

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on October 21, 2021 at 4:43 p.m.)

MINUTES
Monday, October 25, 2021

APPROVED
11/01/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith, and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of October 18, 2021

Motion made by Karen Keith, seconded by Ron Peters, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

A. Bid/Qualification Openings - (Building Operations) - Engineering Services for the Apache Warehouse Sprinkler System

1. Cyntergy AEC LLC (Clerk's Misc. File No. 20212342)

2. Jensen Hughes, Inc. (Clerk's Misc. File No. 20212343)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Building Operations and Procurement for analysis, review and recommendation on November 1, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 11/1/2021 (Clerk's Misc. File No. 20212344)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Appointment - (Commissioner Keith) - Stacy Bayles to the Tulsa Metropolitan Area Planning Commission replacing Keith McArtor, effective immediately and serving remainder of the term expiring 12/31/2022 (Clerk's Misc. File No. 20212345)

Motion made by Ron Peters, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Human Resources:

- a. Paid Holidays for Full-Time Regular Employees, TCP 127 - establishing policies for paid holidays available to full-time regular Tulsa County employees (Clerk's Misc. File No. 20212346)
- b. Termination Request - to Total Administrative Services Corporation (TASC) - providing notice of termination of TASC Universal Service Agreement (Clerk's Misc. File No. 20212347)

2. Sheriff - Deputy Bobby Harris, to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 9/30/2021 (Clerk's Misc. File No. 20212348)
3. Social Services - to accept donations of food, medications and various items for 9/2021 (Clerk's Misc. File No. 20212349)
4. Tulsa Metropolitan Area Planning Commission - Amendment of Deed of Dedication and Restrictive Covenants for the subdivision in Tulsa County referred to as The Land - Phase One (Clerk's Misc. File No. 20212350)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Resolution - (CC Health Department) - to designate Sondra Casey as Requisitioning Officer (Clerk's Misc. File No. 20212351)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Indian Nations Council of Governments (INCOG) - to facilitate and administer the Oklahoma C-PACE Program which was authorized and established by the Board of County Commissioners on 2/16/2021, CMF #20210298 (Clerk's Misc. File No. 20212352)
2. Human Resources - Benefit Resources, Inc.
 - a. Administrative Services Agreement and Addendum for Tulsa County Flexible Benefit Plan (Clerk's Misc. File No. 20212353)
 - b. Amendment to the Agreement with Benefit Resources, Inc., to add the BRI debit card in connection with the Flexible Benefit Plan (Clerk's Misc. File No. 20212354)
3. Human Resources - Consolidated Admin Services, LLC and BOKF, NA dba Bank of Oklahoma, Plan Trustee - for Administrative Services Agreement for Tulsa County Post-Employment Health Plan (PEHP) (Clerk's Misc. File No. 20212355)
4. Inspections - Green Country Fire & Safety - for consulting services related to fire and life safety code requirements as well as plan review, inspections, and acceptance testing of building plans, sprinkler suppression systems, fire alarm systems, and hood suppression systems
5. Juvenile Bureau - Gold Star Security and Investigation, Inc. - for detention and guard services at the Family Center for Juvenile Justice
6. Treasurer - Tulsa Home Shows - for booth rental at the 2021 Fall Home Expo from 11/5-7/2021 at the Exchange Center at Expo Square; cost of \$750 (Clerk's Misc. File No. 20212356)

Motion made by Karen Keith, seconded by Ron Peters, to approve agreements number 1, 2, 3 and 6. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Karen Keith to defer agreements number 4 and 5. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Requests to Advertise for Bids/Proposals

1. Engineers - Radar Traffic Detection System (Clerk's Misc. File No. 20212357)

2. Sheriff and Court Services - Uniforms and Accessories (Clerk's Misc. File No. 20212358)

Motion made by Ron Peters, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolution - (Highway District 2) - Surplus - Truck Lift for Vehicles (Clerk's Misc. File No. 20212359)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Sole Source - (County Clerk) - Harris Recording Solutions - is the sole developer of the OnCore, Acclaim and other Land Records solutions. The Recording Module provided by HRS is a custom solution that is supported exclusively by HRS (Clerk's Misc. File No. 20212360)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Utility Permit - Engineers:

1. Oklahoma Natural Gas Company - to cross N. Mingo Rd. (Clerk's Misc. File No. 20212361)
2. Washington County RWD #3 - to cross Sheridan Rd. (Clerk's Misc. File No. 20212362)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Travel/Training - (OSU Extension) - Michelle Bonicelli to Department of Wellness Training on 11/5/2021 in Tahlequah, OK; cost of \$90 (Clerk's Misc. File No. 20212363)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Agreements

- a. Synergetic Strategies, LLC - for COVID-19 mitigation and testing services for Tulsa Public Schools from 11/1/2021-6/30/2022; cost of \$56,000 (8 monthly payments of \$7,000) (Clerk's Misc. File No. 20212364)
- b. Oklahoma State Department of Health - for TB control and physician guidance under the direction of Acute Disease Service of the OSDH from 10/1/2021-8/31/2022; cost of \$60,000 (Clerk's Misc. File No. 20212365)
- c. LexisNexis Risk Solutions - for subscription to Accurant locating service for COVID-related contact tracing from 12/1/2021-11/30/2022; cost of \$130-\$175 per month (Clerk's Misc. File No. 20212366)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health agreements. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Travel/Training (Clerk's Misc. File No. 20212367)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health travel/training. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 10/18-22/2021)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 10/11-15/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/18-22/2021
Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. CARES Act (Clerk's Misc. File No. 20212368)
2. Vision 2025 (Clerk's Misc. File No. 20212369)
3. Vision Tulsa County (Clerk's Misc. File No. 20212370)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- P. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-517 - Owner/Applicant: Jimmy J. Dresher, Location: Southeast Corner of East 161st Street South & South Yale Avenue. The request is to rezone 5.18 +/- acres from AG to AG-R to permit single-family residences. On the meeting date of 9/1/2021, TMAPC voted 7-0-0 to recommend that the County Commission approve rezoning of 5.18 +/- acres from AG to AG-R (Clerk's Misc. File No. 20212371)

Motion made by Ron Peters, seconded by Karen Keith, to enter into public hearing at 9:36 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing INCOG, presented the zoning application. There were no members of the public who wished to speak.

Motion made by Karen Keith, seconded by Ron Peters, to close the public hearing at 9:37 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Ron Peters, to approve the application, as presented. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20212372)

Motion made by Ron Peters, seconded by Karen Keith, to approve the ARPA funding request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Stan Sallee, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk

