

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on September 15, 2021 at 2:53 p.m.)

MINUTES
Wednesday, September 22, 2021

I. Call to Order

The Tulsa County Criminal Justice Authority met at the hour of 8:30 a.m. in Room 132 of The Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK with the following members present: Commissioners Stan Saltee, Karen Keith, and Ron Peters; and Mayors Brian Guthrie and Larry Shafer. Other attendees included: Chief Deputies Michael Craddock and Vicki Adams; Aaron Wiedman representing the Tulsa County Clerk's Budget Office; Sheriff Regalado and Chief Deputy Eric Kitch representing the Sheriff's Office; Sherri Carrier representing Court Services; Dr. Tyler representing the Tulsa County Criminal Justice Authority Sales Tax Overview Committee; Dan Pease and Alan Vanderburg representing the IT Department; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - August 25, 2021

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Ron Peters, seconded by Stan Saltee, to accept and file the minutes of August 25, 2021. Upon roll call, Yes - Karen Keith, Ron Peters, Stan Saltee, Larry Shafer, Brian Guthrie. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

Tulsa County Clerks's Budget Office provided written reports that were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders and Payroll) in the amount of \$3,431,984.96.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,801,220.88.

3. Intrafund Transfers

The Budget Office requested approval for Intrafund Transfers in the amount of \$869.00.

Motion made by Ron Peters, seconded by Larry Shafer, to accept and file the Tulsa County Budget Office Report dated September 22, 2021.

Upon roll call, Yes - Karen Keith, Ron Peters, Stan Saltee, Larry Shafer, Brian Guthrie. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Wiedman explained the month of August was a solid month. CJA Fund 4050 reflected an extremely strong month for sales tax collections with \$2,798,911, 20% of projected collected and expenses are within correct ranges, 14% of projected, \$3,431,985. County Contribution Fund 2320 highlighted the US Marshalls Contract, Other Inmates, Bond Release Fees and Use Tax revenue sources noting the revenue collected was \$1,294,300, 24% of projected, and expenditures were \$953,708. In response to Trustee Peters' question concerning the Department of Corrections (DOC) intent to take their inmates to another facility, Sheriff Regalado confirmed he believes that is DOC's intent. Commissary Fund 2395 continues to be strong and steady with \$224,982 in

revenues collected and \$139,252 in expenditures and has contributed approximately \$60,000 to the operation of the jail. Combining Statement for Jail Related Funds reflects total revenue of \$8,576,362.52, total expenses of \$7,458,279.04, and an available balance of \$18,495,670.48. Combining Statement with Detail reflects revenues of \$4,320,448, 18% of projected, and expenses of \$4,524,945.00, 17% of projected. Sales tax revenue collections for August were \$2,798,911.00 and September sales tax receipts are coming in strong.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report. Chief Deputy Kitch noted the current inmate population as 1,378 but the jail continues to stay in the range of 1400-1430 inmates. As of September 21, 2021, the Muscogee Nation has 99 inmates being housed in the facility and the belief is that number will continue to rise. In answer to Keith's question if a long-term contract should be negotiated with the Creek Tribe, Regalado explained he did not think so because of the low staffing levels at the jail. Pertaining to the staffing levels, there have not been any spikes in employee resignations but additional employees are needed. If more pods are to be opened, alternative staffing solutions would be necessary to man those pods. Bids for the roof repair have been requested again. New sliding doors are being built for the pods; those in place are the original doors. On September 2, 2021, an inmate attempted to take his life; he was taken to the hospital but was pronounced dead at the hospital; he was being held due to a hold from another state; and he left a couple of notes; the Medical Examiner's report has not been received. In response to Keith's question if the inmate was in the mental health pods, Kitch explained he was in restrictive housing by himself, a special management cell.

Sheriff Regalado noted that the City of Tulsa contract has been sent back to the City for signature; this contract is for overflow inmates only; it has been in the legal department for review for awhile; the City handles their transportation. The current housing per diem rate \$63.41. In response to Trustee Sallee's concerning the City of Tulsa Contract, Regalado explained Tulsa County has the right to refuse to take the City's overflow inmates. There was one COVID-19 case on Monday and today there are four asymptomatic cases.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services submitted a written report. Sherri Carrier explained the Crew Chiefs handle the requests from each district for assistance when there are no Community Service workers available to complete the requested work. The department is working on new referral processes for the various programs. The department is completing pod checks at the David L. Moss Criminal Justice Center to verify if the inmate's original charges have been dismissed to see if that inmate should be released. There are two positions available for the jail.

D. Sales Tax Overview Committee – Dr. Tyler

Dr. Tyler explained the Sales Tax Overview Committee did not have a report because the committee meets quarterly.

IV. Chairman's Report

None.

V. New Business

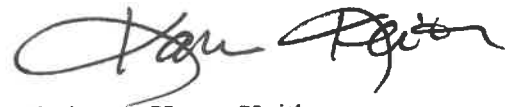
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Ron Peters, seconded by Stan Sallee, to adjourn the meeting at 9:04 a.m.

Upon roll call, Yes - Karen Keith, Ron Peters, Stan Sallee, Larry Shafer, Brian Guthrie. No - None. Abstain - None. Motion carried. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.



Chairman Karen Keith
Tulsa County Criminal Justice Authority

ATTEST:



Secretary Cory Box
Tulsa County Criminal Justice Authority

