022-2023

2. Human Resources:

a. BOKF, NA:

- 1) 401(A), 457 and PEHP Financial Agreement, for renewal of CMF #20210861, original CMF #20201345, for FY 2022-2023
- 2) 457 Deferred Compensation Plan, for renewal of CMF #20210862, original CMF #20201565, for FY 2022-2023
- 3) 401(A) Match Plan (Amendment #1), for renewal of CMF #20210863, original CMF #20201566, for FY 2022-2023
- 4) 401(A) Adoption Agreement, for renewal of CMF #20210864, original CMF #20201601, for FY 2022-2023
- 5) 457 Trust Agreement - for renewal of CMF #20210865, original CMF #20201602, for FY 2022-2023
- 6) 457 Deferred Compensation Adoption Agreement, for renewal of CMF #20210866, original CMF #20201603, for FY 2022-2023
- 7) PEHP Trust Agreement, for renewal of CMF #20210929, original CMF #20201604, for FY 2022-2023

3. Parks:
 - a. Bank of Oklahoma - Transfund, for renewal of 20211212-A, original CMF #248225, for FY 2022-2023
 - b. Bridges Foundation - for renewal of CMF #20211037, original CMF #235595, for FY 2022-2023
4. Sheriff:
 - a. Advance Alarms, Inc., for renewal of CMF #20211173, original CMF #239486-#239496, for FY 2022-2023
 - b. Correct Solutions, LLC, for renewal of CF #20211177, original CMF #232905, for FY 2022-2023
 - c. First Responder Support Services, for renewal of CMF #20211179, original CMF #20200698, for FY 2022-2023
 - d. Intellitech, Corporation, for renewal of CMF #20211349, original CMF #20202317, for FY 2022-2023
 - e. LeadsOnline, LLC, for renewal of CMF #2021165, for FY 2022-2023
 - f. Tulsa City-County Health Deptment, for renewal of CMF #20211191, original CMF #20201325, for FY 2022-2023
- F. Requests to Advertise for Bids - TC Departments:
 1. Automotive Body Repair
 2. Coffee Service
 3. Ford Motor Company Vehicle Parts
- G. Inventory Resolution - (Administrative Services) - junked; Samsung monitor
- H. Sole Source - (County Clerk) - Tyler Technologies, for MUNIS software support, updates and modifications
- I. Travel/Training
 1. Court Services - Officer Paul Casteel to attend the Oklahoma Gang Investigators Association Conference from 6/13-17/2022 in Oklahoma City, OK; cost of \$1,013
 2. OSU Extenson:
 - a. Stacey Jones - \$300 for unplanned out-of-county travel for FY 2021-2022
 - b. \$300 for unplanned out-of-county travel for FY 2022-2023 for:
 - 1) Augustus Holland
 - 2) Brian Jervis
 - 3) Janis Dawson
 - 4) Lisa Nicholson
 - 5) Stacey Jones
- J. Claims to be Disallowed (payments cancelled as of 5/16-20/2022)
- K. Claims (payments for bills to be paid from 5/9-13/2022)

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/16-20/2022

M. Consideration and Approval of Construction Program Payments

1. Vision 2025:

- a. **Creditor:** Riggs, Abney, Neal, Turpen; **Trust #** 816421-59; **Item:** 10,428-V2025; Special Cnsl; **Purpose:** Prgm Adm/Legal-File TCIA 10001; **Amt Paid:** \$76.50
- b. **Creditor:** Program Management Group; **Trust** 816421-59; **Item:** 10,429-V2025; Prgm Mngt; **Purpose:** Program Administration; **Amt Paid:** \$35,315.46
- c. **Creditor:** GH2 Architects LLC; **Trust #**719384-H9; **Item:** 10,427-Owasso Sports Park Proj.# 2; **Purpose:** Sports Park Improvements; **Amt Paid:** \$9,353.79
- d. **Creditor:** Alaback Design Associates, Inc.; **Trust #** 719384-K2; **Item:** 10,430 - The Herd @ LaFortune; **Purpose:** Architect Fees Inv 220508; **Amt Paid:** \$1,200
- e. **Creditor:** TriStar Construction; **Trust #** 719384-K9; **Item:** 10,426 -Broken Arrow East Dallas & 1st St. Parking (P3); **Purpose:** Construction Progress Payment #4; **Amt Paid:** \$8,203.25

Total: \$54,149

2. Vision Tulsa County:

Sales Tax/Bond Funded Projects Recommended for Payment:

- a. **Creditor:** Dub Ross, LLC; **Fund** PCP02; **Item:** Chandler Park Project Area B; **Purpose:** Materials; **Amt Paid:** \$2,740
- b. **Creditor:** Grainger; **Fund** PCP02; **Item:** Chandler Park Project Area B; **Purpose:** Materials; **Amt Paid:** \$291.28
- c. **Creditor:** Guy Engineering; **Fund** H193E; **Item:** 31st, 41st, 51st Intersections on County Line (193rd); **Purpose:** Design; **Amt Paid:** \$8,895.38
- d. **Creditor:** Crossland Heavy Contractors; **Fund** HHARO; **Item:** Posey Creek Bridge Replacement; **Purpose:** Construction; **Amt Paid:** \$151,693.12
- e. **Creditor:** Interior Concepts, Inc.; **Fund** HERJR; **Item:** Ray Jordan Building Renovation – General; **Purpose:** Construction; **Amt Paid:** \$25,400

Sales Tax Funded Projects Recommended for Payment

- a. **Creditor:** Program Management Group, LLC; **Fund** ADMIN; **Item:** Vision Tulsa County Administration; **Purpose:** Administrative; **Amt Paid:** \$21,208.22
- b. **Creditor:** Amazon Com LLC; **Fund** HERJR; **Item:** Ray Jordan Building Renovation – Jury Room; **Purpose:** Materials; **Amt Paid:** \$703.96

N. COVID-19 Virus Discussion and Update

O. Executive Sessions - District Attorney:

1. Requested by Leana Glenn Pursuant to 25 O. S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: *Tort Claim TC-2022-17: Allison Hieronymus v. Board of County Commissioners of Tulsa County, Oklahoma*
2. Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

P. Discussion and Possible Action Regarding Executive Session Items

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VII. ADJOURN