

APPROVED
5/2/2022

MINUTES
Monday, April 25, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of April 18, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORT

A. County Department - (Engineers) - for Certification of the 2022 Annual Report to Oklahoma Department of Environmental Quality for Phase II Stormwater Permitted MS4 (Clerk's Misc. File No. 20220678)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. Sheriff - Janitorial Supplies

- a. Empire Paper Company (Clerk's Misc. File No. 20220717)
- b. HD Supply Facilities Maintenance Ltd., dba The Home Depot Pro (Clerk's Misc. File No. 20220718)
- c. Ray Property Holdings LLC dba Advanced Industrial Solutions LLC (Clerk's Misc. File No. 20220719)
- d. South Central Industries, Inc. (Clerk's Misc. File No. 20220720)
- e. Staples, Inc. dba Quill LLC (Clerk's Misc. File No. 20220721)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to Sheriff and Procurement for analysis, review and recommendation on May 2, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid/Qualification Awards & Recommendations:

1. Sheriff - Construction Management - at Risk Services for the TCSO Administration Campus Build Out - Deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the recommendation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments

1. Sheriff - #2 to the award for Security Glass to Cornerstone Detention Products, Inc., CMF #20201238, most recent CMF #20210828, to extend for an additional year beginning 6/1/2022 with no changes to the terms (Clerk's Misc. File No. 20220679)
2. Highways - #4 to the award for Reflective Sign Sheeting to 3M Company, original CMF #247931, most recent renewal, CMF #20220209. Procurement was notified by 3M Company that product 3M™ Premium Protective Overlay Film Series 1160 has been discontinued and its replacement 3M™ Premium Protective Overlay Film Series 1160i effective 6/1/2022, will continue to meet all requirements of the applicable ASTM standard specifications and 3M specifications, and to maintain conformance to the Highway Departments applicable product specifications. There is no change to pricing with this replacement (Clerk's Misc. File No. 20220680)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the amendments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 5/2/2022 (Clerk's Misc. File No. 20220681)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Appointments/Reappointments

1. Commissioner Keith - of Chelsea Levo Feary to the INCOG Economic Development District Board, replacing Gary Akin who has retired and will complete his term which expires October 31, 2022. This appointment is effective immediately (Clerk's Misc. File No. 20220682)
2. Commissioner Keith - to the Greater Tulsa Area Indian Affairs Commission:
 - a. the appointment of the organization, American Indian Chamber-Tulsa Chapter, replacing the Intertribal Indian Club. Ms. Brandi Payton will be the group's representative to attend meetings. The term expires 3/31/2025 (Clerk's Misc. File No. 20220683)
 - b. the appointment of the organization, Broken Arrow Intertribal Veteran Associations, replacing the Tulsa Creek Indian Community. Ms. Tinisha Mitchell will be the group's representative to attend meetings. The term expires 3/31/2025 (Clerk's Misc. File No. 20220684)
 - c. the appointment of the organization, Greater Tulsa Cherokees, replacing the All Nations Indian Youth. Ms. Linda Leaf Bolin will be the group's representative to attend meetings. The term expires 3/31/2025 (Clerk's Misc. File No. 20220685)

- d. the appointment of the organization, North Tulsa Cherokee Organization, replacing the American Indian Theater Company. Ms. Waynetta Lawrie will be the group's representative to attend meetings. The term expires 3/31/2025 (Clerk's Misc. File No. 20220686)
3. Interim Commissioner Adams - the reappointment of Brandon Kearns to the Glenpool Area Medical Services District effective 5/31/2022, for a five-year term (Clerk's Misc. File No. 20220687)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve the appointments and reappointment. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Court Services - to accept donations of gift cards, gift items and luncheons for the Pretrial, Probation and Parole Week, 7/17-23/2022; approximate value \$4,500 (Clerk's Misc. File No. 20220688)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve the donations. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Engineers - Acceptance of Right of Way Easement:
 - a. Lawrence and Marilyn Hardacre (Parcels 1.0 & 1B-1C N. Memorial Project) (Clerk's Misc. File No. 20220689)
 - b. Jeff and Gloria Smith (LLA-424) (Clerk's Misc. File No. 20220690)
3. Human Resources - of Policy TCP 134 Breaks & Meal Periods (Clerk's Misc. File No. 20220691)
4. Parks - to use the remainder of the J7 Vision 2025 funds to provide an American with Disabilities Act (ADA) access from the south Yale parking lot to northward to the LaFortune Trail. The fund balance is currently \$89,057.84. These improvements will coincide with the completion of the Tulsa Herd project (Clerk's Misc. File No. 20220692)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - to redistribute bond proceeds from the 121st Improvements from Highway 75 to Elwood project (H121E - CMF# 243791), which has unencumbered/excess funding of \$505,000 available for partial reassignment to The Horsepen Creek Bridge Replacement for work needed not shown in the documents in the amount of \$60,000 (Clerk's Misc. File No. 20220693)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreements

1. Engineers - Marquardt Engineering, PLLC, for improvement on West 41st Street from the Gilcrease Turnpike interchange to South 41st West Avenue (Clerk's Misc. File No. 20220694)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Sheriff:
 - a. Supreme Roofing Done Right, LLC, for David L. Moss Criminal Justice Center Roof Replacement (Clerk's Misc. File No. 20220695)

- b. Tulsa County Public Facilities Authority (TCPFA), for use of SageNet Center Upper Level to hold a Regional Law Enforcement Job Fair and Regional Law Enforcement Job Fair - Women of Law Enforcement on 6/1-2/2022 and 7/6/2022 from 7:00 a.m. to 6:00 p.m. (Clerk's Misc. File No. 20220696)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Building Operations - Trane, for renewal of CMF #20210975 for FY 2022-2023 (Clerk's Misc. File No. 20220697)
2. County Clerk:
 - a. eRecording Partners Network, LLC, for renewal of CMF #20210745 for FY 2022-2023 (Clerk's Misc. File No. 20220698)
 - b. Simplifile, for renewal of CMF #20210746 for FY 2022-2023 (Clerk's Misc. File No. 20220699)
3. Engineers - Purple Wave, Inc., for renewal of CMF #20212238 for FY 2022-2023 (Clerk's Misc. File No. 20220700)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Proposals - Treasurer

1. Financial Software (Clerk's Misc. File No. 20220701)
2. Tax Roll Software (Clerk's Misc. File No. 20220702)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve the requests to advertise. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Cox Communications:
 - a. to cross & parallel N. 129th E. Ave. and N. 123rd E. Ave. approximately 0.19 mi. N. of the N. 129th E. Ave. & E. 111th St. N. junction (Clerk's Misc. File No. 20220703)
 - b. to cross & parallel N. 126th E. Ave. & E. 120th St. N. approximately 0.38 mi. N. of the N. 129th E. Ave. & E. 116th St. N. junction (Clerk's Misc. File No. 20220704)
 - c. to cross and parallel N. 129th E. Ave. and E. 110th St. N. approximately 0.06 mi. S. of the N. 129th E. Ave. and E. 110th St. N. junction (Clerk's Misc. File No. 20220705)
 - d. to cross & parallel E. 122nd St. N., N. 121st E. Ave., E. 123rd St. N., N. 118th E. Ave. and E. 121st St. N. approximately 0.38 mi. S. of the N. 129th E. Ave. and E. 126th St. N. junction (Clerk's Misc. File No. 20220706)
 - e. to parallel N. 129th E. Ave. approximately 0.54 mi. N. of the N. 129th E. Ave. & E. 116th St. N. junction (Clerk's Misc. File No. 20220707)
2. Oklahoma Natural Gas:
 - a. to cross E. 161st St. S. approximately 0.97/3.12 mi. S/E of the US-75 & SH-67 junction (Clerk's Misc. File No. 20220708)
 - b. to cross N. Harvard Ave. approximately 5.10/0.68 mi. N/E of the US-75 & SH-11 junction (Clerk's Misc. File No. 20220709)

3. Washington County Rural Water District #3 - to cross North Whirlpool Drive approximately 0.02 mi. N. of the 76th St. & Whirlpool Dr. intersection (Clerk's Misc. File No. 20220710)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Travel/Training

1. Board of County Commissioners - Commissioner Keith to Tulsa Regional Chamber of Commerce's Washington, D.C. Fly-In, Washington, D.C. from 5/9-12/2022; cost of \$3,220 (Clerk's Misc. File No. 20220711)
2. Building Operations - Ronny Walker to the National Association of Women in Construction (NAWIC) Annual Conference in Minneapolis, Minnesota from 8/16-20/2022; cost of \$3,425.50 (Clerk's Misc. File No. 20220712)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. IT:

- a. Dan Pease to Government CIO Roundtable from 6/25-29/2022 in Girdwood, Alaska; cost of \$500

Motion made by Vicki Adams, seconded by Stan Sallee, to strike the travel request. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- b. Jeff Droll, Alan Vanderburg, Britany Kaiser, Amy Alexander, Alyssa Williams and Brian Mooneyham to the Workday Rising conference in Orlando, FL from 9/11-16/2022; cost of \$23,000 (Clerk's Misc. File No. 20220713)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel/training request. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 4/18-22/2022)

1. **Fund #:** 4250/64 **PO #:** 2211733 **Vendor Name/No:** Kralicek, Joseph/23746
Warrant #: 500055341 **Amount Paid:** \$670.22 (Clerk's Misc. File No. 20220714)

Motion made by Vicki Adams, seconded by Stan Sallee, to cancel and disallow the claim. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid by 4/11-14/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/18-22/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20220775)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the construction payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

O. Executive Session - District Attorney:

1. Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in Executive Session for purposes of discussing the purchase or appraisal of real property

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:47 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 9:53 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Vicki Adams, seconded by Stan Sallee, to authorize the District Attorney to proceed to take appropriate action to purchase property as discussed in Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20220716)

VII. NEW BUSINESS

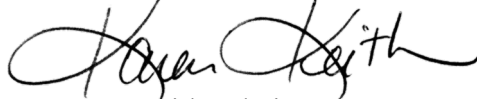
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk

