

MINUTES
Monday, January 10, 2022

APPROVED
01/18/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Vicki Adams representing Commissioner Ron Peters, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Management Conference Minutes of December 9, 2021

B. Board of County Commissioner's Meeting of January 3, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Official - (Sheriff) - Commissary/Inmate Trust Financial for 2021

Motion made by Vicki Adams, seconded by Stan Sallee, to defer the report. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. County Department - (Human Resources) - Multiple Injury Trust Fund Assessment for Quarter ending 12/31/2021 (Clerk's Misc. File No. 20220039)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Building Operations - Tulsa County Central Garage Roof Replacement

a. Graco Roofing & Construction LLC (CMF# 20220062)

b. Oklahoma Roofing & Sheet Metal LLC (CMF# 20220063)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to Building Operations and Procurement for analysis, review and recommendation on January 18, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. TC Departments - Hygiene Supplies

a. Bob Barker Co., Inc. (CMF# 20220064)

b. ICS Jail Supplies, Inc. (CMF# 20220065)

c. Pyramid School Products (CMF# 20220066)

d. Victory Supply, LLC (CMF# 20220067)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on January 18, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid/Qualification Awards & Recommendations:

1. Assessor - Deed Reading Software - Deferred
2. Parks - Tulsa Herd at LaFortune Park - to Myers-Cherry Construction, LLC, in the total amount of \$316,425 which includes the Base Bid and alternate numbers 2, 3 and 4, the lowest and best bid received (Clerk's Misc. File No. 20220040)
3. Sheriff - Architectural & Engineering Services for the Tulsa County Sheriff's Office Administration Campus Buildout (RFQ) - Deferred
4. Tulsa Area Emergency Management Agency - Mitigation Buyout Program Design & Implementation (RFQ) - Deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer items 1, 3 and 4. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Vicki Adams, seconded by Stan Sallee, to approve item 2. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Change Order - #5 for Diversified Civil Contractors, LLC, for the Chandler Park Lower Level Overlook Plaza, CMF# 20211925, for additional days due to weather delays. The contract time is increased by three days with no change to the contract amount (Clerk's Misc. File No. 20220041)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending January 18, 2022 (Clerk's Misc. File No. 20220042)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. County Clerk Budget Division
 - a. Authorization for Payment and Certificate of Authority to Selser Schaefer - final payment on Family Justice Center Building of \$5,530 (Clerk's Misc. File No. 20220043)
 - b. Fiscal Year 2022-2023 Budget Process Calendar (Clerk's Misc. File No. 20220044)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Human Resources - BOK Financial Retirement Plan User Access Form for CAS (Clerk's Misc. File No. 20220045)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Procurement - Extension of Award for Architectural & Engineering Services for Tulsa County Sheriff's Office Administration Campus Buildout to award contract to not to exceed ninety (90) days pursuant to Oklahoma Statute Title 61 section 111. Due to the holidays the review committee was unable to meet and schedule interviews of the responding firms (Clerk's Misc. File No. 20220046)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the extension. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Social Services - to Accept Donations (Clerk's Misc. File No. 20220047)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the donations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Resolutions

1. Board of County Commissioners

- a. Authorizing partial distribution of Vision Tulsa Capital Improvements Program Bond proceeds for the 86th St. Improvement from N. Memorial Dr. to HWY 75 (HW86N) for Right of Ways acquisition and related consulting services in the amount of \$54,196.47 (Clerk's Misc. File No. 20220048)
- b. Redistribution of the of unspent funds of Vision Tulsa Capital Improvements Program Bond proceeds for The Horsepen Creek Bridge Replacement project (H137E) contract to the 51st St. Lynn Lane Roundabout (H193E) for the RWD3 water line relocation in the amount of \$203,000 and the 86TH St. Improvement from N. Memorial Dr. to Highway 75 (HW86N) for the RWD4 water line relocation design fee and for Right of Ways acquisition and related consulting services in the amount of \$697,000 (Clerk's Misc. File No. 20220049)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Drainage District #12 - Strike assessment from the 2021 Tax Roll for parcel No. 00000-51-70-01818, Item No. 21-20-5001350-020-8, ELITE CRETE OKLAHOMA LLC, Assessed Value \$4,997, Tax Amount \$56, Amount to Strike \$7 (Clerk's Misc. File No. 20220050)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith, Ron Peters. No - None. Abstain - None. Motion carried.

3. Social Services - to designate requisitioning officers:

- a. Aimee Mirzaian to replace Catherine Collet (Clerk's Misc. File No. 20220051)
- b. Charles Wall to replace Linda Johnston (Clerk's Misc. File No. 20220052)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Agreement - (Parks) - Aeromet Engineering - for the use of Chandler Park Area East of the Splash Park on March 10, 2022 to hold an EPA Smoke School from 7:00 a.m. to 2:00 p.m.; cost of \$150 (Clerk's Misc. File No. 20220053)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Request to Advertise for Bids - (Highways) - Road Materials (Clerk's Misc. File No. 20220054)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the request to advertise. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Engineers - Sold; Highway District # 1 Building property and building located at 3501 N. Harvard (Clerk's Misc. File No. 20220055)
2. Sheriff - junked; Tasers (Clerk's Misc. File No. 20220056)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Sole Source - (Highways) - to reflect name change for International Truck parts and service, CMF #20212087, from Summit Truck Group of Tulsa to Holt Truck Centers of Oklahoma LLC (Clerk's Misc. File No. 20220057)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Tulsa City-County Health Department Documents to Accept & File

1. Agreement - Employee Based Systems for EBS PaySuite software, from 1/1/2022-12/31/2022; cost of \$1,500 (Clerk's Misc. File No. 20220058)
2. Travel/Training (Clerk's Misc. File No. 20220059)

Motion made by Stan Sallee, seconded by Vicki Adams, to accept and file the Tulsa Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Claims to be Disallowed (payments cancelled as (1/3-7/2022)

There were no claims to be disallowed.

- J. Claims (payments for bills to be paid by 12/20-31/2021)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/3-7/2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220060)
2. Vision Tulsa County (Clerk's Misc. File No. 20220061)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the, the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no appropriations for approval.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

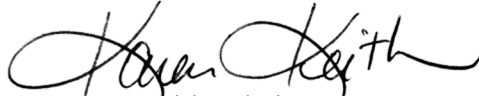
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

