

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, AUGUST 16, 2021
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



8:50 am, Aug 13, 2021

I. CALL TO ORDER

II. MINUTES

- A. Board of County Commissioner's Meeting of August 9, 2021

III. REPORTS

A. Elected Officials:

1. Court Clerk
 - a. Records Management and Preservation Monthly for July 2021
 - b. Monthly for July 2021
2. Treasurer - Depository Summary of Daily Analysis for July 1-31, 2021

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations

1. Highways - Aluminum Sign Blanks - to Mandel Metals, Inc. dba US Standard Sign for one year beginning 8/30/2021, the lowest and best bid received
2. Parks - Architectural Services for the Case Tennis Center at LaFortune Park - GH2 - to accept the qualifications proposed, after a thorough review and evaluation of the qualifications received and then further evaluation of three firms selected to give a presentation, the Evaluation Committee selected GH2 as the most qualified and responsive firm

- B. Addendum - Sheriff - #1 to the Request to Advertise and Notice to Bidders for Inmate E-Cigarettes, CMF #20211689 to answer vendor questions and to amend the conditions and specifications

C. Amendments

1. Engineers
 - a. #8 to the Professional Engineering Services Agreement with Dewberry Engineers, Inc., CMF #207780, to revise the scope of the original agreement separating the plans, specifications and estimates into two separate projects, preparing a floodway analysis requested by FEMA, and performing bidding services to increase the cost of engineering services by \$58,800 for a total contract amount of \$455,906.32
 - b. to amend the request for approval to the drainage easement from ET Tulsa, LLC, approved on 7/26/2021, CMF #20211676, due to the notary for the grantor ET Tulsa, LLC, omitted the notary seal on previous document

submitted; located in NE/4 NE/4 of Section 32, Township 19 North, Range 12 East of the Indian Base and Meridian, Tulsa County

2. Human Resources - to the Request for Approval for General Salary Schedule and Information Technology Salary Schedule, CMF #20211743, to correct salary information
3. TC Departments
 - a. #1 to the bid award for Electrician Services to Tulsa Electric LLC, CMF #20202525, to renew the bid award for one year beginning 10/16/2021, with no changes to the terms
 - b. #2 to the bid award for Portable Toilets to Porta John Company, CMF #20202100, to extend the award for one year beginning 9/20/2021, with no changes to the terms
 - c. #12 to the bid award for Pest Control Services to American Services, Inc., CMF #20202298, to renew the bid award for one year beginning 10/16/2021, with no changes to the terms
4. Treasurer - #13 to the bid award for Mailing of Data, Forms and Envelopes to Automated Mail Service, CMF #20202037, to renew the award for one year beginning 9/13/2021, with no changes to the terms

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/23/2021
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 7/15/2021 to 8/11/2021
- C. Appointment - (Commissioner Sallee) - of Kris Koepsel to the Tulsa County Employees' Retirement Board effective immediately, for a four-year term expiring 7/1/2025
- D. Requests for Approval
 1. Engineers
 - a. for acceptance of Right of Way Easement from Joseph Pitts; LLA-354
 - b. for acceptance of Right of Way Easement from Karl X. Yang and Xee C. Yang; LS-21387
 2. Highways
 - a. District #1 - to accept funding from the Oklahoma Cooperative Circuit Engineering District Board (OCCEDB) Solid Waste Program for FY 2022; in the amount of \$4,200
 - b. District #2 - to accept funding from the Oklahoma Cooperative Circuit Engineering District Board (OCCEDB) Solid Waste Program for FY 2022; in the amount of \$4,200
 3. Human Resources
 - a. to add Jennifer Kupiec to the approved access for the Community Care portal
 - b. for renewal of the annual renewal of Defensive Driving Instructor certification for Sunilyn Hertt; cost of \$65

E. Resolutions - Board of County Commissioners - Bank of Oklahoma

1. to rescind the Resolution authorizing the Budget Division to transfer \$2,528,000 of Vision Tulsa County Use Tax proceeds from the Sales Tax Fund to the Tulsa County Vision 2 Use Tax Depository Account at BOKF, National Association by Resolution entered as CMF #20211803; the description of the Resolution at Action Item VII E. 1 on the 8/9/2021, Agenda incorrectly described the purpose of the Resolution to transfer sales tax proceeds rather than Vision Tulsa County Use Tax Proceeds
2. to transfer the approved .05% Use tax for Tulsa County Vision 2 Use Tax Depository distribution amount of \$2,528,000 to distribute to the approved projects for the Construction for the Posey Bridge Replacement Project CMF #20211447, and for the construction for the Horsepen Creek Bridge Replacement project CMF #20211656, which is currently being held by the Tulsa County Treasurer

F. Agreements

1. Administrative Services - edu Business Solutions, Inc. - for annual licensing and support for Print Shop Pro® Manager software to manage print shop operations including workflow, job status, inventory tracking and billing for a total cost of \$6,995
2. Board of County Commissioners - Emily Morgan, LLC - letter of intent to purchase approximately 5.065 acres of real property located at 4143 S. Yale Ave., E., Tulsa, OK 74135
3. Building Operations - Think Healthy Systems, a division of JD Young - for rental of three (3) model PW1R and two (2) 3i water filtration systems with service and filters, PW1R serial numbers 0930111414, 0835109538 and 0930111425 and 3i serial numbers 1403M13089 and 2041M79658 to be located at Headquarters, Courthouse, Central Garage and Carpenter Shop; cost of \$234.75 per month
4. County Clerk - Apprentice Information Systems of OK, Inc. - for website design management and maintenance services for one year beginning 7/1/2021; cost of \$14,500
5. District Attorney - Think Healthy Systems, a division of JD Young - for rental of one (1) model PW1R water filtration system with service and filters serial number 0835109534 to be located at the Tulsa County Courthouse, 500 S. Denver Ave., Tulsa Oklahoma 741103 in the DA Supervision area; cost of \$46.95 per month
6. Election Board - Think Healthy Systems, a division of JD Young - for rental of one (1) model PW1R water filtration system with service and filters serial number 0835109531 to be located at the Tulsa County Election Board at 555 N. Denver Ave., Tulsa, Oklahoma 74103; cost of \$46.95 per month
7. Engineers - Meshek & Associates LLC - for the scope of work for Geographic Information Systems (GIS) Dashboard
8. Human Resources - Total Administrative Services (TASC) - Universal subscription agreement for administrative services through 12/31/2021
9. Juvenile Bureau - Board of County Commissioners of Creek County - for contracting of detention of juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022

10. Parks
 - a. Apple Solutions LLC - for use of Chandler Park facilities from 5:00 a.m. to 10:00 p.m. on 8/29-31/2021 and use of additional park facilities 8/16-9/3/2021, for production of a feature film; fee of \$11,320
 - b. Immanuel Lutheran Christian Academy - to host basketball games at the Chandler Park Community Center on 11/30/2021, 1/4/2022, 1/11/2022, 1/14/2022, 1/18/2022, 1/24/2022 and 1/25/2022; fee of \$2,250
 - c. Teal Dance Company, LLC - for Tippi Toes Dance class at Chandler Park Community Center beginning Tuesdays 7/1/2021 to 6/30/2022 from 6:00 p.m. to 6:45 p.m.; fee of \$60 per month with 20% enrollment fees paid to the County
 - d. The Island Food Truck - for provision of concession services at LaFortune Park from 7/2021 to 9/2021; fee of \$100
 - e. Tulsa Public Schools - for use of O'Brien Park to host cross country meets from 1:00 p.m. to 7:00 p.m. on 9/9/2021, 9/23/2021 and 10/7/2021; fee of \$300
11. Public Defender - for rental of two (2) model PW1R water filtration systems with service and filters serial numbers 1003227669 and 0932223871 to be located at the Tulsa County Public Defender's Office at 423 South Boulder, Ste., 300, Tulsa, Oklahoma 74103; cost of \$93.90 per month
- G. Agreement Renewal - Employees' Retirement System of Tulsa County - Barrow, Hanley, Mewhinney & Strauss, LLC - for renewal of CMF #20202126 for FY 2021-2022
- H. Requests to Advertise for Bids
 1. Engineers - Bridge and Approaches Harvard Avenue over Posey Creek
 2. Sheriff - David L. Mosss Criminal Justice Center Roof Replacement
 3. TC Departments - Trash Can Liners
- I. Inventory Resolutions
 1. Administrative Services
 - a. junked - task chair
 - b. junked - (2) Windows 7 Optiplex 9020 Minitowers
 2. Engineers - junked - Windows 7 Computer
 3. Sheriff
 - a. auction - (3) Garmin Streetpilot III GPS, (2) 90 Rapid-5000 Rapid GPS Traders and (3) Garmin GPSMPA 62 STE GPS Receivers
 - b. auction - (2) Motorola 800 MHZ W7 Astro Spectra Motorcycle radio equipment
 - c. junked - restraint safety chair, Apple Ipad 2, Apple Ipad wifi 16 GB, Lexmark T644 N printer, (2) Lexmark Laser printers, Dell Optiplex mini tower computer, Dell Optiplex 780 SFF Quad Core Pr, Dell Optiplex 990 SFF, Intel Core I, Lexmark T650N laser printer, and (5) Lexmark MS810DTN Printers
 - d. junked - Orca 1200 Food Diopeter, Roland EGX-20 engraving machine and fold down rear seat for golf cart

- e. junked - Glory GFR-S80 currency discriminator, Speed Queen washer, Morphotrak Livescan 500 PPI/0150, and Morphotrak Livescan 500 PPI/0017 (which is not on County inventory)
- f. transferred from Sheriff-Faulkner Building to the Sheriff-David L. Moss Criminal Justice Center - (81) Motorola XTS 5000 HH Radios
- g. retire - to Gary Frazier - Safariland Hardwire 68 IIIA Ballist and a Glock 17 Gen5 9MM
- h. return to Law Enforcement Support Office (LESO) - (2) steel heavy duty top side flat beds

J. Sole Sources

- 1. County Clerk - Apprentice Information Systems - for support, updates and maintenance to the software and website of the custom designed geospatial mapping site to provide county wide data information to the public
- 2. Parks - P&K Equipment - for parts and maintenance for John Deere golf and turf equipment

K. Utility Permits - Engineers:

- 1. Oklahoma Natural Gas Company - to cross (3) S. 73rd W. Ave.
- 2. Washington County Rural Water Dist. #3 - to cross N. Memorial Drive

L. Travel/Training

- 1. Board of County Commissioners - OSU Extension County Training - Mike Craddock
 - a. to attend Overview of County Government in Woodward, OK on 10/6/2021; cost of \$438.65
 - b. to attend via Zoom Cash Flow Managment on 9/10/2021; cost of \$40
- 2. Election Board - for Ashley Hackett to attend Government Social Media Conference from 3/29-31/2022 in Dallas, TX; cost of \$2,000
- 3. Human Resources - for Savannah Crandall, Xai Xiong and Jennifer Kupiec to attend Virtual Seminars on FMLA compliance on 8/26/2021, 9/1/2021 and 9/10/2021; cost of \$600

M. CC Health Department Agreements to Accept & File

- 1. Imagenet Consulting, LLC - for lease on large Canon machines from 7/1/2021-6/30/2024; cost of \$1619.35/mth
- 2. E.A. Bonilla - for consultant for COVID-19 outreach to Hispanic Community from 7/15/2021-9/30/2021; cost of \$1,100/month

N. Claims to be Disallowed (payments cancelled as of 8/9-13/2021)

O. Claims (payments for bills to be paid by 8/2-6/2021)

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/9-13/2021

Q. Consideration and Approval of Construction Program Payments

- 1. Vision 2025
- 2. Vision Tulsa County

- R. Zoning Application Hearings and Possible Actions - Tulsa Metropolitan Area Planning Commission
1. CZ-514, Applicant: Ryan McCarty, Buffalo Acquisitions, LLC, Location: South & East of the Southeast corner of East 161st Street South and South Yale Avenue. Request is to rezone from AG to AG-R for single-family residences. On meeting date of July 7, 2021 TMAPC voted 7-0-0 to recommend that the County Commission approve the rezoning of 17.34 ± acres from AG to AG-R
 2. CZ-515 and PUD-858, Applicant: Ryan McCarty, Pine Springs Development Group, Location: North & West of the Northwest corner of East 181st Street South & South Yale Avenue. Request is to Rezone from AG to RE with a PUD overlay to permit a single-family residential subdivision. On meeting date of July 7, 2021, TMAPC voted 7-0-0 to recommend that the County Commission approve rezoning of 30.0 ± acres from AG to RE. On meeting date of July 7, 2021 TMAPC voted 7-0-0 to recommend that the County Commission Approve rezoning of 30.0 ± acres from AG to RE/PUD-858
- S. COVID-19 Virus Discussion and Update
- T. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN