

MINUTES
Monday, December 20, 2021

APPROVED
01/03/2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: Michael Willis, Tulsa County Clerk.

Stan Sallee, Chairman, called the meeting to order at 9:31 a.m., and the following business was transacted:

II. PROCLAMATION

- A. Proclaiming December 20, 2021 as Bernard Dindy, Sr. Day to congratulate and wish him a wonderful retirement and many happy pursuits in the next chapter of life (Clerk's Misc. File No. 20212626)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Recognizing the Collinsville Cardinals for 5A Football Championship (Clerk's Misc. File No. 20212627)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. MINUTES

- A. Management Conference Meeting of October 14, 2021

- B. Board of County Commissioner's Meeting of December 13, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Assessor - Deed Reading Software

- a. Just Appraised, Inc. (Clerk's Misc. File No. 20212628)

- b. RK Black, Inc. (Clerk's Misc. File No. 20212629)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to Assessor and Procurement for analysis, review and recommendation on 1/3/2022. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Highways – Installation and Construction of Concrete Products

- a. 3 Angels Construction (Clerk's Misc. File No. 20212630)

- b. R & L Construction, LLC (Clerk's Misc. File No. 20212631)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Highways and Procurement for analysis, review and recommendation on 1/3/2022. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Parks – Tulsa Herd at LaFortune Park

- a. Complete Hardscape Construction Design - bid rejected due to incomplete bid bond (Clerk's Misc. File No. 20212632)
- b. Crossland Heavy Contractors, Inc. (Clerk's Misc. File No. 20212633)
- c. Diversified Civil Contractors, LLC (Clerk's Misc. File No. 20212634)
- d. Magnum Construction, Inc. (Clerk's Misc. File No. 20212635)
- e. Myers-Cherry Construction, LLC (Clerk's Misc. File No. 20212636)
- f. Reco Construction (Clerk's Misc. File No. 20212637)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to Parks and Procurement for analysis, review and recommendation on 1/3/2022. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations: Sheriff – Architectural & Engineering Services for the Tulsa County Sheriff's Office Administration Campus Buildout (RFQ)

Motion made by Ron Peters, seconded by Karen Keith, to defer the award. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

C. Change Order - (Parks) - #4 for Chandler Park Lower Level - to Wallace Design - to switch the 1" concealment strip for the barrier rail fencing to a 2" concealment strip. This change for safety issues and the overall look of the finished barrier railing. This is an increase of \$1,925.93, for a new contract total of \$305,022.03 and will increase the contract time by 6 days (Clerk's Misc. File No. 20212638)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending (1/3/2022) (Clerk's Misc. File No. 20212639)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 11/10/2021 to 12/15/2021 (Clerk's Misc. File No. 20212640)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Memorandum of Understanding - (Engineers) - City of Tulsa - for dead animal pick-up services through June 30, 2022 (Clerk's Misc. File No. 20212641)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Board of County Commissioners:

- a. Letter of Support to Home Builders Association of Greater Tulsa for construction of a South Tulsa Bridge (Clerk's Misc. File No. 20212642)
- b. OneVoice 2022 Regional Legislative Agenda (Clerk's Misc. File No. 20212643)
- c. Plan Sponsor Web Portal User Access for Sara Skipper (Clerk's Misc. File No. 20212644)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Acceptance of right of way easement from Collinsville Properties, LLC (LS-21408) (Clerk's Misc. File No. 20212645)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Human Resources:

- a. TCP 111 - Drug Policy

Motion made by Karen Keith, seconded by Ron Peters, to defer the request for approval. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. Tedford Insurance - Additional Premium for Builder's Risk Insurance for Administration Building Improvements in the amount of \$1,009 (Clerk's Misc. File No. 20212646)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Tulsa Area Emergency Management Agency - Amended 2021 Consolidated Continuity of Operations Plan for all County Departments to add the Assessor (Clerk's Misc. File No. 20212647)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Ron Peters, Karen Keith, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Resolutions

1. To designate Kristi Frisbie as Requisitioning Officer to replace Lisa Moore (Clerk's Misc. File No. 20212648)
2. Drainage District #12 - To correct the 2020-2021 Tax Roll and to certify an omitted assessment for Rent-A-Center East Inc., Parcel No. 00000-59-90-50360 for No 2038. Assessment for 2020 of \$40,881.00 with a tax amount of \$401 and for 2021 of \$51,426.00 with a tax amount of \$576 (Clerk's Misc. File No. 20212649)
3. Authorizing the filing of Mingo 20 Private Subdivision plat, as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20212650)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Building Operations

- a. Cyntergy AEC, LLC - Project Performance for new Fire Fire Sprinkler System located at 2929B East Apache Street, Tulsa, OK 74110 awarded on 10/25/2021, CMF #20212413 (Clerk's Misc. File No. 20212651)
- b. Garratt Callahan - to provide a water treatment chemical program and service to Tulsa County Annex, 633 W. 3rd Street, Tulsa, OK 74127, from 11/1/2021-10/31/2022; cost of \$300/mo. (Clerk's Misc. File No. 20212652)

2. Election Board - Southwest Solutions Group - for Maintenance and Service Program on KardexRemstar Equipment, from 1/1/2022-12/31/2022; cost of \$2,514.22 (Clerk's Misc. File No. 20212653)

3. Parks - SESAC, LLC

- a. Music Performance License for 2021 (Clerk's Misc. File No. 20212654)
- b. Music Performance License for 2022 (Clerk's Misc. File No. 20212655)

4. Social Services and Juvenile Bureau - Douglas W. Holte, MD - for professional medical services and sick call at the Tulsa County Clinic and Juvenile Bureau at rate of \$120 per hour, maximum of 15 hours/week through June 2022; this replaces CMF #20210978 (Clerk's Misc. File No. 20212656)
5. Treasurer - Cox Media Group - for exhibit space at Green County Home & Garden Show, January 28-30, 2022; cost of \$750 (Clerk's Misc. File No. 20212657)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Request to Advertise for Bids - (TC Departments) - Bermuda Sod Grass (Clerk's Misc. File No. 20212658)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Sole Sources

1. Assessor - Harris Systems, USA, Inc. - for RealWare license, maintenance and support for RealWare software (Clerk's Misc. File No. 20212659)
2. Engineers - Meshek and Associates LLC - for maintenance, updates/alterations and support of custom GIS dashboard/website for base map data and Tulsa County databases (Clerk's Misc. File No. 20212660)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. BTC Broadband - to parallel and cross 181st St. and Peoria approximately 0.1 mile S. of the Northwest corner of said intersection (Clerk's Misc. File No. 20212661)
2. Oklahoma Natural Gas Company - to cross & parallel E. 86th St. N. & N. Memorial Dr. approximately 2.99/3.52 miles S/W of the US-169 & SH-20 junction (Clerk's Misc. File No. 20212662)
3. Washington County Rural Water District# 3 - to cross N. Lewis Ave approximately ¼ mile South of the N. Lewis Ave. & E. 96th St. N. junction (Clerk's Misc. File No. 20212663)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Travel/Training - (IT) - Kyle Broderick and Alan Vanderburg to attend the International Association for Training and Development Conference in Orlando, FL from 5/15-18/2022; cost of \$7,256 (Clerk's Misc. File No. 20212664)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Tulsa City-County Health Department Documents to Accept & File

1. Agreements
 - a. SendaRide, Inc. - for Non-emergency medical transportation services from 12/15/21–12/14/22; cost of \$24,000 (\$2,000.00/mo.) (Clerk's Misc. File No. 20212665)
 - b. TruGreen LP - for Lawn care service from 1/1/22–12/31/22; cost of \$13,283.36/yr. (Clerk's Misc. File No. 20212666)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health Department Agreements. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 12/6-10/2021)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 12/13-17/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/13-17/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments - Vision Tulsa County (Clerk's Misc. File No. 20212667)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

There was no COVID-19 update.

Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the, the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no items to be approved.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

