

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 19, 2021 at 9:14 a.m.)

MINUTES
Wednesday, August 25, 2021

I. Call to Order

The Tulsa County Criminal Justice Authority met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 Wst 6th Street, Tulsa, OK with the following members present: Commissioners Stan Sallee, Karen Keith and Ron Peters; Mayors Cory Box, Brian Guthrie, and Larry Shafer. Other attendees included: Chief Deputies Michael Craddock and Vicki Adams; Miyuki Dwyer and Aaron Wiedman (attending virtually) representing the Tulsa County Clerk's Budget Office; Sheriff Regalado, Christina Morrison and Tamara Stanley representing the Sheriff's Office; Sherri Carrier, Diane Miller and Steven Gregg representing Court Services; Dan Witham representing the Tulsa County Criminal Justice Authority Sales Tax Overveiw Committee; Dan Pease representing the IT Department; James Orbison, Authority's Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - July 28, 2021

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Ron Peters, seconded by Cory Box, to accept and file the minutes of July 28, 2021. Upon roll call, Yes - Karen Keith, Ron Peters, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

Tulsa County Clerk's Budget Office provided written reports that were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders and Payroll) in the amount of \$2,443,543.21.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$9,368,509.26.

3. Interfund Transfers

The Budget Office requested approval for Interfund Transfers in the amount \$530.62.

Motion made by Ron Peters, seconded by Larry Shafer, to accept and file the Tulsa County Budget Office Report dated August 25, 2021.

Upon roll call, Yes - Karen Keith, Ron Peters, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Wiedman explained July was an extremely good month and a good way to begin Fiscal Year 2021-2022. CJA Fund 4050 sales tax revenue collections were \$2,732,657, approximately 10% of projected and the expenses are \$2,443,543, 5.63% of projected. Wiedman explained he has altered the report slightly, i.e. the bottom line on the CJA Fund 4050 spreadsheet is now detailed *FY 2021 Ending Blanance Rolled Forward* instead of *Lapsed Balance*. Hopefully, this makes it clearer what revenue is available to roll forward at the end of the fiscal year. County Contribution Fund 2320 reflects US Marshalls' Housing at \$474,180; the bond fees reflect

\$123,081, 274% of projected; use tax revenues are 16% and 6% of projected even with the allocation being diverted to the Tulsa County Public Facilities Authority. In response to Peters' question pertaining to the decrease in the number of Department of Corrections (DOC) inmates being housed is due to the higher per diem rate DOC pays, Sheriff Regalado agreed that was correct. Commissary Fund 2395 reflects \$223,611 in revenue and continues to contribute to the jail's operating expenses. Combining Statement for Jail Related Funds details a revenue total of \$4,255,915.25, an expense total of \$2,929,334.14 and an available balance of \$18,503,709.44. Combining Statement with Detail reflects all three funds combined with revenues at 9% of projected and expenses at 7% of projected. The sales tax revenue continues to be strong and is 13.0% year over year and 13.8% two years over two years.

Motion made by Brian Guthrie, seconded by Ron Peters, to accept and file the Tulsa County Budget Office's Budget, Revenues, and Expenditures Report dated July 31, 2021.

Upon roll call, Yes - Karen Keith, Ron Peters, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report. Keith complemented Sheriff Regalado on the department's 2021 gala event. Regalado gave a summary of the COVID-19 trajectory, explaining at its peak there were 72 inmates with COVID-19, decreasing to 22 and currently, it's at 9. The current inmate population is 1,349. At the peak of COVID-19, there were 16 employees who were ill and has decreased to 6. The department is in the bid selection process for the repair of the jail roof. In response to Peters' question concerning the ICE inmate that was held for one day, Regalado confirmed that was accurate. In response to Keith's questions pertaining to those inmates with COVID-19, Regalado explained most of the inmates are unvaccinated, but they are encouraged to get the vaccine; half the employees are vaccinated and half are not; and masks are made available, but not required. Previously, when the jail was at its peak, the inmates were quarantined in the pods, which was problematic because we do not have the personnel to do that and the department got to the point where those pods had to be reopened. Quarantining does not seem to be the answer this time. In response to Peters' question concerning the current academy attendee numbers, Regalado explained there are sixteen members in the current academy class, though not at the level of five years ago; twenty members in the class is a good size. Employee attrition has slowed down. Keith introduced Tamara Stanley who recently joined the Sheriff's Office staff. Regalado noted that Deputy Jason Wise is the Deputy of the Year. Regalado gave a summary of the Gala Event that was held to honor the employees and to give encouragement.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services submitted a written report. Sherri Carrier explained the jail numbers for releases have stayed about the same, the bond docket is doing really well, and they have a full staff at the jail. Carrier explained the picture collages depict the work performed by the Crew Chiefs and the Community Service workers throughout all three districts. She introduced Diane Miller and Steven Gregg and explained Justin Jenkins was unable to attend the meeting today; these employees head up the community service worker crews and work in the district when there are no community service workers for the crews.

D. Sales Tax Overview Committee – Dan Witham

Dan Witham provided an oral report. He noted member Tommy Thompson had died. He expressed sympathy for the death of Sargent John Harris. He noted that Commissioner Peters had appointed two new members, Don Crall, Jr. and Alec Richmond, making the committee full. He noted the committee appreciates the financial reports and the format provided by the Budget Office and the sales tax revenue numbers have been very good.

E. Calendar of Meetings for 2022

Keith thanked the Mayors for their attendance to the Authority meetings.

Motion made by Cory Box, seconded by Stan Sallee, to accept and file the Calendar of Meetings for 2022.

Upon roll call, Yes - Karen Keith, Ron Peters, Stan Saltee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Ron Peters, seconded by Stan Saltee, to adjourn the meeting at 8:55 p.m.

Upon roll call, Yes - Karen Keith, Ron Peters, Stan Saltee, Larry Shafer, Brian Guthrie, Cory Box. No - None. Abstain - None. Motion carried.

Chairman Karen Keith
Tulsa County Criminal Justice Authority

ATTEST:

Secretary Cory Box
Tulsa County Criminal Justice Authority

Signed by Vice Chairman Ron Peters

