

(Agenda of meeting was posted on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on May 6, 2021 at 4:35 p.m.)

MINUTES  
Monday, May 10, 2021

APPROVED  
05/17/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. PROCLAMATION

- A. Board of County Commissioners - Proclaiming May 10, 2021 as Linda J. Johnston Day in Tulsa County (Clerk's Misc. File No. 20210907)

Chairman Sallee read and presented Linda Johnston with the proclamation.

Former Tulsa County Commissioners, Bob Dick, Randi Miller, Fred Perry and John Smaligo shared Johnston's accomplishments as the Director of Tulsa County Social Services.

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. MINUTES

- A. Management Conference Meeting of April 8, 2021

- B. Board of County Commissioner's Meeting of May 3, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

- A. County Clerk - Monthly for 4/2021 (Clerk's Misc. File No. 20210908)

- B. Court Clerk:

1. Monthly for 4/2021 (Clerk's Misc. File No. 20210909)
2. Records Management and Preservation for 4/2021 (Clerk's Misc. File No. 20210910)

- C. Election Board - Monthly for 4/2021 (Clerk's Misc. File No. 20210911)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

## VI. UNFINISHED BUSINESS

### A. Addendums

1. Assessor - for renewal of agreement with J. Wayne Moore PHD, LLC for use of the Moore Precision Cost Tables, CMF #239438, for a renewal term beginning 7/1/2021 through 6/30/2022 with a total improved parcel count of 230,264 and a cost of \$23,026.40 (Clerk's Misc. File No. 20210912)
2. Social Services - to the agreement with R.P.H.S., Inc. for pharmacist services, CMF #188967, to revise the rates for pharmacist services and mileage for the period of 5/1/2021 through 6/30/2021 (Clerk's Misc. File No. 20210913)
3. Treasurer - #1 to the agreement with ASM Global for use of the Cox Business Convention Center for the 2021 Real Estate Auction, CMF #20202189, to update the rental space from the Pepsi Exhibit Hall A to the Grand Hall (Clerk's Misc. File No. 20210914)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

## VII. ACTION ITEMS

### A. Gasoline & Diesel Fuel Quotes for week ending 5/17/2021 (Clerk's Misc. File No. 20210915)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

### B. Appointment - (Commissioner Keith) - Cory Box to the Tulsa County Vision Authority effective immediately with term to expire 12/12/2021 (Clerk's Misc. File No. 20210916)

Motion made by Ron Peters, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

### C. Reappointment - (Commissioner Peters) - Jacqueline Triplett-Lund to the Glenpool Area Medical Services District for a five-year term expiring 5/31/2026 (Clerk's Misc. File No. 20210917)

Motion made by Karen Keith, seconded by Ron Peters, to approve the reappointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

### D. Memorandum of Understanding - (Board of County Commissioners) - Tulsa Authority for the Recovery of Energy (TARE) - for a cooperative and mutually beneficial working relationship between the parties regarding the Regional Partner's participation in the City of Tulsa's dead animal pick-up program for areas outside the corporate limits of the municipalities in Tulsa County on a 6-month pilot program (Clerk's Misc. File No. 20210918)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

### E. Requests for Approval

1. INCOG:
  - a. Adopt the Tulsa County HOME Consortium and Tulsa County CDBG Urban County FY2021 Annual Action Plan and required certifications, and authorize submittal to HUD (Clerk's Misc. File No. 20210919)

- b. Approve the Proposed Program Activities and Budget for the CDBG-CV3 Supplemental Funds and Authorize Preparation of the Substantial Amendment to the FY2019 Tulsa County Action Plan and authorize submittal to HUD (Clerk's Misc. File No. 20210920)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau:

- a. for use of sales tax funds as needed for operational expenses for the Family Center for Juvenile Justice (Clerk's Misc. File No. 20210921)
- b. for use of use tax funds as needed for operational expenses for the Family Center for Juvenile Justice (Clerk's Misc. File No. 20210922)

Motion made by Ron Peters, seconded by Karen Keith, to approve the requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Resolution - (Drainage District #12) - to strike assessment from 2017 Tax Roll, Moore, Bob G., Parcel No. 19200-92-09-00890, Item No. 17-20-5010630-001-1, Tax Amount \$5, Amount to Strike \$5 (Clerk's Misc. File No. 20210923)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreements

1. Human Resources - Gradar, LLC - for Enterprise software licensing and support of the "gradar" analytical job evaluation system for FY 2021-2022 (Clerk's Misc. File No. 20210924)
2. Sheriff - International Association of Chiefs of Police - for fifteen Sergeant examinations; cost of \$1,200 (Clerk's Misc. File No. 20210925)
3. Treasurer - JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of equipment for FY 2021-2022; cost of \$7,033 (Clerk's Misc. File No. 20210926)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Agreement Renewals

1. County Clerk - Zillow Group, Inc. - for renewal of CMF #20201113 for FY 2021-2022 (Clerk's Misc. File No. 20210927)
2. Court Services - Alcohol Monitoring Systems, Inc. - for renewal of CMF #20202530 for FY 2021-2022 (Clerk's Misc. File No. 20210928)
3. Human Resources:
  - a. BOKF, NA - for renewal of CMF #20201604 for FY 2021-2022 (Clerk's Misc. File No. 20210929)
  - b. Governmentjobs.com, Inc. dba NEOGOV - for renewal of CMF #20201180 for FY 2021-2022 (Clerk's Misc. File No. 20210930)
4. Parks - BOKF, NA - for renewal of CMF #20201618 for FY 2021-2022 (Clerk's Misc. File No. 20210931)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Request to Advertise for Bids - (TC Departments) - Safety Supplies (Clerk's Misc. File No. 20210932)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Inventory Resolutions

1. County Clerk - Junked - Misc. Office Furniture and Equipment (Clerk's Misc. File No. 20210933)
2. IT - Junked - HP Server (Clerk's Misc. File No. 20210934)
3. Sheriff - Junked - Taser (Clerk's Misc. File No. 20210935)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Sole Source - (Building Operations) - Automated Building Systems-Tulsa, Inc. - the only authorized service provider to warranty and repair SEBB TAC I/A Series products that are installed in multiple county facilities by Schneider Electric (Clerk's Misc. File No. 20210936)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Utility Permits - Engineers:

1. Phillips 66 Carrier, LLC - to cross Wekiwa Road approximately 535' E. of the 209th W. Ave. & Wekiwa Road junction (Clerk's Misc. File No. 20210937)
2. Valor Telecommunications of Texas, LLC - to parallel E. 131st St. S. approximately 0.6 miles W. of S. 193rd E. Ave. (Clerk's Misc. File No. 20210938)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Personnel Actions

1. Board of County Commissioners (Clerk's Misc. File No. 20210939)
2. Building Operations (Clerk's Misc. File No. 20210940)
3. Highways (Clerk's Misc. File No. 20210941)
4. Parks (Clerk's Misc. File No. 20210942)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210943)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20210944)
2. Travel/Training (Clerk's Misc. File No. 20210945)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Claims to be Disallowed (payments cancelled as of 5/3-7/2021)

1. PO #2120525, Vendor Name: Oklahoma Association of County Clerk & Deputies, Warrant #500041329, Amount Paid \$315 (Clerk's Misc. File No. 20210946)

Motion made by Karen Keith, seconded by Ron Peters, to cancel and disallow the purchase order. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. Claims (payments for bills to be paid by 4/26-30/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/3-7/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20210948)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

T. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-511 and PUD-852-A, Applicant: Greg Hollinger, Owner, Rathburn Investments, LLC, Location: South of the Southwest Corner of East 161st Street South & South Lewis Avenue. Request is to rezone RE/PUD-852 (abandoning PUD-852) to AG for a single-family residence. On meeting date of 4/7/2021, TMAPC voted 6-0-0 to recommend that the County Commission approve rezoning of 10 +/- acres from RE/PUD-852 to AG and rezoning PUD-852-A of 10 +/- acres to abandon PUD-852 (Clerk's Misc. File No. 20210947)

Motion made by Karen Keith, seconded by Ron Peters, to enter into public hearing at 9:52 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Dwayne Wilkerson with TMAPC presented the zoning application. There were no members of the public signed up to speak.

Motion made by Ron Peters, seconded by Karen Keith, to close the public hearing at 9:53 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman, Zoning Applications and Resolutions for CZ-511 and PUD-852-A. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

U. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

V. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

W. Executive Session - (District Attorney) - Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2020-31: *Shemeika Smith v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Ron Peters, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:55 a.m.

Motion made by Karen Keith, seconded by Ron Peters, to reconvene the regular meeting at 10:02 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

X. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Karen Keith, to authorize settlement authority up to the amount discussed in Executive Session, to-wit: Tort Claim TC-2020-31: *Shemeika Smith v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20210949)

VIII. NEW BUSINESS

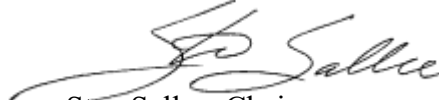
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

  
Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

