

AGENDA
BOARD OF COUNTY COMMISSIONERS
TUESDAY, SEPTEMBER 7, 2021
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 8:30 AM

RECEIVED



4:49 pm, Sep 02, 2021

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

IV. MINUTES

A. Board of County Commissioner's Meeting of August 30, 2021

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Sheriff - Inmate E-Cigarettes - to Custom Technologies, Inc. This award is for one year beginning 9/7/2021
2. TC Departments - Paper Products - to Advanced Industrial Solutions, the lowest and best bid received. This award is for one year beginning 9/7/2021

B. Addendums

1. Sheriff - #1 the Notice to Bidders for the David L. Moss Criminal Justice Center Roof Replacement set to open on 10/4/2021, to provide response to a vendor-submitted substitution request
2. TC Departments - #1 to the notice to bidders for Trash Can Liners set to open on 9/13/2021, to provide revised conditions and specifications noting a change in the contract period

C. Amendment - (INCOG) - to the EDA Financial Award for Pump Station Repair Project (EDA # 08-79-05368) from the U.S. Department of Commerce, CMF #20201026, to accept the amended scope of work and approve the authorized recipient to sign Form CD-451, EDA Amendment to Financial Assistance Award

D. Change Orders - Board of County Commissioners:

1. #1 to the agreement with AAA Glass & Mirror of Oklahoma, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 08-02-C (Storefronts, Glass and Glazing), CMF# 20210481, to modify the partition glass in the jury room waiting area from 1/4" to 3/8" thickness. The contract sum will be increased in the amount of \$3,545.60 for a revised total contract sum of \$165,245.60
2. #1 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF# 20210110, to add a light switch and emergency light fixture to room 131. The contract sum will be increased in the amount of \$744.70 for a revised total contract sum of \$445,814.70
3. #2 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF# 20210110, to replace the duplex receptacle in room 132 and relocate the duplex receptacle and add a data rough-in in room 121. The contract sum will be increased in the amount of \$517 for a revised total contract sum of \$446,331.70
4. #3 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF# 20210110, to add data rough-ins to rooms 131, 132, and 355. The contract sum will be increased in the amount of \$643.50 for a revised total contract sum of \$446,975.20
5. #4 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF# 20210110, to add quad receptacles and data rough-ins to rooms 185, 188, 189, and 194. The contract sum will be increased in the amount of \$1,215 for a revised total contract sum of \$448,190.20
6. #5 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF# 20210110, to add quad receptacles and data rough-ins to rooms 140, 141, 142, and 143. The contract sum will be increased in the amount of \$1,055 for a revised total contract sum of \$449,245.20

- E. Public Hearing - (INCOG) - to inform citizens of how Tulsa County HOME Consortium and the CDBG Urban County Program funds were spent in cities and counties within the program service areas

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 9/13/2021
- B. Requests for Approval
 1. Administrative Services - Forms: Creation & Control Policy, TCP 900 - establishing policies for the creation and control of Tulsa County forms

2. Engineers:
 - a. to declare six concrete panels, associated bolts and hardware as surplus so that they can be sold and removed from the right-of-way. The panels were removed and placed in the right-of-way as a part of the 49th West Ave. & Southwest Blvd. Railroad Spur removal project
 - b. to rescind the resolution designating Roger Hughes as Receiving Officer replacing Harry Creech approved on 8/2/2021, CMF #20211746
3. Human Resources:
 - a. Performance Recognition Awards Program, TCP 033 - establishing policies for presenting employees and volunteers of Tulsa County with awards in recognition of, and as an incentive to achieve, consistently high levels of service and performance
 - b. Paid Holidays for Full-Time Regular Employees, TCP 127 - establishing policies for paid holidays available to full-time regular Tulsa County employees
4. INCOG - Action #1 - to designate the Tulsa County's Chief Executive Officer, the Chairperson, the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications. Action #2 - to make a finding of no significant impact on the environment on the following project: City of Sand Springs FY2021 - Lincoln Water Line Replacement Phase III
5. Tulsa Area Emergency Management Agency (TAEMA) - City of Tulsa/Tulsa County Emergency Operations Plan dated 9/6/2021

C. Resolutions

1. Board of County Commissioners - Approving that Tulsa County be included in the service area expansion application under the Alternative Site Framework, to be submitted by Foreign-Trade Zone No. 53 to the Foreign-Trade Zone Board
2. Engineers - to designate Roger Hughes as Requisitioning Officer replacing Harry Creech

D. Agreements

1. Administrative Services - Heidelberg USA:
 - a. for remote diagnostics, support and software upgrades for the Prinect Site (serial number PN_PS00002277) for FY 2021-2022; cost of \$411.55/mo.
 - b. for remote diagnostics, support, parts and repair for the Suprasetter A75 (serial number PJ000833) for FY 2021-2022; cost of \$906/mo.
2. Court Services - Think Healthy Systems, a division of JD Young - for rental of one model PW1R water filtration system with service and filters to be located at 500 S. Denver Ave., Ste. B3, Tulsa, OK 74103; cost of \$46.95/mo.
3. Highway Construction - Think Healthy Systems, a division of JD Young - for rental of one model PW1R water filtration system with service and filters to be located at 6601 N. 115th E. Ave., Owasso, OK 74055; cost of \$46.95/mo.

4. Parks:
 - a. Toy Train Operating Society, Inc. - for use of the Bixby Community Center for a toy train show from 10/8-9/2021 from 6:00 a.m. to 5:00 p.m.; fee of \$930
 - b. Tulsa Eagles Training - for the use of Chandler Park for a cross country race on 9/30/2021 from 3:00 p.m. to 7:30 p.m.; fee of \$112.50 + \$50 deposit
 - c. Tulsa Sports & Events, Inc. - for use of the Haikey Creek Park Soccer Fields for a flag football league from 8/26/2021 through 6/30/2022; fee of \$10.00/hour per field
- E. Inventory Resolutions
 1. Building Operations - Surplus - Multiple Vehicles
 2. Engineers - Transferred to Highway District 3 - Bobcat Welder and Trailer for Welder
 3. Highway District 1:
 - a. Sold - Multiple Misc. Items
 - b. Stolen - Stihl Pole Saw, Wacker Neuson Rammer and Concrete Saw
 - c. Transferred to Highway Construction - Air Compressor and Triangle Tool Box
 4. Highway District 3 - Sold - Gradall Excavator
- F. Utility Permit - (Engineers) - RWD #6, Okmulgee County - to cross 161st St. S. approximately .45 miles E. of Harvard Ave.
- G. Travel/Training - (Parks) - Vince Trinidad to tour and meet with Oklahoma City Golf Course officials on 9/10/2021
- H. CC Health Department Documents to Accept & File
 1. Agreements
 - a. Teledyne Instruments, Inc. - for Hydra II mercury analyzer service agreement from 9/27/2021 to 9/26/2022; cost of \$5,974.00/yr.
 - b. Write On Fundraising - for grant writing service agreement from 8/1/2021 to 7/31/2022; cost of \$3,000 for 40 hours, \$75/hr. for any work beyond 40 hours
 - c. St. John Health System, Inc. - for 'Take Charge!' program agreement for breast and cervical cancer screening from 7/1/2021 to 6/30/2022; cost not to exceed \$12,000
 - d. ImageNet Consulting, LLC - for renewal of equipment lease for 13 Canon copiers, CMF #247848, from 7/1/2021 to 6/30/2022; cost of \$1,592.50/mo.
 - e. Tulsa Emergency Medical Center, Inc. dba Access Medical Center, NextCare - for Covid-19 test kits and testing services agreement from 8/1/2021 to 9/25/2021; cost of \$200 per test
 - f. The Leadership Consultancy, Inc. - for consultancy service agreement to develop a Plan-to-Plan for the THD strategic planning process from 9/7/2021 to 9/30/2021; cost not to exceed \$2,500

- g. Jenkins Consulting Group LLC - for consultancy service agreement to develop a Plan-to-Plan for the THD strategic planning process from 9/7/2021 to 9/30/2021; cost not to exceed \$2,500
 - 2. Travel/Training
 - I. Claims to be Disallowed (payments cancelled as of 8/30-9/3/2021)
 - 1. PO #2116918, Vendor: Baker, Calvin; Warrant #500043760; Amount Paid \$11.34
 - 2. PO #2116923; Vendor: Sanchez, Joaquin; Warrant #500043944; Amount Paid \$14.03
 - 3. PO #2116926, Vendor: Teasley, Jenice; Warrant #500043971; Amount Paid \$15.54
 - 4. PO #2200346; Vendor: Hyatt Hotels Corporation; Warrant #500045858; Amount Paid \$700.83
 - J. Claims (payments for bills to be paid by 8/23-27/2021)
 - K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/30-9/3/2021
 - L. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
 - 2. Vision Tulsa County
 - M. COVID-19 Virus Discussion and Update
 - N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
 - O. Executive Session - (District Attorney) - Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-11: *Nathan Mattox v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - P. Discussion and Possible Action Regarding Executive Session Item
- VII. NEW BUSINESS
- In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- VIII. ADJOURN