

MINUTES
Monday, April 11, 2022

APPROVED
4/18/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: District 3 Designee Vince Trinidad, Chief Deputy Michael Craddock and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of April 4, 2022

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve the minutes. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Revolving Fee for 3/2022 (Clerk's Misc. File No. 20220602)
2. County Clerk - Monthly for 3/2022 (Clerk's Misc. File No. 20220603)
3. Treasurer - Depository Summary of Daily Analysis for 3/2022 (Clerk's Misc. File No. 20220629)

Motion made by Vince Trinidad, seconded by Michael Craddock, to approve and authorize execution, as needed. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

B. County Departments

1. Election Board - Monthly for 3/2022 (Clerk's Misc. File No. 20220604)
2. Human Resources - Quarterly Workers' Compensation Multiple Injury Trust Fund for 3/2022 (Clerk's Misc. File No. 20220605)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve and authorize execution, as needed. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Owner's Representative & Program Management Services RFQ - Deferred

Motion made by Vince Trinidad, seconded by Michael Craddock, to defer the recommendation. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- ### B. Addendum - #1 to the Request for Qualification for Construction Management - At Risk Services for the Sheriff's Office Administration Campus Buildout, to clarify vendor submitted questions (Clerk's Misc. File No. 20220606)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve the addendum. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- ### A. Gasoline & Diesel Fuel Quotes for week ending 4/18/2022 (Clerk's Misc. File No. 20220607)

Motion made by Vince Trinidad, seconded by Michael Craddock, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- ### B. Appointment - (Commissioner Keith) - of Carly Griffith Hotvedt to the Greater Tulsa Indian Affairs Commission, replacing Jennifer Long and completing term to expire 12/31/2024 (Clerk's Misc. File No. 20220608)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve the appointment. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- ### C. Grant application - (BOCC) - Substance Abuse and Mental Health Services Administration (SAMHSA), for mental health treatment organizations in Tulsa County to provide targeted services to children and youth most at risk for poor outcomes due to severe mental illness, in the amount of \$1 million dollars per year for four years

Motion made by Vince Trinidad, seconded by Michael Craddock, to defer the application. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- ### D. Requests for Approval - (Human Resources) - Provider Portal Access for Lindsay Duke

1. BOK Financial (Clerk's Misc. File No. 20220609)
2. Community Care (Clerk's Misc. File No. 20220610)
3. Delta Dental of Oklahoma (Clerk's Misc. File No. 20220611)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

E. Resolutions

1. Assessor:
 - a. Designating Dusty Love to replace Sherri Sloan as Receiving Officer (Clerk's Misc. File No. 20220612)
 - b. Designating Suzanne Woods Barr to replace Anna Johns as Receiving Officer (Clerk's Misc. File No. 20220613)
2. Engineers - Reallocating unencumbered/excess funding from the 121st Improvement from Highway 75 to Elwood, CMF #243791, to the 51st St. Lynn Lane Roundabout, in the amount of \$45,000 for property demolitions (Clerk's Misc. File No. 20220614)

Motion made by Vince Trinidad, seconded by Michael Craddock, to approve and authorize execution, as needed. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

F. Agreements

1. Parks - Cox Media Group, for the use of LaFortune Park Baseball Parking Lot and SW/SE Shelters for a Ukrainian Fundraiser on 4/15/2022 from 5:00 a.m. to 6:00 p.m.; fee of \$100 (Clerk's Misc. File No. 20220630)
2. Sheriff:
 - a. City of Tulsa, for use of the City's Safety Training Center from 10/24-28/2022, for CLEET "Basic Law Enforcement Driver Training", at no cost to Tulsa County (Clerk's Misc. File No. 20220615)
 - b. Summit Food Service, to provide food service, operate food service facilities and to provide all people on premise with such food service and products through 6/30/2022 (Clerk's Misc. File No. 20220616)
3. Treasurer - Pitney Bowes, for a 60 month lease of a mail machine; cost of \$327.79/mo. (Clerk's Misc. File No. 20220617)
4. Tulsa Area Emergency Management Agency - (TAEMA):
 - a. Meshek & Associates, LLC for Tulsa County Mitigation Project Scoping: Voluntary Buyout and Flood Assessment (Clerk's Misc. File No. 20220618)
 - b. Oklahoma Department of Emergency Management and Homeland Security, for a Training Grant in the amount of \$800 per applicant. These funds only cover lodging and registration for the Director and Deputy Director to increase their knowledge and ability to better prepare for and respond to emergencies and disasters within their jurisdictions (Clerk's Misc. File No. 20220619)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve and authorize execution, as needed. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

G. Agreement Renewals - Human Resources:

1. Community Care - Group Health Care for renewal of CMF #20210537 for FY 2022-2023 (Clerk's Misc. File No. 20220620)
2. Delta Dental:
 - a. Group Dental Care Claims Administration, for renewal of CMF #20210855 for FY 2022-2023 (Clerk's Misc. File No. 20220621)
 - b. Group Dental Care Plan, for renewal of CMF #20210856 for FY 2022-2023 (Clerk's Misc. File No. 20220622)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Court Services - junked; computers (Clerk's Misc. File No. 20220623)
2. Sheriff - junked; computer (Clerk's Misc. File No. 20220624)

Motion made by Vince Trinidad, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Sole Source - (Building Operations) - Schindler Elevator Corporation for the 9300 model escalator and its components (Clerk's Misc. File No. 20220625)

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Claims to be Disallowed (payments cancelled as of 4/4-8/2022)

There were no claims to be disallowed.

- K. Claims (payments for bills to be paid by 3/28-4/1/2022)

Motion made by Vince Trinidad, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/4-8/2022

Motion made by Michael Craddock, seconded by Vince Trinidad, to approve and authorize execution by the Commission. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220626)

2. Vision Tulsa County (Clerk's Misc. File No. 20220627)

Motion made by Vince Trinidad, seconded by Michael Craddock, to approve the construction program payments. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- N. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- O. Executive Session - (District Attorney) - Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Michael Craddock, seconded by Vince Trinidad, to go into Executive Session. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:41 a.m.

Motion made by Michael Craddock, seconded by Vince Trinidad, to reconvene the regular meeting at 10:05 a.m. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

- P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Michael Craddock, seconded by Vince Trinidad, to authorize the District Attorney to draft a letter of intent and execution by the chairman. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Vince Trinidad, seconded by Michael Craddock, to adjourn the meeting. Upon roll call, Yes - Vince Trinidad, Michael Craddock, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk