

MINUTES
Monday, March 14, 2022

APPROVED
03/21/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: Chief Deputy County Clerk Tom Ellis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of March 7, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving Fund for 2/2022 (Clerk's Misc. File No. 20220418)
2. County Clerk - Monthly for 2/2022 (Clerk's Misc. File No. 20220419)
3. Court Clerk - Monthly for 2/2022 (Clerk's Misc. File No. 20220420)
4. Court Clerk - Records Management and Preservation for 2/2022 (Clerk's Misc. File No. 20220421)
5. Treasurer - Depository Summary of Daily Analysis for 2/2022 (Clerk's Misc. File No. 20220422)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. County Department - Election Board - monthly for 2/2022 (Clerk's Misc. File No. 20220423)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. Highways - Road Materials

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the Road Materials bid opening. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Sheriff - DLM Roof Replacement

- a. L. Wallace Construction Co., Inc, dba Wallace Roofing (Clerk's Misc. File No. 20220424)
- b. Oklahoma Roofing and Sheet Metal, LLC (Clerk's Misc. File No. 20220425)
- c. Sooner Recon, LLC (Clerk's Misc. File No. 20220426)
- d. Supreme Roofing Done Right, LLC (Clerk's Misc. File No. 20220427)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to Sheriff and Procurement for analysis, review and recommendation on 3/21/2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Award & Recommendations

1. Engineers - 41st Street Improvements

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the award. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. TC Departments - Paperstock for Printing - to Midland Paper Company, the lowest and best bid received. This award is good from April 14, 2022 through October 13, 2022 (Clerk's Misc. File No. 20220428)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the award. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments

1. County Clerk - to Tyler Technologies, Inc., in consideration of mutual promises, Tyler and Client agree to remove PERA Payroll and PERA Active/Retirees Tyler Software as a Service (SaaS) (Clerk's Misc. File No. 20220429)
2. Highways - #1 to the award for Traffic Paint to Allstates Coatings Company, CMF #20211079, to renew the award for a one-year period beginning 6/1/2022 through 5/31/2023, with no changes to the terms of the bid (Clerk's Misc. File No. 20220430)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried. .

D. Change Orders - (Board of County Commissioners) - ML Jones, LLC:

1. #1 for the Ray Jordan Administration Building Renovations, approved on January 25, 2021, CMF #20210150, for design changes by the Court Clerk in the Record Storage Preservation area. The contract time is unaffected by this change order and the contract sum will be increased by \$3,600.48, for a revised total contract sum of \$256,410.48 (Clerk's Misc. File No. 20220431)
2. #2 for the Ray Jordan Administration Building Renovations, approved on January 25, 2021, CMF #20210150, to upgrade the fire extinguisher from 2.5 lb. to 5 lb. The contract time is unaffected by this change order and the contract sum will be increased in the amount of \$35.13, for a revised total contract sum of \$256,445.61 (Clerk's Misc. File No. 20220432)
3. #3 for the Ray Jordan Administration Building Renovations approved on January 25, 2021, CMF #20210150, to upgrade an additional (11) fire extinguishers from 2.5 lb to 5 lb. The contract time is unaffected by this change order and the contract sum will be

increased by \$386.45, for a new revised contract sum of \$256,832.06 (Clerk's Misc. File No. 20220433)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/21/2022 (Clerk's Misc. File No. 20220434)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Requests for Approval

1. Board of County Commissioners

- a. Motion Industries, Inc. - for credit application to establish an account (Clerk's Misc. File No. 20220435)
- b. TCP-107-I - Unpaid Leave of Absence for Qualifying Employees - Establishing policies for unpaid leaves of absence (for both personal and medical reasons) available to qualifying employees of Tulsa County (Clerk's Misc. File No. 20220436)

2. Social Services - to accept donations of food, medication and various items for 2/2022 (Clerk's Misc. File No. 20220437)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolutions - (Engineers) - Tulsa Urbanized Area Surface Transportation Program (STP) Funding:

1. for 86th Street North Widening and Whirlpool Intersection Improvements - Highway 75 to Memorial Avenue; engineer's preliminary estimate of cost is \$16,657,400, and Federal participation under terms of the Surface Transportation Block Grant Program Area funds are hereby requested for 20 percent of the project cost (Clerk's Misc. File No. 20220438)
2. for Intersection improvements and widening on 101st Street South at Mingo Road - The project is part of a 2-mile corridor widening on 101st spanning from Memorial to Garnett; engineer's preliminary estimate of cost is \$3,750,000, and Federal participation under terms of the Surface Transportation Block Grant Program Urbanized Area funds requested for 75 percent of the project cost (Clerk's Misc. File No. 20220439)
3. for Avery Drive Rehabilitation Phase II - 21st Street to Highway 97; engineer's preliminary estimate cost is \$4,007,500, and Federal participation under terms of the Surface Transportation Block Grant Program Urbanized Area funds are requested for 75 percent of the project cost (Clerk's Misc. File No. 20220440)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Agreements

1. Administrative Services - Think Healthy Systems, a division of JD Young - for rental and service of one (1) water filtration system; cost of \$46.95/month (Clerk's Misc. File No. 20220441)

2. District Attorney - Think Healthy Systems, a division of JD Young - for rental and service of three (3) PW1R White filtration systems to be located at 500 South Denver Avenue in the Courthouse on the 8th and 9th floor and the Victim Witness Center; cost of \$140.85/month (Clerk's Misc. File No. 20220442)
3. Engineers
 - a. Crowe and Dunlevy Attorneys and Counselors at Law - to the Letter of Engagement in the matter of purchasing 12000 E. Skelly Drive from Zamboni, LLC, to assign and delegate responsibilities based upon the degree of experience and expertise required for consultation with and utilization of other attorneys and legal assistants as appropriate; cost of attorneys at a rate of \$250 per hour and paralegals will be billed their standard hourly rates (Clerk's Misc. File No. 20220443)
 - b. State of Oklahoma Department of Transportation (ODOT) - for Micro-surfacing 76th Street North from Sheridan to Mingo Project No.: J3-5939(004)IG, State Job No.: 35939(04), to replace the agreement CMF #20220187, ODOT did not execute from the 2/7/2022 meeting (Clerk's Misc. File No. 20220444)
 - c. State of Oklahoma Department of Transportation (ODOT) - for 101st Street and Garnett Road Intersection Improvements, Project No.: J3-5938(004)IG, State Job No.: 35938(04), to replace the agreement CMF #20220186, ODOT did not execute from the 2/7/2022 meeting (Clerk's Misc. File No. 20220445)
 - d. State of Oklahoma Department of Transportation (ODOT) - for Avery Drive Stabilization of Slide Areas from 21st Street to SH-97, Project No.: J3-5937(004)IG, State Job No.: 35937(04), to replace the agreement CMF #20220185, ODOT did not execute from the 2/7/2022 meeting (Clerk's Misc. File No. 20220446)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Parks

- a. Cotton Candy Land - for sale of snacks at Chandler Park from 3/21/2022 through 7/21/2022; fee of \$100/month (Clerk's Misc. File No. 20220447)
- b. Tipsy Chixx, dba Glow's Ice Cream - for the sale of snacks, candy, drinks, ice cream, walking nachos, hot dogs and Frito chili pie at Chandler Park from 3/21/2022 through 4/21/2022; fee of \$100/month (Clerk's Misc. File No. 20220448)
- c. CEC Corporation - for a fee proposal for a geotechnical investigation and engineering report for the Case Tennis Center CMF #20210184, for soil test borings, samples of the subgrade soils, moisture content of each sample, a bulk sample for moisture density and groundwater level measurements. The field exploration, laboratory testing and geotechnical engineering services, including on-site engineering services during drill, will be performed for a not to exceed cost of \$6,365 (Clerk's Misc. File No. 20220449)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

5. Sheriff - Flock Group, Inc. - to partner with Flock Safety, Axon Enterprise, Inc., (Axon), and the National Police Foundation to use and/or have installed access to the Flock Service in order to create, view, search and archive footage, and receive

notifications, including those from non-Agency users (where there is an investigative purpose) such as schools, neighborhood homeowners associations, businesses and individual users, in facilitation of a yearlong study of the efficacy of license plate reader technology for 12 months at no cost as part of a Government Agency Study (Clerk's Misc. File No. 20220450)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Agreement Renewal - (Building Operations) - Schindler Elevator for renewal of CMF #20210239 for FY2022-2023 (Clerk's Misc. File No. 20220451)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Assessor - junked; laser range meter and Dell projector (Clerk's Misc. File No. 20220452)
2. County Clerk
 - a. junked; computers (Clerk's Misc. File No. 20220453)
 - b. Budget Division former Fiscal Office - transferred to Highway District #3; portable radios (Clerk's Misc. File No. 20220454)
3. IT - junked; computer equipment (Clerk's Misc. File No. 20220455)
4. Parks - junked; miscellaneous equipment (Clerk's Misc. File No. 20220456)
5. Sheriff
 - a. sold; miscellaneous office supplies (Clerk's Misc. File No. 20220457)
 - b. junked; IT equipment (Clerk's Misc. File No. 20220458)
6. Social Services - junked; computer (Clerk's Misc. File No. 20220459)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Travel/Training

1. Engineers - Alex Mills, County Engineer, to ACCO Spring Conference 2022 from 3/30-31/2022 in Norman, OK; cost of \$135 (Clerk's Misc. File No. 20220460)
2. Human Resources - Cheryl King, Supervisor of Education, WC and Safety to attend the Safety Council Board Meeting in Sequoyah State Park Lodge from 3/24-25/2022; cost of \$260.51 (Clerk's Misc. File No. 20220461)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel training. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Tulsa City-County Health Department Documents to Accept & File

1. Agreements - Rycon Environmental, LLC - for lead-based paint removal at 308 S. Phoenix Ave., Tulsa, OK 74127 residence, from 2/22/22-6/1/22; cost of \$14,480 (Clerk's Misc. File No. 20220462)
2. Travel/Training (Clerk's Misc. File No. 20220463)

Motion made by Stan Sallee, seconded by Vicki Adams, to accept and file the Tulsa City County Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 3/7-11/2022)

There were no claims to be disallowed.

J. Claims (payments for bills to be paid by 2/28-3/4/2022)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/7-11/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220464)

2. Vision Tulsa County (Clerk's Misc. File No. 20220465)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the Construction Program Payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20220466)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the appropriation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. Executive Session - (District Attorney) - Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: *Tort Claim TC-2022-4: James Boles v. Board of County Commissioners of Tulsa County, Oklahoma*

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:44 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 9:51 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Vicki Adams, seconded by Stan Sallee, to defer the Executive Session item. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman

ATTEST:





Michael Willis, Tulsa County Clerk