

MINUTES
Monday, August 2, 2021

APPROVED
8/9/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Chief Deputy Keri Fothergill and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman Sallee advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. PLEDGE OF ALLEGIANCE

Sheriff Regalado led the Pledge of Allegiance.

V. MINUTES

A. Board of County Commissioner's Meeting of July 26, 2021

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Openings - (Highways) - Chip Seal (Double Treatment)

1. Vance Brothers, Inc. (Clerk's Misc. File No. 20211720)

Motion made by Ron Peters, seconded by Keri Fothergill, to refer the bids to Highways and Procurement for analysis, review and recommendation on 8/9/2021. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - Parks

1. Architectural Services for the Case Tennis Center at LaFortune Park

Motion made by Ron Peters, seconded by Keri Fothergill, to defer the bid award. Upon roll call, Yes- Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Chandler Park Lower Level Overlook Plaza - to Diversified Civil Contractors, LLC in the total amount of \$279,000 which includes the Base Bid and Alternate 1, the lowest and best bid received (Clerk's Misc. File No. 20211721)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the bid award. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

- C. Addendum - (Highways) - #1 to the Request to Advertise and Notice to Bidders for Aluminum Sign Blanks, CMF #20211530 to answer vendor submitted questions (Clerk's Misc. File No. 20211722)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the addendum. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

D. Amendments

1. Juvenile Bureau - #3 to the agreement for the number of hours the Tulsa County PARB Coordinator shall work from 35 to 20 per week and reduce the monthly pay from \$3,500 to \$2,000 for the Oklahoma Commission on Children and Youth (Clerk's Misc. File No. 20211723)
2. TC Departments - #13 to the bid award for Trash Service to American Waste Control CMF #239077, to renew the bid award for one year beginning 9/21/202 (Clerk's Misc. File No. 20211724)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

- E. Request for Approval - (TC Departments) - to rescind the bid award for Paper Products to Home Depot Pro, CMF #20210959, and re-advertise for bids. Home Depot Pro stated they are no longer able to honor the prices originally submitted (Clerk's Misc. File No. 20211725)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the request. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/9/2021 (Clerk's Misc. File No. 20211726)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - Treasurer:

1. Parcel #53325-03-06-02485, PT BLK 16 BEG 100S & 184.8W OF NEC TH W9 S25 E9 N25 POB, GOLDEN HILL SECOND ADDN, to Teriko Carr (Clerk's Misc. File No. 20211727)
2. Parcel #62255-91-22-36260, RESERVE A, PRATTWOOD ESTATES IV L1-12 B7, to Teriko Carr (Clerk's Misc. File No. 20211728)
3. Parcel #62256-91-22-66990, RESERVE A, PRATTWOOD ESTATES IV L1-25 B8 & L1-4 B9, to Teriko Carr (Clerk's Misc. File No. 20211729)
4. Parcel #74035-82-03-02410, PRT LT 5 BLK 4 BEG NEC LT5 BLK 4 TH S143.79 W4.89 N TO NL LT 5 BLK 4 ELY5.12 POB, WEST HIGHLANDS IV RESUB L20 B1 WEST HIGHLANDS I, to Teriko Carr (Clerk's Misc. File No. 20211730)
5. Parcel #78810-84-11-07915, PRT BLK 1 BEG 261W & 140N SECR THEREOF TH N15.4 E20 S 15.4 W 20 POB, COLLEGE ADDN, to Teriko Carr (Clerk's Misc. File No. 20211731)

6. Parcel #79735-74-10-23389, PRT LT 32 BEG NEC TH SW168.40 TH ON CRV LF 4.54 NE POB BLK 4, INDIAN SPRINGS EST 4TH ADDN, to Teriko Carr (Clerk's Misc. File No. 20211732)
7. Parcel #80784-84-27-41490, RESERVE B, PARK ON FLORENCE, THE, to Teriko Carr (Clerk's Misc. File No. 20211733)
8. Parcel #80784-84-27-41500, PARK ON FLORENCE, THE, RESERVE C, to Teriko Carr (Clerk's Misc. File No. 20211734)
9. Parcel #83725-84-16-19665, PRT LT 38 BEG NWC TH S2 E 41.65 NE 7.96 NL W49.36 POB BLK 6, QUAIL RUN ESTATES, to Legacy Realty and Investments LLC (Clerk's Misc. File No. 20211735)
10. Parcel #49850-92-28-09780, BLK 29 LESS PRT FOR HWY 66, YARGEE ADDN, to Teriko Carr (Clerk's Misc. File No. 20211736)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Appointment - (Commissioner Peters) - Don Crall, Jr., to the Tulsa County Criminal Justice Authority Sales Tax Overview Committee replacing Tommy Thompson, for five year term expiring 12/1/2026 (Clerk's Misc. File No. 20211737)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the appointment. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Board of County Commissioners
 - a. State of Oklahoma Office of Management & Enterprise Services (OMES) stating intent to join and participate in the State Purchase Card (P-Card) Program through Bank of America (Clerk's Misc. File No. 20211738)
 - b. for Schneider Electric to secure historical information from Oklahoma Natural Gas and AEP PSO for Parks and Building Operations for up to the most recent 26 months of service at the following locations: 500 S. Denver Ave., Tulsa, 633 W. 3rd Street, Tulsa, 2321 W. Charles Page Blvd, Tulsa, 555 N. Denver Ave., Tulsa, 2401 W. Charles Page Blvd., Tulsa, 5202 S. Hudson Ave., Tulsa (LaFortune Park Community Center), 5302 S. Hudson Ave., Tulsa (LaFortune Park Tennis Center) - interior and exterior lighting, 5501 S. Yale Ave., Tulsa (LaFortune Park Clubhouse), 5501 S. Yale Ave., Tulsa (LaFortune Park Cart Barn), 5501 S. Yale Ave., Tulsa (LaFortune Park Par 3 Golf Lighting), 13800 S. Peoria Ave., Bixby (South Community Center), 6500 W. 21st St., Tulsa (Chandler Community Center), 11327 S. Garnett Ave., Tulsa (Haikey Creek ballfield and outdoor lighting), 5202 S. Hudson Ave., Tulsa, (LaFortune Park Community Center) (Clerk's Misc. File No. 20211739)
 - c. Property damage release with Michael Hatfield, MD Carriers Inc., and Progressive Hawaii Insurance Corp., for property loss claim filed by Tulsa County related to an automobile accident on or about January 29, 2021 at in the vicinity of 81st W. Ave. and Charles Page Blvd. (Clerk's Misc. File No. 20211740)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Highways

- a. for consulting services for the development of a Spill Prevention, Control and Countermeasure Plan for the District 1 highway maintenance facility with Terracon Consultants, Inc.; cost of \$1,800 (Clerk's Misc. File No. 20211741)
- b. for consulting services for the development of a Spill Prevention, Control and Countermeasure Plan for the District 3 highway maintenance facility with Terracon Consultants, Inc.; cost of \$1,800 (Clerk's Misc. File No. 20211742)
3. Human Resources - General Salary Schedule and Information Technology Salary Schedule effective 8/1/2021 (Clerk's Misc. File No. 20211743)
4. IT - for in-county mileage reimbursement for IT personnel that are occasionally required to use personal vehicles to assist various departments when County vehicles are unavailable for FY 2021-2022; estimated to be less than \$500 (Clerk's Misc. File No. 20211744)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Resolutions

1. Board of County Commissioners - Tulsa Community Foundation to administer American Rescue Plan funds for the Arts Alliance Tulsa in making grant awards to the Tulsa County arts agencies and organizations (Clerk's Misc. File No. 20211745)
2. Engineers - to designate Roger Hughes as Requesting Officer to replace Harry Creech (Clerk's Misc. File No. 20211746)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Building Operations - Garratt-Callahan Company - for water treatment chemical program and service at the Tulsa County Headquarters Building located at 218 W. 6th Street for one year beginning 7/1/2021; cost of \$9,180 (Clerk's Misc. File No. 20211747)
2. Court Clerk - Jordan Strategies, LLC - for consulting services on governmental and legislative affairs for the fiscal year ending 6/30/2022; monthly fee not to exceed \$2,500 (Clerk's Misc. File No. 20211748)
3. Engineers - Oklahoma Department of Transportation
 - a. for improvements to County Road 137th E. Avenue over Horsepen Creek between 161st Street North and 166th Street North, north of the City of Collinsville. Funding of \$500,000 for the utilities portion of the project has been made available through County Improvements for Roads and Bridges (CIRB) program Project No. STP-272D(303)CI and State Job No. 33566(04,07) (Clerk's Misc. File No. 20211749)
 - b. for improvements to County Road S. 185th E. Avenue over Broken Arrow Creek approximately 0.5 miles west and 0.1 miles south of E. 121st St. and the Wagoner County line (south of Creek Turnpike) also known as BR 187. Funding through the County Improvements for Roads and Bridges (CIRB) program and assigned Project No. STP-0609(004)CI and State Job No. 30609(04)(05)(06)(07) (Clerk's Misc. File No. 20211750)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Requests to Advertise for Bids - (TC Departments) - Paper Products (Clerk's Misc. File No. 20211751)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Inventory Resolution - (Treasurer) - transferred to Parks - table (Clerk's Misc. File No. 20211752)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Utility Permit - Engineers - Washington County Rural Water Dist. #3 - to cross N. Yale Ave. (Clerk's Misc. File No. 20211753)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Travel/Training - (Human Resources) - Mitch Robinson, Leslie Fisher and Kathy Burrows to Annual OSIA Conference on 9/16/2021 in Tulsa; cost of \$600 (Clerk's Misc. File No. 20211754)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the travel training. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20211755)
2. Board of County Commissioners (Clerk's Misc. File No. 20211756)
3. Building Operations (Clerk's Misc. File No. 20211757)
4. Court Services (Clerk's Misc. File No. 20211758)
5. Early Settlement (Clerk's Misc. File No. 20211759)
6. Election Board (Clerk's Misc. File No. 20211760)
7. Engineering (Clerk's Misc. File No. 20211761)
8. Highways (Clerk's Misc. File No. 20211762)
9. Human Resources (Clerk's Misc. File No. 20211763)
10. IT (Clerk's Misc. File No. 20211764)
11. Inspections (Clerk's Misc. File No. 20211765)
12. Parks (Clerk's Misc. File No. 20211766)
13. Social Services (Clerk's Misc. File No. 20211767)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20211768)

Motion made by Ron Peters, seconded by Keri Fothergill, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Claims to be Disallowed (payments cancelled as of 7/26-30/2021)

There were no claims to be disallowed.

- N. Claims (payments for bills to be paid by 7/19-23/2021)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/26-30/2021
Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20211769)
2. Vision Tulsa County (Clerk's Misc. File No. 20211770)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joe Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

- S. Executive Session - Requested by James G. Rea, Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for the purposes of discussing the purchase or appraisal of real property.

Motion made by Ron Peters, seconded by Keri Fothergill, to go into Executive Session. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:41 a.m.

Motion made by Ron Peters, seconded by Keri Fothergill, to reconvene the regular meeting at 10:05 am. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

T. Discussion and Possible Action Regarding Executive Session Item

There was no action taken regarding the Executive Session item.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Keri Fothergill, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

