

MINUTES  
Wednesday, June 23, 2021

I. Call to Order

The Tulsa County Criminal Justice Authority met at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK with the following members present: Commissioners Stan Sallee, Karen Keith and Ron Peters; Mayors Brian Guthrie and James Spoon. Other attendees included: Chief Deputy Michael Craddock; Aaron Wiedman representing the County Clerk's Office; Sheriff Regalado, Undersheriff Brown and Christina Morrison representing the Sheriff's Office; Sherri Carrier representing Court Services; Dan Pease and Alan Vanderburg representing the IT Department; James Orbison, Authority's Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - May 26, 2021

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Ron Peters, seconded by Stan Sallee, to approve the minutes of May 26, 2021.

Upon roll call, Yes - James Spoon, Karen Keith, Ron Peters, Stan Sallee, Brian Guthrie. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Budget Officer provided written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders and Payroll) in the amount of \$2,440,020.36.

2. Appropriations

The Budget Office requested approval of Appropriations in the amount of \$2,817,308.73.

3. Intrafund Transfers

The Budget Office requested approval of Intrafund Transfers in the amount of \$25,650.00. In response to Trustee Peters' question concerning this transfer, Wiedman explained it was cleaning up the budget behind the scenes.

4. Report on Budgets, Revenues and Expenditures

CJA Fund 4050 reflects a very good month in sales tax revenue collections, \$2,815,043. Total revenue collected was \$2,817,309, 91% of projected; expenditures were \$2,440,020, 68% of projected. County Contribution Fund 2320 reflects a solid month with U.S. Marshalls' housing at \$388,635, Other Inmates' revenue collections were \$203,025, and the Use Tax collections combined were over \$250,000. In response to Peters question concerning the makeup of Other Inmates, Sheriff Regalado confirmed Muscogee (Creek) Nation is the only tribe being housed at the county jail. Regalado explained the department has a transportation agreement with the Cherokee Nation but no detention agreement with them. Commissary Fund 2395 had a very good month with revenue collections of \$265,665. Combining Statement for Jail Related Funds reflects revenue collections of \$39,151,613.30, expenditures of \$33,985,192.24, and an available balance of \$17,552,713.31. Combining Statement with Detail reflects revenue collections of 98% projected and expenditures are 87% of projected. Sales Tax Receipts reflect an increase over last year of \$640,655 and

\$384,370 over two years ago and for the fiscal year the receipts show an increase for the year of 1%. In response to Trustee Guthrie's question concerning the overtime charges for detention personnel, Regalado explained there has been more overtime due to the shortage of full-time detention officers. In response to Peters' question concerning the implementation of salary increases, Christina Morrison confirmed the increases were effective on the June 21 payroll. Regalado confirmed the employees were pleased with the increases but it is too soon to see any effect on hiring additional personnel.

Motion made by Stan Sallee, seconded by James Spoon, to accept and file the Tulsa county Budget Office Report dated June 23, 2021.

Upon roll call, Yes - James Spoon, Karen Keith, Ron Peters, Stan Sallee, Brian Guthrie. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report. Regalado explained Chief Deputy Kitch is out of the office due to a medical issue; Assistant Jail Administrator Major John Bryant is out as well and Stacey Holloway is acting Jail Administrator until Bryant returns to the facility. Women in Recovery are seeking a \$350,000 grant to enhance the inmate parent/child program. Only three grants are awarded throughout the country. The first grant meeting was held June 22, 2021. In response to Trustee Spoon's questions concerning the McGirt decision, Regalado explained the the only issue is the Cherokee Tribe does not want to pay the jail per diem rate; therefore, those inmates have to be transported to other holding facilities. In response to Spoon's question pertaining to the county's rate of pay compared to the Tulsa Police Officer's rate of pay, Regalado explained the gap is closing but City of Tulsa pays their officers more. The starting pay is equitable.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services submitted a written report. Sherri Carrier said the department has two positions posted with no applications submitted. Shift differential pay has been added for the shifts that are now 24 hours per day. The plan is to assume rotating those shifts in July. The pilot contract with the City of Tulsa for dead animal pickup in the districts is in effect. The department will track those efforts to verify the need to continue the contract. National Pre-Trial, Parole and Probation Week is July 18 through 24, 2021 and there will activities during the week marking the event. In response to Peters' question concerning community worker buyout hours, Carrier explained there are times the worker has the ability to pay the fines and costs rather than work them off and they can elect to do that.

IV. Chairman's Report

Keith thanked Trustee Spoon for his service on the Authority and noted Mayor Cory Box would be appointed to the Authority.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

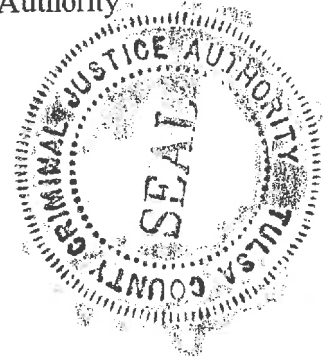
VI. Vote to Adjourn

Motion made by Ron Peters, seconded by James Spoon, to adjourn the meeting at 8:50 a.m.

Upon roll call, Yes - James Spoon, Karen Keith, Ron Peters, Stan Sallee, Brian Guthrie. No - None. Abstain - None. Motion carried.



Chairman Karen Keith *by VICE CHAIRMAN RON PETERS*



ATTEST:

Secretary   
Tulsa County Criminal Justice Authority

*TRUSTEE CORY BOX*