

MINUTES
Monday, May 17, 2021

APPROVED
06/21/2021

1. Call to Order

The Tulsa County Industrial Authority (TCIA) met at the hour of 10:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith, Commissioner Stan Sallee. Others present: Board Counsel John Weidman, representing Hilborne & Weidman, Kris Koespel, representing Riggs Abney, Budget Director Miyuki Dwyer, Jennifer Smith and Recording Secretary Georgeann Hiebert.

Stan Sallee, Chairman Trustee, called the meeting to order at 10:30 a.m., and the following business was transacted:

2. Minutes

A. Approval of Minutes of April 19, 2021 meeting

Motion made by Ron Peters, seconded by Karen Keith, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Action Items

A. Consider and take action to approve contract renewal of Agreement for Arbitrage Rebate Compliance Services with Hilltop Securities Asset Management, LLC.

Motion made by Karen Keith, seconded by Ron Peters, to approve the agreement. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Consider and take action to approve Change to Contractor's Contingency No. 19 to the Flintco, LLC contract for the Lemley Memorial Phase 2 CSC Project (\$46,351.00 - doors, glazing, concrete surcharges), as recommended by the Tulsa Technology Center Board of Education.

C. Consider and take action to approve Change to Owner's Contingency No. 39 to the Flintco, LLC Contract for Lemley Memorial Phase 2 CSC Project (\$31,741.00 - switch, exit sign, marker board, wood, refrigerant, alcoves, dishwashers), as recommended by the Tulsa Technology Center Board of Education.

Motion made by Ron Peters, seconded by Karen Keith, to approve the change orders. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Approval of Engagement Letter of Stanfield and O'Dell relating to the audit of the Authority's June 30, 2021 basic financial statements; Authorizing the Chairman to execute and deliver approval of such Engagement Letter

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman Trustee. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Claims

Motion made by Ron Peters, seconded by Karen Keith, to approve the claims. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Financial Report

Miyuki Dwyer presented the financial report. Motion made by Ron Peters, seconded by Karen Keith, to accept and file the financial report. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Executive Session

- A. An Executive Session of the Board of Trustees, as authorized by Title 25, §307.B4 of the Oklahoma Statutes, for the purpose of confidential communications with its attorneys concerning the claims arising from the Lease dated as of August 1, 2004, between Tulsa County Industrial Authority, an Oklahoma public trust ("TCIA"), and Oklahoma Jazz Hall of Fame, Inc. ("Jazz Hall"), as amended, including, but not limited to, the Petition filed by TCIA against Jazz Hall in the Tulsa County District Court Case No. CS-2020-07087, and Northern District of Oklahoma, In re: Oklahoma Jazz Hall of Fame, Inc., Case No. 21-10047-M-11, and, with the advice of its attorneys, a determination by the Board of Trustees that disclosure to the public of the communications in such Executive Session will seriously impair the ability of the Board of Trustees to process such claims and litigation in the public interest.

Motion made by Karen Keith, seconded by Ron Peters, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 10:45 a.m.

Motion made by Ron Peters, seconded by Karen Keith, to reconvene the regular meeting at 11:00 a.m.. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. After a return by the Board of Trustees to the public meeting, vote upon any item of business which concerns the above-described claims and is considered during the Executive Session.

There was no action required or taken.

6. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

7. Adjourn

Motion made by Karen Keith, seconded by Ron Peters, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.



Stan Sallee, Chairman Trustee

ATTEST:



Michael Willis, Tulsa County Clerk

