

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 8, 2021 at 4:04 p.m.)

MINUTES
Monday, July 12, 2021

APPROVED
7/19/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Adams representing Commissioner Peters, Chief Deputy Craddock representing Commissioner Sallee and Commissioner Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman Pro Tem advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. PROCLAMATION

- A. Honoring Assistant Fire Chief Michael Schmidt for his long career of forty (40) years at the Berryhill Fire Protection District as a volunteer fire fighter (Clerk's Misc. File No. 20211483)

Chairman Pro Tem Keith read the proclamation and presented it to Assistant Fire Chief Michael Schmidt.

Motion made by Michael Craddock, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

V. MINUTES

- A. Board of County Commissioner's Meeting of July 6, 2021

- B. Board of County Commissioner's Special Meeting of July 6, 2021

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

VI. REPORTS

- A. County Clerk - Monthly for June 2021 (Clerk's Misc. File No. 20211484)
- B. Court Clerk - Monthly for June 2021 (Clerk's Misc. File No. 20211485)
- C. County Department - (Election Board) - Monthly for June 2021 (Clerk's Misc. File No. 20211486)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

VII. UNFINISHED BUSINESS

A. Bid Openings

- 1. Engineers - Geographic Information Systems (GIS) Dashboard
 - a. Audubon Field Solutions - Bid Rejected - Vendor made changes to the terms and conditions which cannot be accepted (Clerk's Misc. File No. 20211487)
 - b. Cultivate Geospatial (Clerk's Misc. File No. 20211488)
 - c. Geographic Technologies Group (Clerk's Misc. File No. 20211489)
 - d. Innovate (Clerk's Misc. File No. 20211490)
 - e. Makepath - Bid Rejected - Vendor did not return the affidavit for filing (Clerk's Misc. File No. 20211491)
 - f. Meshek & Associates (Clerk's Misc. File No. 20211492)
 - g. Seed Technologies (Clerk's Misc. File No. 20211493)
 - h. Synergy Systems & Services (Clerk's Misc. File No. 20211494)
 - i. Young Management and Consulting (Clerk's Misc. File No. 20211495)

Motion made by Vicki Adams, seconded by Michael Craddock, to refer the bids to Engineers and Procurement for analysis, review and recommendation on 7/19/2021. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

2. TC Departments - Vehicle Lubricants and Antifreeze

- a. MFA Oil (Clerk's Misc. File No. 20211496)
- b. Cummins Inc. dba Cummins Sales & Service (Clerk's Misc. File No. 20211497)

Motion made by Michael Craddock, seconded by Vicki Adams, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 7/19/2021. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Sheriff - Owners' Representative & Program Management Services

Motion made by Vicki Adams, seconded by Michael Craddock, to defer the bid award. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

C. Addendums - Parks:

- 1. #1 - to the Notice to Bidders for Chandler Park Lower Level Overlook Plaza set to open 7/19/2021, to provide answers to vendor questions (Clerk's Misc. File No. 20211498)
- 2. #1 to the Request for Qualifications for LaFortune Architectural Services set to open 7/19/2021, to provide answers to vendor questions (Clerk's Misc. File No. 20211499)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve the addendums. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

D. Amendments

1. Human Resources - #1 to the Renewal Agreement with ReliaStar Life Insurance Company dba Voya Financial for Group Term Life and Long Term Disability Insurance CMF #20210869, to terminate class 3 for the employees of the CC Health Department from the Life and LTD plans effective 7/1/2021 (Clerk's Misc. File No. 20211500)
2. TC Departments - #1 to the Top Soil and Fill Dirt bid award with Mills Truck & Tractor for one year beginning 7/13/2021 with no changes to the terms and conditions (Clerk's Misc. File No. 20211501)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

- E. Public Hearing - (INCOG) - to receive recommendations of needs related to the use of funds to prevent, prepare for, and respond to coronavirus (COVID-19) for the cities within the Tulsa County CDBG Urban County (Clerk's Misc. File No. 20211502)

Motion made by Michael Craddock, seconded by Vicki Adams, to enter into public hearing at 9:40 a.m. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

Claudia Brierre, Community & Economic Development Planner with INCOG, reported that Tulsa County is eligible to apply to the Oklahoma Department of Commerce to receive a special allocation of FY2020 CDBG-CV Round 2 program funds in the amount of \$1,009,648.08 to be used to prevent, prepare for and respond to the Coronavirus Aid, Relief and and Economic Security Act (CARES Act) Public Law 116-136, to respond to the growing effects of this historic health crisis.

There were no members of the public who wished to speak.

Motion made by Vicki Adams, seconded by Michael Craddock, to close the public hearing at 9:43 a.m. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

VIII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 7/19/2021 (Clerk's Misc. File No. 20211503)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - Treasurer:

1. Parcel #49100-93-35-15189, PRT LT 2 BEG NEC LT 2 TH CRV LF 13 SW TO PT ON SL LT 2 TH E4 NE117.93 POB BLK 4 WOODLAND VIEW SIXTH ADDN, to Chelsea Price, deferred from 7/6/2021 (Clerk's Misc. File No. 20211504)
2. Parcel #20625-92-04-05429, N. 20.8 OF S. 160.8 LT 4 BLK A JOE SUB, to Legacy Realty & Investments LLC (Clerk's Misc. File No. 20211505)
3. Parcel #20625-92-04-06745, N.5 OF S25 OF E.50 OF LT. 18 BLK E JOE SUB, to Legacy Realty & Investments LLC (Clerk's Misc. File No. 20211506)
4. Parcel #22600-93-11-07115, W15 LT 3 BLK 2 LEISURE LANES SECOND ADDN, to Bob G. Moore (Clerk's Misc. File No. 20211507)

5. Parcel #90329-03-29-31135, W20 S445.45 E335 N/2 NW SEC 29 30 13 .204AC UNPLATTED, to Mirandas Investments LLC (Clerk's Misc. File No. 20211508)
6. Parcel #10525-03-30-08800, S 10 LT3 CUPPS RESUB PRT L9-10 B5 CONSERVATION ACRES SUB AN ADDITION, to Teriko Carr (Clerk's Misc. File No. 20211509)
7. Parcel #16975-93-03-05995, PRT LT 23 BG. NWC LT 23 TH S. TO PT NE TO PT 61.37' E. NWC TH W. TO BG. BLK 1 GREENLAWN, to Mirandas Investments LLC (Clerk's Misc. File No. 20211510)
8. Parcel #03312-03-20-03130, LT 5-LESS BEG NEC TH S 65.94 SWLY 82.60 N 131.88 E 50 P.O.B. BLK 7 THE BEN C FRANKLIN ADDN, to Teriko Carr (Clerk's Misc. File No. 20211511)
9. Parcel #05375-02-25-03750, S/2 LT 80 LESS E62.9 BLK 4 BROOKDALE ADDN, to Teriko Carr (Clerk's Misc. File No. 20211512)
10. Parcel #05375-02-25-03760, N/2 LT 80 LESS E62.9 BLK 4 BROOKDALE ADDN, to Teriko Carr (Clerk's Misc. File No. 20211513)
11. Parcel #05400-02-25-04375, W11.62 LT 4 BLK 4 BROOKDALE INVESTMENT CO'S RESUB PT B1-4 BROOKDALE ADDN, to Teriko Carr (Clerk's Misc. File No. 20211514)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Building Operations - Client Application and Merchant Services Agreement to Point & Pay, LLC for processing of credit card payments for parking (Clerk's Misc. File No. 20211515)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. to accept Right of Way Easement from Jeanne A. Lavendusky, Trustee of the Lavendusky Family Trust dated December 19, 2013 (Clerk's Misc. File No. 20211516)
- b. to accept Right of Way Easement from Jeanne A. Lavendusky, Trustee of the Lavendusky Family Trust dated December 19, 2013 (Clerk's Misc. File No. 20211517)
- c. to accept Right of Way Easement from the Teresa A. Wilstead Revocable Trust dated December 13, 2006, as amended April 28, 2015 (Clerk's Misc. File No. 20211518)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

3. Sheriff

- a. Deputy Daniel Smith, to retain peace officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554. Retirement effective August 31, 2021 (Clerk's Misc. File No. 20211519)

- b. Deputy Phyllis L. Langley, to retain peace officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554. Retirement effective September 1, 2021 (Clerk's Misc. File No. 20211520)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve the requests. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$1,920,000 for the following purpose: Construction for the Horsepen Creek Bridge Replacement project (H137E), deferred from the 6/21/2021 meeting

Motion made by Michael Craddock, seconded by Vicki Adams, to defer the resolution. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

E. Agreements

1. Parks - W. Joyce Williams for Turtle Creek Cloggers to be held at LaFortune Community Center on Thursdays from 5:30 p.m. to 8:00 p.m. for one year beginning July 1, 2021, fee of 20% of the paid enrollment (Clerk's Misc. File No. 20211522)
2. Sheriff
 - a. Tulsa Technology Center School District No. 18 of Tulsa, County, Oklahoma dba Tulsa Technology Center - to perform law enforcement and school resource officer services for one year beginning 7/1/2021, compensation rate of \$92,355.79/month (Clerk's Misc. File No. 20211523)
 - b. Voice Products Service, LLC - for gold level service and repair of Voice Products equipment and software for one year beginning 7/1/2021; cost of \$1,987.16 (Clerk's Misc. File No. 20211524)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

3. Treasurer - Oklahoma Interactive, LLC dba NIC Oklahoma - for annual subscription to NIC Oklahoma's payment processing software and retail walk-in payment services for one year beginning 7/1/2021 (Clerk's Misc. File No. 20211525)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Employees' Retirement System of Tulsa County - Tocqueville Asset Management, L.P. for renewal of CMF #20201424 for FY 2021-2022 (Clerk's Misc. File No. 20211526)
2. Parks - Cox Communications - for renewal of CMF #20201504; #20202678 - #20202681 for FY 2021-2022 (Clerk's Misc. File No. 20211527)
3. Treasurer - Wycom Systems, Inc. - for renewal of CMF #20201697 for FY 2021-2022 (Clerk's Misc. File No. 20211529)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

- G. Requests to Advertise for Bids - (Highways) - Aluminum Sign Blanks (Clerk's Misc. File No. 20211530)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve the request to advertise. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

H. Sole Sources

1. Building Operations - Vicinity Energy Tulsa, Inc. - for heating and cooling service in the downtown Tulsa area (Clerk's Misc. File No. 20211531)
2. Parks
 - a. Keeling Company - for all Rain Bird Golf Irrigation products and service (Clerk's Misc. File No. 20211532)
 - b. R&R Products, Inc. - for R&R replacement parts and products (Clerk's Misc. File No. 20211533)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Keystone Rural Gas District #1 - to cross 11th Street (Clerk's Misc. File No. 20211534)
2. OCSI Inola dba TDS Telecom - to parallel W. 191 St. Ave. (Clerk's Misc. File No. 20211535)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

J. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20211536)
2. Highways (Clerk's Misc. File No. 20211537)
3. Inspections (Clerk's Misc. File No. 20211538)
4. IT (Clerk's Misc. File No. 20211539)
5. TAEMA (Clerk's Misc. File No. 20211540)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

K. Juvenile Bureau Documents to Accept & File - no documents to accept and file

L. CC Health Department Documents to Accept & File

1. Agreements
 - a. ImageNet Consulting LLC - Service agreement for Canon machines from 7/1/21-6/30/22; cost of \$9,000/qtr (Clerk's Misc. File No. 20211541)
 - b. Tulsa Security Task Force - for service agreement for security from 7/1/21-6/30/22; cost of \$1,058/mo (Clerk's Misc. File No. 20211542)
2. Travel/Training (Clerk's Misc. File No. 20211543)

Motion made by Vicki Adams, seconded by Michael Craddock, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 7/6-9/21)

There were no claims to be disallowed.

N. Claims (payments for bills to be paid by 6/28-7/2/21)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/6-9/21

Motion made by Vicki Adams, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20211544)

2. Vision Tulsa County (Clerk's Misc. File No. 20211545)

Motion made by Vicki Adams, seconded by Michael Craddock, to approve the payments. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joe Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20211546)

Motion made by Michael Craddock, seconded by Vicki Adams, to approve the CARES funding. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

S. Executive Session - Requested by Mike Shouse, Pursuant to 25 O.S. § 307 (B) (4), *Cathey v. Regalado*, Case No. 19-cv-00656-CVE-SH pending in the U.S. District Court for the Northern District of Oklahoma, I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above referenced case, *Cathey v. Regalado*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

T. Discussion and Possible Action Regarding Executive Session Item

Motion made by Michael Craddock, seconded by Vicki Adams, to defer the executive session until 7/26/2021. Upon roll call, Yes- Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

IX. ADJOURN

Motion made by Vicki Adams, seconded by Michael Craddock, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Michael Craddock, Vicki Adams. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Karen Keith, Chairman Pro Tem

ATTEST:



Michael Willis, Tulsa County Clerk

