

MINUTES
Wednesday, March 24, 2021

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. with the following members present: Commissioners Stan Sallee, Karen Keith, and Ron Peters; Mayors Craig Thurmond and James Spoon and Vice-Mayor Momodou Ceesay. Other attendees included: Chief Deputy Michael Craddock; Aaron Wiedman representing the County Clerk's Office; Sheriff Regalado, Undersheriff George Brown, Deputy Chief Eric Kitch, and Christina Morrison representing the Sheriff's Office; Sherri Carrier and Debra Havallana representing Court Services; James Orbison, TCCJA Legal Counsel; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - February 24, 2021

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Ron Peters, seconded by James Spoon, to accept and file the minutes of February 24, 2021. Upon roll call, Yes - Craig Thurmond, James Spoon, Karen Keith, Momodou Ceesay, Ron Peters, Stan Sallee. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

(Trustee Ceesay joined the meeting.)

The Budget Office provided written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders and Payroll) in the amount of \$2,469,148.57.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,519,658.70.

3. Interfund Transfers

There were no requests for Interfund Transfers.

4. Intrafund Transfers

There were no requests for Intrafund Transfers.

Motion made by Ron Peters, seconded by Stan Sallee, to accept and file the Tulsa County Budget Office Report dated March 24, 2021.

Upon roll call, Yes - Craig Thurmond, James Spoon, Karen Keith, Momodou Ceesay, Ron Peters, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Report on Budgets, Revenues and Expenditures

Wiedman explained February was a good month overall. The County Contribution Fund 4050 February revenues are \$2,517,673.00 with total revenues collected at 66% of what was budgeted and expenses are 49% overall. In response to Trustee Spoon's comment concerning the significant difference, Wiedman explained most of the savings appear to be in the Detention payroll expenditures and he does not expect any upcoming expenditures from the TCCJA priorities. In response to Trustee Sallee's question concerning a potential increase in personnel, Sheriff Regalado explained thirty personnel have been included in the budget; Christina

Morrison explained she budgeted for thirty vacancies that the department hopes to achieve. Regalado explained that additional personnel will get the staff just below even. In response to Trustee Peters' question is this drop in personnel due to fewer inmates in custody, Regalado explained the lower the inmate count the better it is for the staff. In response to Sallee's question concerning the need for the additional staff, Regalado explained they are needed because of the current overtime costs. County Contribution Fund 2320 has remained steady; the Department of Corrections (DOC) continues to refuse to pay the rate the County is invoicing, therefore, the number to pay attention to is the appropriated column reflecting the actual amount DOC has remitted, \$688,601.00. U.S. Marshalls housing continues to remain strong at \$282,900. The Creek Nation has paid one of their first invoices in the amount of \$120,300.00. The use tax revenue continues to remain strong. Commissary Fund 2395 continues to be a good source of revenue at \$219,264.00; the \$600,000 is net revenue for this fund but Wiedman pointed out he is expecting revenue to exceed that amount. The Combining Statement for Jail Related Funds reflects year to date totals for revenue is \$27,925,112.53 and for expenditures is \$24,355,561.48. The Combining Statement with Detail reflects the total revenues collected is 70% of projected and total expenditures at 62% projected. The Sales Tax Receipts report reflects a slight decrease in year over year collections of -2.3% but the month of February shows a slight increase in collections.

B. Sheriff's Report – Sheriff Victor Regalado / Chief Deputy Eric Kitch

The Sheriff's Office provided a written report. Chief Deputy Eric Kitch noted the current jail population is 1262. Three pods are not being utilized at this time because there are no available detention officers to staff the pods. One of the pods is used to quarantine inmates due to COVID-19; currently there are two inmates who are being quarantined in the medical area. The jail is functioning fine. The Sheriff's Office is waiting for the findings from the Under-72 ICE audit. In response to Peters' question concerning the ICE audit, Kitch explained ICE audits will need to be conducted as long as the department has a ICE contract, regardless, if there are any ICE inmates in the jail. Kitch explained it is better to have the certification in case ICE brings in their ten inmates, that way there are no issues. In response to Ceesay's question concerning the number of ICE inmates, Kitch explained the contract only allows for ten ICE inmates.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services provided a written report. Sherri Carrier noted the department is doing well and the numbers are steady. The Smart Link case management tool for electronic monitoring is a lower level monitoring system to GPS monitoring. This program has really grown since its use in September 2020 with 117 clients using it. The judges have really utilized it. It is not only a supervision tool but also a resource tool; the client can access it via a cell phone application via WiFi (no need for data service); many of the clients prefer texting and this tool makes it possible for them to do that. The department is working on House Bill 6047 which has passed the House and is in Judiciary Committee; the department opposes the bill because it requires the victim to attend every hearing pertaining to the bond docket; the District Attorney's Office thinks it is not constitutional. Peters requested last year's figures for each category be included as a comparison. Carrier said that could be incorporated into the report. Carrier thanked the Sheriff's Office for their help. Keith and Sallee thanked Carrier for her department's assistant on district projects.

IV. Proposed Fiscal Year 2021-2022 Tulsa County Jail Budget and Possible Action

The Sheriff's Office submitted written reports pertaining to the upcoming year's budget.

A. Presentation of Anticipated Revenues for the CJA Fund for Fiscal Year 2021-2022

Christina Morrison explained the anticipated revenues for Fiscal Year 2021-2022 is \$41,002,482 and it is broken down by the various budget accounts and the projections for each account. Though the sales tax revenue is doing well, the projection for the upcoming year is flat. In response to Peters' question concerning the commissary revenue, Morrison explained it is included because it is used for jail operations.

B. Presentation of Estimate of Proposed Expenses for the Operation and Maintenance for the Operation and Maintenance of and Capital Improvements for the Tulsa County Jail for Fiscal Year 2021-2022

Morrison explained the department is requesting the priorities to remain the same as the previous year for consistency and historical data. Fluctuation has occurred in the Deputies and Management Payroll expenditure. Operations are remaining the same. The fixed capital expenditures include the costs for roof replacement/repair and costs to update the camera system throughout the facility in the amount of \$6,500,000.00. The jail roll-over fund balance currently has \$16,000,000 in it; approximately \$5,700,000.00 will be used for the roof and camera system. The capital expenditure plan is included for the Authority's review. Some of the items could be delayed but the roof and camera system will need to be addressed. Chief Deputy Kitch indicated there are repairs that need to be made to the sally port doors. In response to Regalado's question concerning the estimated price to repair/replace the sally port doors, Morrison explained \$500,000.00 is the latest estimate. The existing doors will have to be replaced because they cannot be repaired due to their age (the doors were hit by truck drivers). The locks and doors still need attention and those in the pods will need to be replaced. The sally port doors are a priority due to being a security breach. The roof bids have not come back in.

C. Discussion and Prioritization of Which Categories the CJA will Fund

Morrison reviewed the priorities as she presented the budget reports. James Orbison, Authority Attorney, explained the priorities need to be made clear and advised it needed to be made clear in the record.

Motion made by Stan Sallee, seconded by Ron Peters, to accept and file the budget reports as presented and the priorities to remain the same as the previous year that are paid for by the revenues from the sales tax collections.

Upon roll call, Yes - Craig Thurmond, James Spoon, Karen Keith, Momodou Ceesay, Ron Peters, Stan Sallee. No - None. Abstain - None. Motion carried.

V. Chairman's Report

Keith expressed her appreciation to the Mayors for their diligence in attending the Authority meetings and everyone's diligence in keeping everything afloat during the pandemic.

VI. New Business

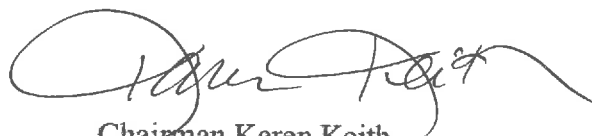
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VII. Vote to Adjourn

Motion made by Stan Sallee, seconded by Ron Peters, to adjourn the meeting at 9:02 a.m.

Upon roll call, Yes - Craig Thurmond, James Spoon, Karen Keith, Momodou Ceesay, Ron Peters, Stan Sallee. No - None. Abstain - None. Motion carried.



Chairman Karen Keith
Tulsa County Criminal Justice Authority

ATTEST:



Secretary James Spoon
Tulsa County Criminal Justice Authority

