

MINUTES
Monday, May 24, 2021

APPROVED
06/01/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:32 a.m., and the following business was transacted:

II. PRESENTATION OF AWARD BY THE U.S. NAVY TO TULSA AREA EMERGENCY MANAGEMENT AGENCY FOR APPRECIATION FOR THEIR HELP DURING COVID-19 VACCINE CLINIC

Commander Martello with the U.S. Navy presented Joe Kralicek with award of appreciation for their help during the COVID-19 vaccine clinic.

III. MINUTES

A. Board of County Commissioners Meeting of May 17, 2021

B. Board of County Commissioners Special Meeting of May 19, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORT

A. OSU Extension - Annual Inventory Certification for FY 2020-2021 (Clerk's Misc. File No. 20211012)

Motion made by Karen Keith, seconded by Ron Peters, to approve the report. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings - (Highways) - Traffic Paint

1. LBS Enterprises, LLC dba Allstates Coatings Company (Clerk's Misc. File No. 20211013)
2. Green Dream International LLC (Clerk's Misc. File No. 20211014)
3. Ozark Materials, LLC (Clerk's Misc. File No. 20211015)
4. Spectrum Paint Company, Inc. (Clerk's Misc. File No. 20211016)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Highways and Procurement for analysis, review and recommendation on 6/1/2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendum #1 - (Sheriff) - to the Notice to Bidders for Janitorial Supplies set to open 6/1/2021, to provide answers to vendor questions (Clerk's Misc. File No. 20211017)

Motion made by Karen Keith, seconded by Ron Peters, to approve the addendum. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/1/2021 (Clerk's Misc. File No. 20211018)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Requests for Approval

1. Board of County Commissioners:

- a. Deed of Dedication to Tulsa County from Ridgeview Properties, LLC (Clerk's Misc. File No. 20211019)
- b. Disbursement of \$725,000 to Jimmy Dan Dixon and Georgiana Watts Dixon Revocable Trust, for agreement of purchase of right of way and easements for the roundabout at the intersection of 51st St. S. and 193rd St., Parcel 4, CMF #20201750 (Clerk's Misc. File No. 20211020)
- c. to apply for rebate from Oklahoma Tax Commission for Workers' Compensation Multiple Injury Trust Fund Rebate (MITF) in the amount of \$32,259.35 for tax year 2020 (Clerk's Misc. File No. 20211021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Court Services:

- a. Chemical Abuse Testing of Court Services Clients/Offenders, TCP 2100 - Establishing policies for the urine testing and breath analysis of Court Services' clients/offenders who undergo chemical abuse testing, and for the providing of test results and related information to the Court (Clerk's Misc. File No. 20211022)
- b. On-Call Pay & Compensatory Time for Court Services EMP Officers & Case Managers, TCP 2105 - Establishing policies and procedures to ensure that Court Services practices regarding on-call pay and compensatory time are consistent with all applicable Tulsa County policies, and adopts standards for on-call pay and the accrual and use of compensatory time by EMP Officers and Case Managers (Clerk's Misc. File No. 20211023)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Resolutions

1. Board of County Commissioners - to authorize the distribution of bond proceeds for the construction of the following bridge projects in the total amount of \$3,000,000: 209th Bridge \$250,000; Posey Creek Bridge \$1,450,000; Edison Bridge \$1,300,000 (Clerk's Misc. File No. 20211024)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. CC Health Department - to designate Lucia DeLeon as Receiving Officer replacing Sarah Pulse (Clerk's Misc. File No. 20211025)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Drainage District #12 - Approving proposed budget for FY 2021-2022 in the amount of \$999,750 (Clerk's Misc. File No. 20211026)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. Board of County Commissioners:

- a. Housing Solutions Tulsa - for provision of services for CDBG-CV3 CARES Act Program fund for Hotel to Housing, for two months of additional lease costs for temporary emergency hotel rooms from 6/1/2021 through 7/31/2021, and two months of additional operating costs to cover staffing in the amount of \$400,000 (Clerk's Misc. File No. 20211027)
- b. The Center for Housing Solutions, Inc. - for eighth renewal and extension of lease agreement for the former Tulsa County Juvenile Detention Center, CMF #20202118, to extend lease through 6/30/2021 (Clerk's Misc. File No. 20211028)
- c. U.S. Department of Housing and Urban Development - for funding approval and agreement for an additional allocation in the amount of \$1,286,535 from the third round of CDBG CV funding for a cumulative amount of \$2,148,327 (Clerk's Misc. File No. 20211029)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Court Services - Attenti US, Inc. - for provision of technical and professional monitoring services and related equipment for demonstration purposes for a period of fourteen days at no cost (Clerk's Misc. File No. 20211030)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Engineers - United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (APHIS-WS) - for cooperative services agreement for a wildlife damage management project for FY 2021-2022; cost of \$2,400 (Clerk's Misc. File No. 20211031)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Juvenile Bureau - RA-Lock Security Solutions, Inc. - for warranty and support on KSI Fingerprint peripherals and Global Facilities Management Software from 5/1/2021 through 4/30/2022; cost of \$1,192 (Clerk's Misc. File No. 20211032)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Parks - Transitional Living Centers of Oklahoma, Inc. Lindsey House - for use of LaFortune Park facilities for a 5k fundraiser special event on 6/26/2021 from 7:00 a.m. to 2:00 p.m.; fee of \$150 (Clerk's Misc. File No. 20211033)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

6. Treasurer:

- a. BOKF, NA dba Bank of Oklahoma - Warrant Credit and Reimbursement Agreement for Tulsa County's non-payable warrant needs for the upcoming fiscal year (Clerk's Misc. File No. 20211034)

- b. Business Imaging Systems, Inc. - for maintenance and support of hardware and peripheral devices for FY 2021-2022; cost of \$1,752.14 (Clerk's Misc. File No. 20211035)
- c. Tulsa County Public Facilities Authority - for booth rental in the River Spirit Expo Lower Level during the 2021 Tulsa State Fair from 9/30/2021 through 10/10/2021; cost of \$2,314 (Clerk's Misc. File No. 20211036)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Agreement Renewal - (Parks) - Bridges Foundation - for renewal of CMF #20201503 for FY 2021-2022 (Clerk's Misc. File No. 20211037)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Request to Advertise for Qualifications - (Sheriff) - Owner's Representative & Program Management Services (Clerk's Misc. File No. 20211038)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise for qualifications. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Building Operations - Surplus - 2000 Chevrolet Pickup (Clerk's Misc. File No. 20211039)
2. County Clerk:
 - a. Junked - Office Furniture (Clerk's Misc. File No. 20211040)
 - b. Junked - Richard Wilcox Mobile File System (Clerk's Misc. File No. 20211041)
3. Drainage District #12 - Junked - Cutting Torch Kit (Clerk's Misc. File No. 20211042)
4. Election Board - Junked - Two Kard-Veyer Filing Systems (Clerk's Misc. File No. 20211043)
5. Highway District #3 - Sold - Bandit Brush Chipper (Clerk's Misc. File No. 20211044)
6. Human Resources - Junked - Office Equipment (Clerk's Misc. File No. 20211045)
7. Sheriff:
 - a. Junked - Court Holding Area (Clerk's Misc. File No. 20211046)
 - b. Junked - Misc. Items (Clerk's Misc. File No. 20211047)
 - c. Junked - Six Computers and Two Printers (Clerk's Misc. File No. 20211048)
 - d. Lost - Misc. Radios (Clerk's Misc. File No. 20211049)
8. Treasurer - Junked - Lexmark Printer (Clerk's Misc. File No. 20211050)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Sole Source - (IT) - OneNet, a Division of the Oklahoma State Regents for Higher Education - the sole internet service provider that can provide reliable and redundant connectivity to the Oklahoma State Network. OneNet can accommodate dark fiber resources to Tulsa County via these managed assets in addition to network engineering support that can accommodate the Border Gateway Protocol (Clerk's Misc. File No. 20211051)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Enercon Services, Inc. - to parallel South Fifth Street approximately 130' South of the junction of S. 5th St. and Hwy 20 (Clerk's Misc. File No. 20211052)
2. Public Services Company of Oklahoma - to cross Avery Drive approximately 0.41 of a mile E. of Hwy 51 & Avery Drive junction (Clerk's Misc. File No. 20211053)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Travel/Training

1. Court Services - Paul Casteel and DJ Richardson to Oklahoma Gang Investigators Association Virtual Conference from 6/21-24/2021 (Clerk's Misc. File No. 20211054)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Human Resources:

- a. Kathy Burrows to 2021 Annual NACo Conference from 7/8-12/2021 (Clerk's Misc. File No. 20211055)
- b. John Province to ACCO Summer Safety Conference from 7/14-15/2021 (Clerk's Misc. File No. 20211056)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20211057)
2. Highways (Clerk's Misc. File No. 20211058)
3. Parks (Clerk's Misc. File No. 20211059)
4. Social Services (Clerk's Misc. File No. 20211060)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. CC Health Department Documents to Accept & File

1. Agreements/License Renewal
 - a. Clean Earth Environmental Solutions (Formerly Stericycle Environmental Solutions, Inc.) - for disposal of water lab waste from 7/1/2020 to 6/30/2021 (Clerk's Misc. File No. 20211061)
 - b. Oklahoma Department of Agriculture, Food And Forestry - for application for renewal of AGPDES Pesticide Permit for Bernard Dindy from 6/1/2021 to 5/31/2022; cost of \$800 (Clerk's Misc. File No. 20211062)
 - c. Marina Shopping, LLC - for lease agreement for WIC Clinic located at 9924-26 E. 21st for WIC Clinic from 6/1/2021 to 5/31/2022; cost \$3,300/mo. \$39,600/yr. (Clerk's Misc. File No. 20211063)
 - d. RealMed Corporation - for benefit claims management software from 5/1/2021 to 4/30/2022; cost of \$125/mo. (Clerk's Misc. File No. 20211064)
2. Personnel Actions (Clerk's Misc. File No. 20211065)
3. Travel/Training (Clerk's Misc. File No. 20211066)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 5/17-21/2021)

There were no claims to be disallowed.

N. Claims (payments for bills to be paid by 5/10-14/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/17-21/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20211067)

2. Vision Tulsa County (Clerk's Misc. File No. 20211068)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20211069)

Motion made by Ron Peters, seconded by Karen Keith, to approve the funding requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

