

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, NOVEMBER 8, 2021
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



4:10 pm, Nov 04, 2021

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. MINUTES

A. Board of County Commissioners Meeting of November 1, 2021

IV. REPORTS

A. Assessor - Monthly Revolving Fund for 10/2021

B. County Clerk - Monthly for 10/2021

C. Court Clerk - Monthly Records Management and Preservation for 10/2021

V. UNFINISHED BUSINESS

A. Qualification Award & Recommendation - (Building Operations) - Engineering Services for the Apache Warehouse Sprinkler System to Cyntergy AEC, LLC, the most qualified and responsive firm

B. Change Orders - Board of County Commissioners:

1. #2 to the agreement with AAA Glass & Mirror of Oklahoma, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 08-02-C (Storefronts, Glass and Glazing), CMF #20210481, for the addition of an opening in the records preservation area. The contract sum will be increased in the amount of \$891.42 for a revised total contract sum of \$166,137.02
2. #3 to the agreement with L&M Office Furniture, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-02-C (Flooring and Base), CMF #20210192, for carpeting in the Court Clerk's area of the second floor. The contract sum will be increased in the amount of \$7,192 for a revised total contract sum of \$270,137.07
3. #8 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the addition of receptacles and data rough-ins in newly designated work spaces and alterations for moved work stations and added counter

spaces in the record preservation area. The contract sum will be increased in the amount of \$2,983.20 for a revised total contract sum of \$450,519.90

4. #9 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for additional wall framing, demolition, and patching requested in the Public Defender area. The contract sum will be increased in the amount of \$2,284.31 for a revised total contract sum of \$293,810.86
5. #9 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the addition of receptacles and data rough-ins for sufficient power and data at the main check-in desk and break room countertop in the jury room. The contract sum will be increased in the amount of \$653.40 for a revised total contract sum of \$451,173.30
6. #10 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the addition of receptacles and data rough-ins in rooms 315, 343, 358, and 344A and removal of one receptacle in room 336 in the Public Defender area. The contract sum will be increased in the amount of \$2,526.70 for a revised total contract sum of \$453,700
7. #11 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the replacement of damaged receptacles in the first floor Court Services and third floor Public Defender areas. The contract sum will be increased in the amount of \$8,712 for a revised total contract sum of \$462,412
8. #12 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the replacement of damaged receptacles in the first floor Alternative Courts area. The contract sum will be increased in the amount of \$1,320 for a revised total contract sum of \$463,732

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 11/15/2021
- B. Requests for Approval
 1. Board of County Commissioners:
 - a. for authorization form requesting that the Purchase Card (P-Card) account be linked to the State of Oklahoma Purchase Card Program which was awarded pursuant to competitive bid to Bank of America, N.A.
 - b. Letter of Support to the Federal Transit Administration for grant application for Buses and Bus Facilities Program made by the Metropolitan Tulsa Transit Authority (MTTA)
 2. Building Operations - for mechanical apprentice license renewal for Chad Lewis and stationary engineering license renewals for Jeff Mann, Jim Neff and James Wilson; total cost of \$265

3. Engineers - Notice to Proceed to Crossland Heavy Contractors, Inc. for the Bridge and Approaches on Harvard Avenue over Posey Creek
4. Human Resources:
 - a. for acceptance of donations from various vendors for items to give away at health fairs and vaccine clinics to encourage participation
 - b. for in-county mileage reimbursement for FY 2021-2022; cost of \$1,500 maximum

C. Resolutions

1. Board of County Commissioners:
 - a. Adopting Tulsa County Commission District Plan and file the plan with the Tulsa County Clerk and the Tulsa County Election Board
 - b. to request programming of Tulsa Urbanized Area Congestion Mitigation & Air Quality funds for Public Fleet Replacement and Alternative Fuel Infrastructure Project
2. County Clerk:
 - a. to designate Aaron Wiedman as Requesting Officer for Early Settlement
 - b. to designate Natalia Melnik as Receiving Officer for County Clerk Budget Division and Early Settlement
3. Treasurer - to designate Danna Haworth as Requisitioning Officer

D. Agreements

1. Administrative Services - Getty Images US, Inc. - for an annual license for premium access to Getty Creative RF, Video RF, and Music content from 1/25/2022 through 1/24/2023; total annual cost of \$3,600
2. Assessor:
 - a. Cox Media Group - for booth space rental at the 2022 Green Country Home & Garden Show from 1/28-30/2022 at the Exchange Center at Expo Square; cost of \$3,270
 - b. Home Builders Association of Greater Tulsa, Inc. - for booth space rental at the 2022 Greater Tulsa Home & Garden Show from 3/10-13/2022 at the SageNet Center at Expo Square; cost of \$1,835
3. Human Resources - McAtee and Cassody, PLLC - for legal representation in matters relating to defense of Workers' Compensation claims asserted against Tulsa County in the Oklahoma Worker's Compensation Commission. This agreement, if approved, shall replace the existing legal representation agreement with McAtee and Cassody, PLLC, CMF #20210685
4. Inspections - Green Country Fire & Safety - for consulting services related to fire and life safety code requirements as well as plan review, inspections, and acceptance testing of building plans, sprinkler suppression systems, fire alarm systems, and hood suppression systems
5. Parks - Oklahoma Firefighters Burn Camp - for use of Chandler Park to host a disc golf tournament on 11/14/ 2021 from 8:00 a.m. to 4:00 p.m.; fee of \$112.50

6. Sheriff - Independent School District No. 1 of Tulsa County, Oklahoma dba Tulsa Public Schools - for provision of educational services for qualified residential students housed in the David L. Moss Criminal Justice Center for FY 2021-2022
- E. Agreement Renewal - (Procurement) - Annotate Software Ltd. - for renewal of CMF #20203035 from 12/1/2021-11/30/2022
- F. Request to Advertise for Bids - (Parks) - Tulsa Herd at LaFortune Park
- G. Sole Sources - Sheriff:
 1. Broncho Company dba Electric Power Door - for doors, hardware and service for the hydraulic folding doors used at the David L. Moss facility. Electric Power Door has one distributor, Royal Overhead Door of Mabelvale, AR, who is authorized to provide sales, installation and service for their products
 2. Intellitech Corporation - for upgrades, maintenance, service, support and training for trademarked IMACS and ALERT associated applications and proprietary software
 3. R.R. Brink Locking Systems, Inc. - for all Brink locks, parts and Medeco parts. RR Brink is also the sole manufacturer for all locks and parts for prepped hollow metal door frames at David L. Moss Criminal Justice Center
- H. Utility Permits - (Engineers) - Oklahoma Natural Gas Company:
 1. to cross S. Sheridan Rd. approximately 2.48/1.00 mi. S./W. of the US-64 & SH-67 junction
 2. to cross E. 181st St. approximately 3.00/0.22 mi. S./W. of the US-64 & SH-67 junction
- I. Travel/Training - (Human Resources) - Cheryl King and Raymond Todd to receive training to become instructors for Tulsa County Defensive Driving classes provided monthly for employees; cost of \$3,188
- J. CC Health Department Documents to Accept & File
 1. Agreements
 - a. Swift Staffing Solutions, LLC - for staffing services from 12/1/2021-11/30/2022; Employee rate + 45% for Front Office, + 55% for other positions, \$40 for drug test
 - b. D & P Janitorial, LLC - for floor cleaning contract for CRHC and JOGHC locations from 11/1/2021-5/1/2022; cost of \$30,120.00 (\$5,020.00/mo.)
 2. Travel/Training
- K. Claims to be Disallowed (payments cancelled as of 11/1-5/2021)
- L. Claims (payments for bills to be paid by 10/25-29/2021)
- M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/1-5/2021
- N. Consideration and Approval of Construction Program Payments
 1. Vision 2025
 2. Vision Tulsa County

- O. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-518 and PUD-859 - Applicant: Ryan McCarty, Owner: Lindsay Development LLC, Location: East of the southeast corner of East 151st Street South & South Lewis Avenue. The request is to rezone 36.44+/- acres from AG to RE with a PUD overlay to permit a single-family residential subdivision. On meeting date of 9/15/2021, TMAPC voted to recommend that the County Commission approve rezoning of 36.44+/- acres from AG to RE/PUD-859
- P. COVID-19 Virus Discussion and Update
- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- R. Executive Sessions - (District Attorney) - Requested by Nicholas Williams:
 - 1. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-22: *Glenda Peters v. Board of County Commissioners of Tulsa County*, Oklahoma disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 2. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-27: *Linda Crites v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- S. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN