

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration Building and on the Tulsa County website at www.tulsacounty.org on January 20, 2021 at 2:25 p.m.)

MINUTES
Monday, January 25, 2021

I. Call to order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2:00 p.m., in the 2nd Floor Conference Room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK with the following members present: Kelly Doyle, Smiley Elmore, Jr., Erik Stuckey, Dr. Donald Tyler, Pam Vreeland, Richard Waite, Dan Witham, and Troy Zickefoose. Other attendees were: Aaron Wiedman representing the Tulsa County Budget Office; Major Eric Kitch Morrison representing the Sheriff's Office; and Sherry Langston, Recording Secretary.

II. Election of Officers for 2021 Calendar Year

A. Chairman Nominee: Dan Witham

B. Vice Chairman Nominee: Dr. Donald Tyler

Chairman Witham called for a discussion for the slate of officers as detailed, none ensued. He requested a motion to approve the above slate of officers for 2021 as detailed.

Motion made by Troy Zickefoose, seconded by Erik Stuckey, to approve the slate of officers as detailed, Dan Witham as Chairman and Dr. Donald Tyler as Vice-Chairman.

Upon roll call, Yes - Kelly Doyle, Smiley Elmore, Jr., Erik Stuckey, Pam Vreeland, Richard Waite, Troy Zickefoose, Dr. Donald Tyler, Dan Witham. No - None. Abstain - None. Motion carried.

III. Approval of Minutes

A. Minutes of Meeting - October 26, 2020

Witham called for a discussion of the minutes, none ensued.

Motion made by Pam Vreeland, seconded by Dr. Donald Tyler, to accept and file the minutes of October 26, 2020.

Upon roll call, Yes - Kelly Doyle, Smiley Elmore, Jr., Erik Stuckey, Pam Vreeland, Richard Waite, Troy Zickefoose, Dr. Donald Tyler, Dan Witham. No - None. Abstain - None. Motion carried.

IV. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Budget Office submitted written reports. Aaron Wiedman noted the December sales tax receipts were down by approximately 6%. He explained that as long as the sales tax revenues collected equal \$2.4 million the fund will come in under budget. Wiedman reviewed CJA Fund 4050 which reflected revenues collected are at 49% of projected and expenses are 36.12% of projected; he explained the Sheriff's Office continues to do a very good job keeping expenses under revenues collected. County Contribution Fund 2320 reflects the U.S. Marshalls Contract and the use tax revenues are continuing to be very strong; ICE contract revenues have fallen; and the total revenues are \$4,422,602 and expenses are \$3,956,806. In response to Witham's question concerning the 0.25 use tax revenue, Wiedman confirmed a portion of this use tax is being diverted to the Tulsa County Public Facilities Authority (TCPFA) but it is still 29% of projected; the use tax revenues have increased significantly. Commissary Fund 2395 2nd quarter 2021 actuals reflect revenues of \$555,158 and expenses of \$280,822; year-to-date actuals are \$1,080,573, expenses are \$614,834.00, and open encumbrances are \$449,471.00. Combining Statement with Detail reflects year-to-date actuals of \$19,964,564,

50% of projected, and expenses of \$18,340,109, 47% of projected. In response to Dr. Tyler's question concerning capturing the internet sales tax revenue, Wiedman explained that is the use tax revenue-anything that is bought via the internet. The .025 use tax revenue would be higher if the monies were not being diverted to TCPFA. In response to Witham's question pertaining to the contracted medical services (page 8), Wiedman explained this amount is not budgeted in Munis and roughly \$530,000 to \$560,000 is spent a month for medical. Wiedman explained some federal CARES money was allocated to the jail last year but he does not know if there will be additional money coming this year.

B. Tulsa County Sheriff's Office Report – Major Eric Kitch, Interim Jail Administrator
Major Kitch explained the jail is running fine. He explained he is still looking for a better bid for the repair of the roof and exploring other ways to approach the repair of the roof. In response to Witham's question concerning the price of the bid, Kitch explained it was priced for a new type of material which only two contractors could install (they were not local) and it was for a total roof replacement and rebuild. In response to Tyler's question concerning the prison population, Kitch explained the numbers have been down over the last couple of months at 1130, but today it is 1230. One hundred arrestees were brought in over the weekend accounting for the increase to 1230. In response to Troy Zickefoose's question concerning prisoners who have tested positive for COVID-19, Kitch explained there are intake pods that are available for these inmates to quarantine; five pods have been shutdown with the goal to keep positive inmates away from all the other prisoners and medical staff check these inmates daily in the pods. If an inmate is taken to the hospital, a guard is sent with that inmate. Currently, no inmate has been lost due to COVID-19. COVID-19 vaccines were offered to the staff a month ago and the jail is getting ready to offer the second shot. In response to Witham's question concerning losing detention officers to COVID-19, Kitch explained there have been 20 employees out at one time in the past; currently there are 8 employees out with COVID-19.

C. STOC representation for the TCCJA meetings of February 24, 2021, March 24, 2021 and April 28, 2021, Which are held Wednesdays at 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa

STOC representation for the Tulsa County Criminal Justice Authority meetings are: Dr. Donald Tyler will attend the February 24, 2021 meeting; no one will attend the meetings of March and April due to COVID-19 concerns.

V. New Business

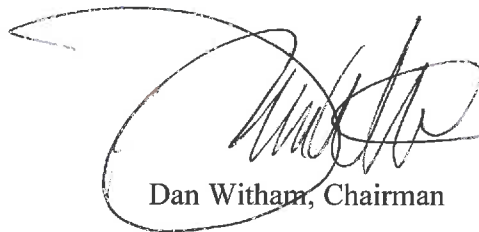
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None. Witham requested a letter of gratitude to be forwarded to Maisha Cazenave for her service to the STOC committee.

VI. Vote to adjourn

Motion made by Troy Zickefoose, seconded by Dr. Donald Tyler, to adjourn the meeting at 2:25 p.m.

Upon roll call, Yes - Kelly Doyle, Smiley Elmore, Jr., Erik Stuckey, Pam Vreeland, Richard Waite, Troy Zickefoose, Dr. Donald Tyler, Dan Witham. No - None. Abstain - None. Motion carried.



Dan Witham, Chairman

