

MINUTES
Monday, March 7, 2022

APPROVED
3/14/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee, and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

John Fothergill led the Pledge of Allegiance

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. PROCLAMATION

- A. Honoring Betty Box for 33 years of Service to the Tulsa County Parks Board (Clerk's Misc. File No. 20220369)

Commissioner Keith read the Proclamation and presented it to Betty Box.

V. MINUTES

- A. Management Conference Meeting of February 10, 2022
- B. Management Conference Special Meeting of February 17, 2022
- C. Board of County Commissioner's Meeting of February 28, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid/Qualification Openings
 - 1. Engineers - Engineering Services for West 41st Street Improvements (RFQ)
 - a. CEC Corporation (Clerk's Misc. File No. 20220411)
 - b. EST, Inc. (Clerk's Misc. File No. 20220412)
 - c. Garver, LLC (Clerk's Misc. File No. 20220413)
 - d. Keithline Engineering Group, PLLC (Clerk's Misc. File No. 20220414)

- e. Marquardt Engineering, PLLC (Clerk's Misc. File No. 20220415)
- f. McClelland Consulting Engineers, Inc. (Clerk's Misc. File No. 20220416)
- g. The Schemmer Associates (Clerk's Misc. File No. 20220417)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to Engineers and Procurement for analysis, review and recommendation on March 14, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. TC Departments - Paperstock for Printing
 - a. Midland Paper Company (Clerk's Misc. File No. 20220409)
 - b. Timber Creek Paper, Inc. (Clerk's Misc. File No. 20220410)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on March 14, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - Highways:

- 1. Sign and Delineator Posts, Brackets and Markers to Xcessories Squared Development & Mfg., Inc., the lowest and best bid received. This award is for one year beginning 4/25/2022 (Clerk's Misc. File No. 20220370)
- 2. Tree Trimming and Removal to Custom Cuts Tree Care, Inc., the lowest and best bid received. This award is for one year beginning 3/13/2022 (Clerk's Misc. File No. 20220371)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the bid awards. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Addendum - #1 to Notice to Bidders for the David L. Moss Criminal Justice Center Roof Replacement, to provide responses to vendor-submitted questions (Clerk's Misc. File No. 20220372)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the addendum. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Amendment - #4 for Laboratory Services awarded to Regional Medical Laboratory, Inc., CMF #243625, renewed annually, most recently CMF #20210003. This is to exercise the option to renew the award for an additional one-year period beginning 1/31/2022 with no changes to the terms (Clerk's Misc. File No. 20220373)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/14/2022 (Clerk's Misc. File No. 20220374)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Reappointments - (Commissioner Sallee) - to the Greater Tulsa Area Hispanic Affairs Commission

- 1. Amanda Perrgrina, effective 1/1/2022 for a three-year term expiring 12/31/2024 (Clerk's Misc. File No. 20220375)
- 2. Elsie Urueta-Pollock, effective 1/1/2022 for a three-year term expiring 12/31/2024 (Clerk's Misc. File No. 20220376)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appointments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Engineers - of Corrected Right of Way Easement in Tulsa County from Edward C. Wegener and April Wegener (LLA-388) (Clerk's Misc. File No. 20220377)
2. Parks - of donation of 2 portable buildings valued at \$5,000 for Park Maintenance at O'Brien and Chandler Parks (Clerk's Misc. File No. 20220378)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Request for Public Hearing - (INCOG) - to be held on March 21, 2022 at 9:30 a.m., in the Tulsa County Headquarters Building, Room 132 at 218 W. 6th Street, Tulsa, Oklahoma, to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County and authorize advertisement of the hearing in the Tulsa World (Clerk's Misc. File No. 20220379)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the request and authorize publication in the Tulsa World. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Resolutions

1. Board of County Commissioners - to Convey to the City of Bixby real property located within the City of Bixby, Tulsa County, that is no longer needed for any purpose of Tulsa County, including courthouse or jail purposes, to wit; real property in the vicinity of 133-213 E. 151st St. South, Bixby, Oklahoma 74008, a/k/a Tulsa County Assessor's Parcel # 57825-73-24-03088, comprised of three parcels numbered as Parcel #'s 30.1, 31.1, and 32.1 more particularly described in attached Exhibits "A-1," "A-2," and "A-3," respectively (Clerk's Misc. File No. 20220380)
 - a. Quit-Claim Deed for parcel 30.1 (Clerk's Misc. File No. 20220381)
 - b. Quit-Claim Deed for Parcel 31.1 (Clerk's Misc. File No. 20220382)
 - c. Quit-Claim Deed for Parcel 32.1 (Clerk's Misc. File No. 20220383)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Drainage District #12 - to correct the 2021 Tax Roll of Drainage District No. 12 and to certify an omitted assessment
 - a. D & L Manufacturing, Inc., Parcel No. 00000-59-20-01735; Item No. 21-20-5002910-063-1; Assessed Value \$142,419; Tax Amount \$10,664; Amount to Certify \$1,595; Original Clerk's Misc. File No. 20220353 (Clerk's Misc. File No. 20220384)
 - b. Metals USA Plates & Shapes, Parcel No. 00000-50-701190; Item No. 21-20-5000540-019-4; Assessed Value \$619,601; Tax Amount \$18,402; Amount to Certify \$6,940; Original Clerk's Misc. File No. 20220354 (Clerk's Misc. File No. 20220385)
 - c. M W Piping Fabrication, LLC - Parcel No. 00000-51-80-01653; Item No. 21-20-5001440-063-1; Assessed Value \$75,605; Tax Amount \$98; Amount to Certify \$847; Original Clerk's Misc. File No. 20220355 (Clerk's Misc. File No. 20220386)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Engineers - Oklahoma Department of Transportation CIRB project prioritization to declare the priority for funding of projects submitted by Tulsa County for incorporation into the County Improvements for Road and Bridges (CIRB) transportation plan (Clerk's Misc. File No. 20220387)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners - (INCOG) - for the purchase of two electric vehicles and charging stations for an estimated cost of \$116,000. The total Federal portion of the project cost is \$92,800 with Tulsa County's minimum local match estimated to be \$23,200 for FY2022 (Clerk's Misc. File No. 20220388)
2. District Attorney - (Sheriff) - for Subrecipient Grant for the Intellectual Property Enforcement Program, to provide a sheriff's deputy who will investigate intellectual property crimes and participate in task force functions and related activities, in order to reduce intellectual property crime in Tulsa County, from 1/1/2022-9/30/2023; Project Number 15PBJA-21-GG-02814-INTE; Federal Award \$400,000; Funds committed to the Contractor \$108,913.06 (Clerk's Misc. File No. 20220389)
3. Engineers - Oklahoma Department of Transportation (ODOT) - for Pedestrian and Bicycle improvements along N. Lewis Ave., from E. 56th St. North to E. 66th St; Project No.: TAP-272B(364)IG; State Job No.: 35484(04)(05)(06)(07) (Clerk's Misc. File No. 20220390)
4. Parks
 - a. Shootout Baseball - for use of O'Brien Park Baseball Fields for youth baseball on 3/25-27/2022, 5/6-8/2022, and 6/10-12/2022 (Clerk's Misc. File No. 20220391)
 - b. Toy Train Operating Society for use of the Bixby Community Center to hold Toy Train Show on 4/9/2022 from 6:00 a.m. to 5:00 p.m., set up 4/8/22; fee of \$930 (Clerk's Misc. File No. 20220392)
 - c. Tulsa Disc Sports Association - for the use of both Chandler Park Disc Golf Courses and Haikey Creek Disc Golf Course to host Disc Golf Tournaments from 3/1/2022 - 6/30/2022; fee of \$500 per whole day event plus camping fees (Clerk's Misc. File No. 20220393)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Request to Advertise for Qualifications - (Sheriff) - Construction Management - At Risk Services for the Tulsa County Sheriff's Office Administration Campus Buildout (Clerk's Misc. File No. 20220394)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the amended document for the Request to Advertise for Qualifications. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Building Operations - Surplus; Chevy Tahoe (Clerk's Misc. File No. 20220395)
2. Engineers - Junked; computers (Clerk's Misc. File No. 20220396)
3. Sheriff - Junked; computers & partitions (Clerk's Misc. File No. 20220397)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Sole Source - (Tulsa City County Health Department) - Emergenetics International for Emergenetics Profile, Emergenetics Selection Profile, Power of We training applications and all materials associated with the training and delivery of Emergenetics (Clerk's Misc. File No. 20220398)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Utility Permit - (Engineers) - AT&T to parallel Garnett Rd. north of the E. 126th St. N. & Garnett Rd. junction (Clerk's Misc. File No. 20220399)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Tulsa City-County Health Department Documents to Accept & File

1. Agreement - YWCA - Tulsa, to provide access to YWCA Tulsa interpretation and translation services, from 1/01/2022–5/31/2022; cost of \$218,300 (Clerk's Misc. File No. 20220400)
2. Travel/Training (Clerk's Misc. File No. 20220401)

Motion made by Stan Sallee, seconded by Vicki Adams, to accept and file the CC Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 2/28-3/4/2022)

1. PO #2212904 - Vendor: County Officers & Deputies Association - Warrant #500051325 - Amount Paid: \$125 Reason: Employee unable to attend (Clerk's Misc. File No. 20220402)

Motion made by Stan Sallee, seconded by Vicki Adams, to disallow the claim. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Claims (payments for bills to be paid by 2/22-25/2022)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 2/28-3/4/2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220403)
2. Vision Tulsa County (Clerk's Misc. File No. 20220404)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

1. The Spring Shelter (Clerk's Misc. File No. 20220405)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appropriation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Happy Hands Education Center (Clerk's Misc. File No. 20220406)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the appropriation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Life Senior Services (Clerk's Misc. File No. 20220407)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the appropriation. Upon roll call, Yes - Stan Sallee, Karen Keith. No - Vicki Adams. Abstain - None. Motion carried.

R. Executive Sessions - District Attorney:

1. Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: *Tort Claim TC-2022-4: James Boles v. Board of County Commissioners of Tulsa County, Oklahoma*
2. Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Vicki Adams, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 10:09 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Items

Executive Session #1 was deferred.

Motion made by Stan Sallee, seconded by Vicki Adams, to appoint Mike Craddock as the project manager regarding procurement of real property. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. (Clerk's Misc. File No. 20220408)

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

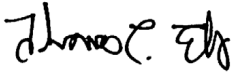
BOARD OF COUNTY COMMISSIONERS



Karen Keith, Chairman



ATTEST:



Michael Willis, Tulsa County Clerk, by Thomas C. Ellis, Chief Deputy