

AGENDA
 BOARD OF COUNTY COMMISSIONERS
 TUESDAY, JANUARY 18, 2022
 TULSA COUNTY HEADQUARTERS BUILDING
 218 W. 6TH ST., TULSA, OKLAHOMA
 ROOM 132 - 8:30 AM



7:46 am, Jan 14, 2022

I. CALL TO ORDER

II. MINUTES

- A. Board of County Commissioner's Meeting of January 10, 2022

III. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving for 12/2021
2. County Clerk - Monthly for 12/2021
3. Court Clerk:
 - a. Monthly for 12/2021
 - b. Management and Preservation Monthly for 12/2021
4. Treasurer - Depository Summary of Daily Analysis for 12/2021

- B. County Department - (Election Board) - Monthly for 12/2021

IV. UNFINISHED BUSINESS

- A. Report - (Sheriff) - Commissary/Inmate Trust Financial for 2021 - deferred from 1/10/2021 Agenda

B. Bid Openings

1. TC Departments - Bermuda Sod Grass

C. Bid/Proposal/Qualification Awards & Recommendations:

1. Assessor - Deed Reading Software - to Just Appraised, Inc., the lowest and best bid received. This award is good for one year beginning 1/18/2022
2. Sheriff - Architectural & Engineering Services for the Tulsa County Sheriff's Office Administration Campus Buildout (RFQ) - to Lilly Architects PLLC
3. TC Departments - Hygiene Supplies - to Bob Barker Company, Inc., the lowest and best bid received. This award is for one year beginning 1/18/2021
4. Tulsa Area Emergency Management Agency - Mitigation Buyout Program Design & Implementation - to Meshek & Associates, LLC, the highest ranked and most qualified firm

- D. Amendment - (Building Operations) - #1 to the award for Vehicle Lubricants and Antifreeze to MFA Oil Company, CMF #20211553, to renew for an additional six-month period beginning 1/19/2022 with no changes to the terms of the bid

- E. Change Order - (Board of County Commissioners) - #14 to Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF# 20210110, to install two dedicated circuits in the Public Defender area. The contract time is unaffected by the change order and the contract sum will be increased by \$1,441, for a revised total contract sum is \$500,188.88

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/25/2022
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs
- C. Requests for Approval
 - 1. Board of County Commissioners - (INCOG) - 2022 Rural Economic Action Plan (REAP) Funds for Transportation:
 - a. Purchase and Installation of a Storm Siren in the amount of \$22,611
 - b. Purchase of PPE and Fire Equipment for Liberty Volunteer Fire Department, in the amount of \$20,000
 - c. Certificate of Authorized Signatures
 - 2. County Clerk Budget Division - Authorization for Payment and Certificate of Authority to Crossland Construction for final payment on Juvenile Justice Center in the amount of \$82,850
 - 3. Human Resources:
 - a. TCP-024 Hazardous Weather Policy
 - b. TCP-034 COVID-19 Policy
 - c. TCP-126 Employee Absences and Tardiness Policy
 - 4. Parks - Certificate of Substantial Completion for Chandler Park Lower Level Overlook Plaza with Diversified Civil Contractors, LLC, CMF# 20211967, reached on 12/22/2021
 - 5. Sheriff - Oklahoma Department of Emergency Management Grants Access Authorization Form for Enhanced 911 Management Authority naming Ken Stewart to act on behalf of Tulsa County
 - 6. Social Services - to increase fleet size by one vehicle
- D. Resolutions
 - 1. Assessor - designating Mark Liotta as Requesting Officer to replace Lisa Weintraub
 - 2. Board of County Commissioners - Concerning County Building Closings Due to Hazardous Weather Conditions
 - 3. Drainage District #12 - to Strike Assessments:
 - a. Henson, Chris & Jessica - for 2020 Tax Roll - Parcel No. 54575-92-07-01020, Item No. 20-20-5033280-024-2, Assessed Value \$1.947, Tax Amount \$10, Amount to Strike \$14 and for 2021 Tax Roll - Item No. 21-20-5033360-024-1, Assessed Value \$1947, Tax Amount \$22, Amount to Strike, \$17

- b. Reese Trailer Repair - for the 2021 Tax Roll - Parcel No. 00000-58-00-01217, Item No. 21-20-5002460-019-8, Assessed Value of \$8049, Tax Amount of \$90, Amount to Strike \$7, and duplicate Parcel Number 00000-50-40-03 899, Item No. 21-20-5000380-019-7, Assessed Value \$838, Tax Amount \$9, Amount to Strike \$9
 - c. Taylor, Linda S. - for 2021 Tax Roll - Parcel No. 54575-92-07-00915, Item No. 21-20-5033260-024-7, Assessed Value \$3,348, Tax Amount \$37, Amount to Strike \$32
 - 4. Tulsa Health Department - designating Candice Grissett as Receiving Officer to replace Lucia DeLeon
- E. Requests to Advertise for Bids - (Engineers) - On-Call Surveying Services
- F. Inventory Resolution - (Election Board) - junked; Automatic Folder
- G. Utility Permits - (Engineers) - Oklahoma Natural Gas:
 - 1. to cross E 91 st St N approximately 2.54/4.02 mi S./W. of the US-169 & SH-20 junction
 - 2. to cross S 4th Ave approximately 1.94/1.47 miles S./E. of the US-75 & SH-67 junction
 - 3. to cross S Sheridan Rd approximately 4.12/1.20 mi S./W. of the US-64 & SH-67 junction
- H. Travel/Training - (Engineers) - IMSA Training for five Sign Shop staff to be held in Catoosa from February 21-24, 2022; cost of \$4,835
- I. Tulsa City-County Health Department Documents to Accept & File
 - 1. Agreements - D & P Janitorial LLC
 - a. Cleaning services at Central Regional Health Center, 315 S. Utica Avenue, from 12/20/21 - 12/19/22; cost of \$3,128/mo.
 - b. Cleaning services at James O. Goodwin Health Center, 5051 S.129th East Avenue, from 12/17/21 - 12/16/22; cost of \$3,128/mo.
 - 2. Travel/Training
- J. Claims to be Disallowed (payments cancelled as of 1/10-14/2022)
- K. Claims (payments for bills to be paid by 1/3-7/2022)
- L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/10-14/2022
- M. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
 - 2. Vision Tulsa County
- N. COVID-19 Virus Discussion and Update
- O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”,

and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN