

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, JUNE 28, 2021
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



5:13 pm, Jun 24, 2021

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. MINUTES

- A. Management Conference Meeting of June 10, 2021
- B. Board of County Commissioners Meeting of June 14, 2021 - *Amended*
- C. Board of County Commissioners Meeting of June 21, 2021

IV. REPORTS

- A. Assessor - Monthly Revolving Fund for 5/2021
- B. Annual Inventory Certifications for FY 2020-2021
 - 1. Board of County Commissioners
 - 2. Court Clerk
 - 3. Court Services
 - 4. Engineers
 - 5. Highway Construction
 - 6. Highway District 1
 - 7. Highway District 2
 - 8. Highway District 3
 - 9. Juvenile Bureau
 - 10. Parks
 - 11. Sheriff
 - 12. Social Services

V. UNFINISHED BUSINESS

A. Bid/Qualification Openings

1. Sheriff - Owner's Representative & Program Management Services
2. TC Departments - Automotive Body Repair

B. Addendum #1 - (Engineers) - to the Request to Advertise for Proposals for Geographic Information Systems (GIS) Dashboard set to open on 7/12/2021, to answer vendor-submitted questions

C. Amendments

1. Building Operations - #1 to the Commercial Services Agreement with CoxCom, LLC, CMF #20191270, to reduce the Cox Business TV outlets at the Tulsa County Courthouse located at 500 N. Denver Ave., Tulsa, OK 74103; decreases the total cost to \$67.87/mo.
2. Highways - #1 to the Commercial Services Agreement with CoxCom, LLC, CMF #20201993, to upgrade the internet service at the Tulsa County Highway Construction office located at 6601 N. 115th E. Ave, Owasso, OK 74055; cost of \$88.99/mo.
3. Parks - #3 to the Tennis Professional Management Agreement with Melissa McCorkle dba M&M Tennis, LLC, CMF #245217, to extend agreement for FY 2021-2022 and modify the terms and conditions related to the definition of tennis services, the promotion of special events and records/reporting requests
4. Sheriff - #2 to the support and maintenance agreement with Intellitech, Corporation, CMF #20202317, to update the annual support and maintenance fees for single year renewal terms for FY 2021-2022 to \$109,202.50

D. Change Order #7 - (Highways) - to the project agreement with Oklahoma Department of Transportation (ODOT) for intersection improvements at 116th Street North and 129th East Avenue, project STP-272B(278)CI, CMF #20200056, for supplemental items required for grading and paving the ditch slope to correct and prevent erosion. The contract sum will be increased in the amount of \$35,142.21 of which Tulsa County is responsible for ten percent (10%) per the original agreement

E. Resolutions - Board of County Commissioners

1. to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$1,920,000 for the following purpose: Construction for the Horsepen Creek Bridge Replacement project (H137E), deferred from the 6/21/2021 BOCC meeting
2. to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$608,000 for the following purpose: Construction for the Posey Creek Bridge Replacement project (HHARO), deferred from the 6/21/2021 BOCC meeting

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 7/6/2021

B. Appointment - (Commissioner Keith) - Mayor Cory Box to the Tulsa County Criminal Justice Authority replacing Mayor James Spoon, effective immediately with term to expire 7/31/2022

- C. Reappointment - (Commissioner Sallee) - Danielle Widell to the Library Commission effective 8/1/2021 with term to expire 7/31/2024
- D. Requests for Approval
 - 1. Assessor - to request booth space rental from L&L Exhibition Management in the Cox Business Convention Center during the Remodel & Landscape show from 8/20-22/2021
 - 2. Board of County Commissioners - Order Form Master Subscription Agreement with Workday, Inc. for Workday's software-as-a-service applications, CMF #20200471, to add Financial Planning and Prism Analytics to the subscription effective 7/1/2021; cost of \$100,292
 - 3. Engineers:
 - a. to accept easement from Charles Lee Steinberg
 - b. to accept easement from Kip Dorsey and Amy Dorsey
 - c. to accept easement from Velma Gene Oliver and Michael L. Oliver
 - d. to accept right of way easement from Beaverdale Investments, LLC; DNG Real Estate, LLC; RSH Investments, LLC; 485 Fall Creek, LLC; Oakdale Holdings, LLC; JH Ventures, LLC; JKP Jackson Hole, LLC; Jay W. Penn and Ginger H. Penn, R Taylor, LLC; and TJO Jackson Hole, LLC
 - e. to accept right of way easement from Elliott Machine & Manufacturing, LLC
 - f. to accept right of way easement from ET Tulsa, LLC
 - 4. Human Resources:
 - a. Proposal for Excess Workers Compensation Policy from Midwest Employers Mutual
 - b. Proposal for Property Insurance Policy from Zurich Insurance Company
 - c. to encumber all four quarters of the Multiple Injury Trust Fund Quarterly Expense at the beginning of the Fiscal Year
- E. Resolution - (Board of County Commissioners) - Stating support for the development of U.S. Bicycle Route 66
- F. Agreements
 - 1. Assessor - Cox Media Group, Inc. - for booth rental at the 2021 Home & Garden Expo of Oklahoma to be held 7/23-25/2021 at the Exchange Center at Expo Square; cost of \$1,365
 - 2. Board of County Commissioners:
 - a. Alternative Dispute Resolution System of the State of Oklahoma, Administrative Director of the Courts - for providing partial state funding for the operation of a dispute mediation program known as Early Settlement Tulsa Mediation Program for FY 2021-2022
 - b. Program Management Group, LLC - for extension agreement for management of Vision 2025 Program for FY 2021-2022; total cost not to exceed \$460,000

- c. Program Management Group, LLC - for extension agreement for management of Vision Tulsa Program for FY 2021-2022; cost not to exceed \$345,000
 - 3. Inspections - ImageNet Consulting, LLC - for lease and service of Konica Minolta Bizhub C360I machine to be located in the Inspections Department at 218 W. 6th Street, Room 213, Tulsa, OK 74119; cost of \$159.40/mo.
 - 4. Juvenile Bureau - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022:
 - a. Board of County Commissioners of Blaine County
 - b. Board of County Commissioners of Pawnee County
 - 5. Parks:
 - a. Arlene Criner - for the Mrs. Criner's Preschool program at Bixby Community Center for FY 2021-2022
 - b. Dink N' Flicka, LLC - for use of the Haikey Creek Pickleball Courts to host a pickleball tournament on 7/3/2021 from 8:00 a.m. to 6:00 p.m.; fee of \$40/hr.
 - c. Henaco Enterprises, Inc. - for concessionaire services at Chandler Park, O'Brien Park, LaFortune Park, Haikey Creek Park and South County Recreation Center beginning 6/28/2021 through 10/30/2021
 - d. ImageNet Consulting, LLC - for lease and service of Konica Minolta Bizhub C250I machine to be located in the Bixby Community Center at 211 N. Cabaniss, Bixby, OK 74008; cost of \$140.95/mo.
- G. Agreement Renewals
- 1. Administrative Services:
 - a. Crowley Micrographics, Inc. - for renewal of CMF #20201417 for FY 2021-2022
 - b. ImageNet Consulting, LLC - for renewal of CMF #20202182, #20202183, #20202311, #20202482, #20202822, #20203030 for FY 2021-2022
 - c. ImageNet Consulting, LLC - for renewal of CMF #20201487, #20201488, #20201692, #20201810, #20201818, #20200209, #20202181 for FY 2021-2022
 - d. JD Young - for renewal of CMF #20201419 for FY 2021-2022
 - 2. Assessor:
 - a. LexisNexis Risk Solutions - for renewal of CMF #20201473 for FY 2021-2022
 - b. West Publishing Corporation, a Thomson Reuters business - for renewal of CMF #20201397 for FY 2021-2022
 - 3. Board of County Commissioners:
 - a. Accenture, LLP - for renewal of CMF #20201255 for FY 2021-2022
 - b. Lamar Companies - for renewal of CMF #20201421 for FY 2021-2022
 - c. Workday, Inc. - for renewal of CMF #20200471 for FY 2021-2022
 - 4. County Clerk:
 - a. ATM One, Inc. - for renewal of CMF #20201112 for FY 2021-2022

- b. Indecomm Holdings, Inc. - for renewal CMF #20201615 for FY 2021-2022
 - c. Tyler Technologies, Inc. - for renewal of CMF #20201695 for FY 2021-2022
- 5. IT - Cox Communications - for renewal of CMF #20201990, #20201992, #20202061, #20202550, #20201994, #20202611, #20201995, #20201996, #20202060, #20202228 for FY 2021-2022
- 6. OSU Extension - ImageNet Consulting, LLC - for renewal of CMF #20201616 for FY 2021-2022
- 7. Parks - ARENASERVE, LLC - for renewal of CMF #20203091 for FY 2021-2022
- 8. Social Services - CoxCom, Inc. - for renewal of CMF #20201266 for FY 2021-2022
- H. Inventory Resolutions
 - 1. Court Clerk:
 - a. Junked - Widmer Time-Date Clock
 - b. Lost - Olympus Digital Recorder and Olympus Transcription Kit
 - c. Surplus - Sound System for Courtroom 329
 - 2. Highway District 3 - Sold - Two Dayton Electric Chain Hoists
- I. Utility Permit - (Engineers) - Oklahoma Natural Gas Company - to cross E. 173rd St. S.
- J. Travel/Training - (OSU Extension) - for unplanned travel for FY 2021-2022
 - 1. Augustus Holland
 - 2. Brian Jervis
 - 3. Janis Dawson
 - 4. Lisa Nicholson
 - 5. Michelle Bonicelli
- K. Personnel Actions
 - 1. Building Operations
 - 2. Court Services
 - 3. Engineers
 - 4. Highways
 - 5. Parks
 - 6. Social Services
- L. Juvenile Bureau Personnel Actions to Accept & File
- M. CC Health Department Documents to Accept & File
 - 1. Agreement - Tulsa Juneteenth, Inc. - for sponsorship of the 2021 Juneteenth African American Festival Celebration from 6/1/2021-6/30/2021; cost of \$1,000
 - 2. Personnel Actions
 - 3. Travel/Training
- N. Claims to be Disallowed (payments cancelled as of 6/21-25/2021)

- O. Claims (payments for bills to be paid by 6/14-18/2021)
- P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/21-25/2021
- Q. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
 - 2. Vision Tulsa County
- R. COVID-19 Virus Discussion and Update
- S. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- T. Executive Sessions - District Attorney
 - 1. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Aurora Gulley*, Workers’ Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 2. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Bruce Lowe*, Workers’ Compensation Court No. CM-18-06591A, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 3. Requested by Nicholas Williams. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Christopher Hagar*, Workers’ Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 4. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Perry Lankford*, Workers’ Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 5. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Steven Powell*, Workers’ Compensation Court No. CM-20-00776A, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

6. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2020-31: *Shemeika Smith v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
7. Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above-referenced case, *Cathey v. Regalado*, Case No. 19-cv-00656-CVE-SH pending in the U.S. District Court for the Northern District of Oklahoma disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

U. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN